



Santa Clarita Valley Historical Society Standing Rules

Last Amended by the Board of Directors September 28, 2020

1. That preparation and distribution of a yearly SCVHS calendar should be established as a fundraiser.
2. That there be two categories of Honorary membership in the SCV Historical Society: one- year Honorary Membership and Honorary Life Membership.
3. That special recognition be given to organizations, corporations and life members.
4. That there be a Museum Advisory Committee with the Curator as Chairman.
5. That no Board member or committee chair shall incur expenses on behalf of the Society in excess of \$50 or a maximum of \$100 per month per project without prior Board approval.
6. That recurring bills, such as utilities, be paid without prior Board approval.
7. To allow the Hart docents to meet in the Station at no cost to this organization provided they abide by all facility use rules.
8. That the Society adopt a fiscal year of 1 July to 30 June.
9. That seniors 60 and over be allowed a reduced rate on membership to be set by the annual Board of Directors.
10. That the financial status of ongoing projects be presented quarterly.
11. That the amount to be spent by the gift shop manager to stock and restock the gift shop without authorization in a single instance be \$250.
12. That the gift shop manager run the gift shop on the net profits, based on the most current monthly reports \$500 must stay in the general fund. All net profits go to the general fund.
13. That all Board members be given a copy of the bylaws and the County contract; that the incorporation papers be included in the packet.
14. That at least two Society members always be present, for security reasons, when the station is open to the public.
15. That Lavonia Stern be named first on a plaque honoring persons who have made bequests to the Society, with names to be added as specified by the board.
16. That restricted donations accepted for a specific purpose will be used for that designated purpose only.
17. That life membership dues be accepted in three equal payments over three years. If payments are not complete, member shall receive credit for regular membership. Upon receipt of the final payment, member shall receive life membership card.
18. That Heritage Junction be restored using native plants only, as far as possible.
19. That any member or organization wishing to borrow or use any of the items owned by the SCVHS must check such items out with the Site Coordinator or a duly appointed member. (See Policy)
20. Heritage Junction shall not be used for political campaign purposes.
21. Key privileges: See separate Key policy.
22. Historical artifacts are handled only by, or at the direction of, designated personnel.
23. Acquisition, display and/or deaccession of local Native American cultural materials require consultation with the Fernandño-Tataviam Band of Mission Indians.
24. SCVHS does not pay to advertise in local media.
25. No. 20-01 (June 29, 2020): Due to COVID-19, Section 5 of the SCVHS Bylaws ("Termination of Directors") is suspended until such time as it is reinstated by the Board.
26. No. 20-02 (September 28, 2020): Heritage Junction is not a third-party storage facility. Any item of any type that is housed, stored, displayed, or left at Heritage Junction for a period of six (6) months or more shall be considered abandoned and becomes property of SCVHS.
27. No. 20-03 (September 28, 2020): No original historic photographic print shall be put on display. Modern replicas or reproductions only.