



# CITY OF SANTA CLARITA CITY COUNCIL REGULAR MEETING

**Tuesday, June 25, 2019  
6:00 PM**

City Council Chambers  
23920 Valencia Blvd.  
Santa Clarita, CA 91355

## AGENDA

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Joint Meeting with  
Board of Library Trustees  
Successor Agency to the former Redevelopment Agency

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### How to Address the City Council

Pursuant to Government Code section 54954.3 members of the public are afforded the opportunities to address the City Council. You may address the Council once per meeting during *Public Participation* on any matter within the Council's jurisdiction that is *not* listed on the agenda. Public Participation speaker's cards must be submitted to the City Clerk **BEFORE** this portion of the meeting begins. To address the Council regarding an *item* on the agenda, please fill out a speaker's card and submit it to the City Clerk **BEFORE** the Mayor announces the item. Each person addressing the Council is given three minutes to speak (with double the time allotted to non-English speakers using a translator) indicated by a colored light system on the Council dais. If you wish to provide information to the Council, please present the City Clerk with 10 copies. Otherwise, your materials will simply be added to the official record. Please note use of City Council Chamber technology equipment to present electronic material during meetings is not allowed.

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office, (661) 255-4391. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 35.102-35.104 ADA Title II)

Pursuant to Government Code 54957.5 any writings or documents distributed to a majority of the members of the City Council regarding any open session item on this agenda will be made available for public inspection in the City Clerk's Office located at 23920 Valencia Boulevard, Suite 120, during normal business hours. These writings or documents will also be available at the meeting.

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**INVOCATION**

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**CALL TO ORDER**

**ROLL CALL**

**FLAG SALUTE**

**EXECUTIVE MEETING**

This time has been set aside for Councilmembers to review the agenda and obtain any further information that may be needed. Council will also discuss each individual item during the course of the meeting with the exception of the Consent Calendar, which may be approved in its entirety by one motion, unless there is a request to pull an item for discussion. No action will be taken on public agenda items during the Executive Meeting.

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**APPROVAL OF AGENDA**

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**AWARDS AND RECOGNITIONS**

Pride Month Proclamation

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**PUBLIC PARTICIPATION**

This time has been set aside for the public to address the City Council on items NOT listed on the agenda. The City Council will not act upon these items at this meeting other than to review and/or provide direction to staff. All speakers must submit a speaker’s card to the City Clerk PRIOR to the beginning of this portion of the meeting. Thirty minutes are allotted for public input at this time. The FIRST TEN people to submit a speaker card prior to the beginning of Public Participation will be heard. Speaker cards will be accepted beginning at 5:45 p.m. Any speaker cards received once the first speaker has begun will be heard at the end of the meeting regardless if the ten person limit has been met.

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**STAFF COMMENTS**

**COMMITTEE REPORTS/COUNCILMEMBER COMMENTS**

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**CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and will be enacted by one motion by the City Council. The items are not individually discussed by the City Council unless a request is made by a member of the public or the Council, in which case, the item(s) will be removed from the Consent Calendar and will be considered separately.

1. **APPROVAL OF REGULAR MEETING MINUTES** – The minutes of the City Council are submitted for approval.

**RECOMMENDED ACTION:**

City Council approve the minutes of the June 11, 2019 Regular Meeting.

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2. **READING OF ORDINANCE TITLES** - Government Code Section 36934 requires that all ordinances be read in full prior to Council taking action on the ordinance. By listing the ordinance title on the Council agenda, Council may determine that the title has been read.

**RECOMMENDED ACTION:**

City Council determine that the titles to all ordinances which appear on this public agenda have been read and waive further reading.

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3. **AWARD CONTRACT FOR THE REFURBISHMENT OF TWO 60-FOOT BUSES**  
- Award a contract to MV Transportation for the refurbishment of two 2007 60-foot articulated buses.

**RECOMMENDED ACTION:**

City Council:

1. Award a contract to MV Transportation for the refurbishment of two 60-foot, articulated buses in the amount of \$576,273.43, and authorize a contingency in the amount of \$23,726.57, for a total amount not to exceed \$600,000.
  2. Authorize the City Manager or designee to execute all documents or modify the award in the event issues of impossibility of performance arise, subject to City Attorney approval.
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4. **SECOND READING AND ADOPTION OF AN ORDINANCE DETERMINING THE ANNUAL STORMWATER POLLUTION PREVENTION FEE FOR FISCAL YEAR 2019-20** - Determination and approval of the rates for the Stormwater Pollution Prevention Fee for Fiscal Year 2019-20.

**RECOMMENDED ACTION:**

City Council to conduct a second reading and adopt an ordinance entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTA CLARITA, CALIFORNIA, DETERMINING THE ANNUAL STORMWATER POLLUTION PREVENTION FEE FOR FISCAL YEAR 2019-20."

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5. **INTRODUCTION AND FIRST READING OF AN ORDINANCE PROVIDING FOR THE ESTABLISHMENT AND ENFORCEMENT OF REGULATIONS PURSUANT TO WATER RECYCLING REQUIREMENTS FOR RECYCLED WATER USERS** - The purpose of this ordinance, amending Chapter 15.60 of the Santa Clarita Municipal Code, is to provide for the establishment and enforcement of regulations pursuant to Water Recycling requirements.

**RECOMMENDED ACTION:**

City Council introduce and pass to second reading an ordinance entitled: "AN

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTA CLARITA,  
CALIFORNIA, PROVIDING FOR THE ESTABLISHMENT AND ENFORCEMENT  
OF REGULATIONS PURSUANT TO WATER RECYCLING REQUIREMENTS FOR  
RECYCLED WATER USERS.”

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6. **APPOINTMENTS TO THE BOARD OF LIBRARY TRUSTEES** - Consideration of appointments to the Santa Clarita Board of Library Trustees.

**RECOMMENDED ACTION:**

City Council adopt a resolution reappointing Mayor Pro Tem Smyth and Councilmember Miranda to the Santa Clarita Board of Library Trustees for three-year terms, expiring June 30, 2022.

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7. **APPROVE AWARD OF LIBRARY MATERIALS VENDORS** - Approve award of expenditure authority to selected vendors to provide books and materials for the Santa Clarita Public Library.

**RECOMMENDED ACTION:**

City Council:

1. Approve award of expenditure authority for Baker & Taylor, Brodart Co., Children’s Plus Inc., EBSCO Industries, Inc., Midwest Tape, LLC, and OverDrive, Inc., to provide books and materials for the Santa Clarita Public Library for a total of \$1,000,000 annually.
  2. Authorize the City Manager, or designee, to execute all associated documents, or modify the award in the event that issues of impossibility of performance arise, subject to City Attorney approval.
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8. **CIVIC ART 2018: CANYON COUNTRY COMMUNITY CENTER** - Award a contract to artist C.J. Rench to create the civic art piece "Communitree" as part of the Canyon Country Community Center project. The artwork is planned to be located near the intersection of Sierra Highway and Soledad Canyon Road.

**RECOMMENDED ACTION:**

City Council:

1. Award a contract to C.J. Rench in the amount of \$121,500 for the civic art piece “Communitree” to be located at the Canyon Country Community Center.
  2. Appropriate \$145,725 to Canyon Country Community Center Art account A3002602-5161.001; increase Facilities Fund transfers out account 72319500-5501.602 and transfers in account 602-4711.723 by \$145,725. The appropriation includes \$18,225 or 15 percent for contingency and \$6,000 for artist selection costs for this civic art project.
  3. Authorize the City Manager or designee to execute all contracts and associated documents, subject to City Attorney approval.
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9. **2018-19 OVERLAY A AND OVERLAY B, PROJECT M0128 - AWARD CONSTRUCTION CONTRACTS** - Annual overlay and slurry seal projects are an integral part of the City's pavement management program. Each year, streets are evaluated and identified for needed pavement preservation and rehabilitation treatments.

**RECOMMENDED ACTION:**

City Council:

1. Approve plans and specifications for the 2018-19 Overlay A, Project M0128.
2. Approve plans and specifications for the 2018-19 Overlay B, Project M0128.
3. Award the Overlay A Project construction contract to Sully-Miller Contracting Company, in the amount of \$4,480,399, and authorize a contingency in the amount of \$672,060, for a total contract amount not exceed \$5,152,459.
4. Award the Overlay B Project construction contract to Toro Enterprises, Inc., in the amount of \$3,065,610, and authorize a contingency in the amount of \$459,842, for a total contract amount not exceed \$3,525,452.
5. Authorize an expenditure in the amount of \$612,720 and a contingency of \$91,908, for total amount of \$704,628 to Twining, Inc., for a professional services contract to provide project inspection, materials testing, and construction management support for Overlay A and Overlay B projects.
6. Authorize the transfer of project savings from the 2017-18 Overlay and Slurry Seal Program, Project M0124 to the 2018-19 Overlay and Slurry Seal Program, Project M0128 in the following amounts:
  - \$182,466 of Miscellaneous Grant funds (CalRecycle) in expenditure account M0124259-5161.001 and appropriate to expenditure account M0128259-5161.001.
  - \$158,739 of Measure R Local Return funds in expenditure account M0124264-5161.001 and appropriate to expenditure account M0128264-5161.001.
  - \$57,755 of Senate Bill 1 (SB1) funds in expenditure account M0124267-5161.001 and appropriate to expenditure account M0128267-5161.001.
  - \$54,770 of General Fund - Capital in expenditure account M0124601-5161.001 and appropriate to expenditure account M0128601-5161.001.
7. Authorize the transfer of \$45,000 in Transportation Development Act (TDA) Article 8 funds from various project savings in Fiscal Year 2018-19 and appropriate to expenditure account M0128233-5161.001.
8. Authorize the City Manager or designee to execute all documents, subject to City

Attorney approval.

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10. **CONTRACT FOR CITY OCCUPATIONAL SAFETY CONSULTANT - Citywide Safety Consulting Services.**

**RECOMMENDED ACTION:**

City Council:

1. Award a five-year contract to Occupational Safety Training System for safety consulting services in the amount of \$150,000, and authorize a 15 percent contingency in the amount of \$22,500, for a total contract amount not to exceed \$172,500.
  2. Authorize the City Manager or designee to execute all documents, subject to City Attorney approval.
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11. **MASTER LICENSE AGREEMENT WITH CROWN CASTLE -** This agreement will authorize the City of Santa Clarita to lease two dark fiber strands from Crown Castle Fiber LLC, which will connect Santa Clarita to Downtown Los Angeles. This connection will allow the City to select from a variety of Internet Services Providers that can provide a cost-effective price for a 1 Gbps, or faster, Internet connection for the City's network.

**RECOMMENDED ACTION:**

City Council:

1. Award a three-year contract to Crown Castle Fiber LLC, in the amount of \$207,000 plus a five percent contingency in the amount of \$10,350, for a total contract amount not to exceed \$217,350 for the City to lease two dark fiber strands from the City of Santa Clarita to Downtown Los Angeles.
  2. Authorize the City Manager or designee to execute all contracts and associated documents, including up to three additional one-year renewal options beginning in year four, not to exceed \$80,000 per annum, for continued lease of dark fiber strands, subject to City Attorney approval.
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12. **CHECK REGISTER NO. 12 -** Check Register No. 12 for the Period 05/10/19 through 05/23/19 and 05/30/19. Electronic Funds Transfers for the Period 05/13/19 through 05/24/19.

**RECOMMENDED ACTION:**

City Council approve and ratify for payment the demands presented in Check Register No. 12.

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## **PUBLIC HEARINGS**

13. **ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE** - For Fiscal Year 2019-20, staff recommends Citywide fees and charges be adjusted in accordance with the time-motion fee study conducted during Fiscal Year 2018-19.

**RECOMMENDED ACTION:**

City Council:

1. Conduct the public hearing on the proposed fee adjustments.
  2. Adopt a resolution establishing a schedule of fees and charges for City services.
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14. **FISCAL YEAR 2019-20 ANNUAL LEVY OF ASSESSMENTS FOR SPECIAL DISTRICTS** - As an annual required procedure, staff presents for City Council's consideration the Final Engineer's Reports for the various special districts and requests approval to provide the Los Angeles County Auditor Controller necessary data for the assessments to appear on the Fiscal Year 2019-20 Property Tax Rolls.

**RECOMMENDED ACTION:**

City Council:

1. Conduct a public hearing for the Landscaping and Lighting District; the Drainage Benefit Assessment Areas; the Golden Valley Ranch Open Space Maintenance District; the Vista Canyon Wastewater Standby District; and the Tourism Marketing District.
  2. Adopt resolutions approving the Engineer's Reports for the Fiscal Year 2019-20 annual levy of assessments for the continuation of maintenance for the Landscaping and Lighting District; the Drainage Benefit Assessment Areas; the Golden Valley Ranch Open Space Maintenance District; the Vista Canyon Wastewater Standby District; and the Tourism Marketing District.
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15. **ANNUAL LEVY OF ASSESSMENTS FOR OPEN SPACE PRESERVATION DISTRICT** - As an annual required procedure, staff presents for City Council's consideration the Final Engineer's Report for the Open Space Preservation District and requests approval to provide the Los Angeles County Assessor necessary data for the assessments to appear on the Fiscal Year 2019-20 Property Tax Rolls.

**RECOMMENDED ACTION:**

City Council conduct a public hearing and adopt a resolution approving the Engineer's Report for the Fiscal Year 2019-20 Annual Levy of Assessments for the Open Space Preservation District.

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## UNFINISHED BUSINESS

16. **FISCAL YEAR 2019-2020 ANNUAL OPERATING BUDGET AND CAPITAL IMPROVEMENT PROGRAM** - The City's budget totals \$225.9 million. This includes funding for Capital Projects, Sheriff's budget, Redevelopment Successor Agency, operations and maintenance, capital outlay, and debt services. Fiscal Year 2019-2020 General Fund appropriations total \$113.6 million. General Fund revenues total \$114 million.

**RECOMMENDED ACTION:**

City Council and City Council acting as Successor Agency to the former Redevelopment Agency of the City of Santa Clarita:

1. Adopt Resolution Adopting the Annual Budget for Fiscal Year 2019-2020, Making Appropriations for the Amounts Budgeted and Establishing Fiscal Policies.
2. Adopt Resolution Adopting the 2019-2020 Capital Improvement Program.
3. Adopt Resolution Approving and Adopting the Annual Appropriations Limit for the Fiscal Year 2019-2020.
4. Adopt Resolution Electing to Receive All or a Portion of the Tax Revenues Pursuant to Health and Safety Code (Community Development Law).
5. Adopt Resolution Adopting an Amendment to the Conflict of Interest Code.
6. Adopt Resolution Providing for Compensation of Employees and Amending the Position Classification Plan and Sick Leave Incentive Program.
7. Adopt Resolution between the Board of Administration California Public Employees Retirement System and the City of Santa Clarita for Employer Paid Member Contributions.

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## PUBLIC PARTICIPATION

This time has been set aside for any speakers that have turned in speaker cards and *were not heard* in the first thirty minutes allotted to address the City Council on items that are NOT on the agenda. No further speaker cards will be accepted once Public Participation begins. Speaker cards may not be submitted relating to any items listed on the agenda.

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## STAFF COMMENTS

## ADJOURNMENT

## FUTURE MEETINGS

The next regular meeting of the City Council will be held July 9, 2019, at 6:00 PM in the Council Chambers, 1st floor of City Hall, 23920 Valencia Blvd., Santa Clarita, CA.

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## CERTIFICATION

On June 20, 2019, I, Mary Cusick, do hereby certify that I am the duly appointed and qualified City Clerk for the City of Santa Clarita and that the foregoing agenda was posted at City Hall.



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Mary Cusick  
City Clerk  
Santa Clarita, California



**CITY OF SANTA CLARITA  
City Council  
Regular Meeting**

**Joint Meeting with  
Board of Library Trustees  
Successor Agency to the former Redevelopment Agency**

*Hereinafter the titles Mayor, Mayor Pro Tem, Councilmember, City Manager, City Attorney, and City Clerk may be used also to indicate Mayor/Chair/President, Mayor Pro Tem/Vice-Chair/Vice President, City Manager/Executive Director, City Attorney/Counsel, and City Clerk/Secretary*

~Minutes~

**Tuesday, June 11, 2019**

**6:00 PM**

**City Council Chambers**

**INVOCATION**

Councilmember Kellar delivered the invocation.

**CALL TO ORDER**

Mayor McLean called to order the Joint Regular meeting of the City Council, Board of Library Trustees, and Successor Agency to the former Redevelopment Agency at 6:06 p.m.

**ROLL CALL**

All Councilmembers were present.

**FLAG SALUTE**

Councilmember Kellar led the flag salute.

**EXECUTIVE MEETING**

This time has been set aside for Councilmembers to review the agenda and obtain any further information that may be needed. Council will also discuss each individual item during the course of the meeting with the exception of the Consent Calendar, which may be approved in its entirety by one motion, unless there is a request to pull an item for discussion. No action will be taken on public agenda items during the Executive Meeting.

**APPROVAL OF AGENDA**

**Motion by Smyth, second by Kellar, to approve the agenda, pulling items 5 and 10 for Council comment, and item 12 for public comment.**

**Hearing no objections, it was so ordered.**

<b>RESULT:</b>	<b>APPROVED AGENDA</b>
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Minutes Acceptance: Minutes of Jun 11, 2019 6:00 PM (Consent Calendar)

## **AWARDS AND RECOGNITIONS**

Mayor McLean and Council recognized the Valencia Jazz and Blues Concert Series celebrating its 20th anniversary and presented Barbara Myler with a certificate.

Mayor McLean and Council recognized Sheriff Deputies Chris Morgan, Mario Acosta, and Tanner Sanchez for their efforts to prevent driving under the influence, keeping our City streets safe, and presented them with certificates.

## **PUBLIC PARTICIPATION**

There were no requests to speak received.

## **COMMITTEE REPORTS/COUNCILMEMBER COMMENTS**

Mayor Pro Tem Smyth commented on Senate Bill 50, regarding land use, which was held up in the Senate Appropriations Committee, and will not be passed this year.

Councilmember Weste commented on the quilted art hangings displayed at City Hall and announced that the Quilt Guild will be hosting a community sew in day; and requested adjournment of tonight's meeting in memory of former Councilmember Carol Boyer; and requested Council concurrence to consider naming a public building after Carol Boyer and Council concurred to agendize the matter after summer hiatus.

Councilmember Miranda announced the Lunch at the Library Program for kids and teenagers to be held at the Canyon Country Jo Anne Darcy Library beginning June 10 through July 26, Monday through Friday from 12:00 p.m. to 1:00 p.m., and residents can visit the library website at [santaclaritalibrary.com](http://santaclaritalibrary.com) to obtain additional information; and requested Council to consider proclaiming the month of June as LGBTQ pride month honoring the LGBTQ community, and Council concurred.

Mayor McLean commented on her attendance of the Circle of Hope's 15th anniversary event and congratulated them on their growth as a non-profit organization; commented on her visit to Mountainview Elementary School where she learned about their leadership academy of sixth grade students who volunteer in the classrooms, and congratulated the school and the sixth grade students who participated in the program; commented that Sheriff Alex Villanueva attended a town hall meeting in Santa Clarita and she shared with him how pleased she was with the continued efforts of the Sheriff's Department and keeping the community safe; however he was forced to leave early due to an off duty deputy shooting; participated in Metrolink's Guest Conductor Program, recording a voice over where she announced all of the Santa Clarita Metrolink stations, as well as other wonderful amenities located in the City; and requested adjournment in memory of Carl Boyer.

Mayor Pro Tem Smyth requested staff continue to work with other agencies such as the Regional Water Quality Control Board and Santa Clarita Water regarding concerns pertaining to the Placerita Canyon Creek project and to ensure that Southern California Gas Company is following through with studies which the City has required to address flooding concerns.

## CONSENT CALENDAR

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Kellar, Councilmember
<b>SECONDER:</b>	Bill Miranda, Councilmember
<b>AYES:</b>	McLean, Smyth, Kellar, Miranda, Weste

### ITEM 1

APPROVAL OF SPECIAL MEETING MINUTES – The minutes are submitted for approval.  
 RECOMMENDED ACTION: City Council approve the minutes of the May 28, 2019, Special Meeting.

### ITEM 2

APPROVAL OF REGULAR MEETING MINUTES – The minutes are submitted for approval.  
 RECOMMENDED ACTION: City Council approve the minutes of the May 28, 2019, Regular Meeting.

### ITEM 3

#### READING OF ORDINANCE TITLES

Government Code Section 36934 requires that all ordinances be read in full prior to Council taking action on the ordinance. By listing the ordinance title on the Council agenda, Council may determine that the title has been read.

#### RECOMMENDED ACTION:

City Council determine that the titles to all ordinances which appear on this public agenda have been read and waive further reading.

### ITEM 4

#### STATE LEGISLATION: ASSEMBLY BILL 720

Authored by Assembly Member Al Muratsuchi (D-66-Torrance), Assembly Bill 720 proposes to revise the funding formula to community college districts that offer public safety classes.

#### RECOMMENDED ACTION:

City Council adopt the City Council Legislative Committee recommendation to support Assembly Bill 720 (Muratsuchi) and transmit position statements to Assembly Member Muratsuchi, Santa Clarita's state legislative delegation, appropriate legislative committees, Governor Newsom, and the League of California Cities.

### ITEM 5

#### STATE LEGISLATION: SENATE BILL 13

Authored by Senator Bob Wieckowski (D-10-Fremont), Senate Bill 13 preempts local land use authority related to accessory dwelling units (ADU).

#### RECOMMENDED ACTION:

City Council adopt the City Council Legislative Committee recommendation to oppose Senate Bill 13 (Wieckowski) and transmit position statements to Senator Wieckowski, Santa Clarita's state legislative delegation, appropriate legislative committees, Governor Newsom, and the League of California Cities.



Council commented on the concerns regarding Senate Bill 13 which would allow for rental units to be built in backyards and garages of single-family residential dwellings, resulting in an increase of traffic and sewage; residency requirements, which would allow the ability of owners of lots to build several units and rent them out to multiple tenants; and commented on representatives in Sacramento continuing to erode local control.

Mayor McLean commented on attending a Southern California Association of Governments meeting regarding a regional council vote on the Regional Housing Needs Assessment report where the housing unit numbers were inflated and they were able to change the figures to a more realistic number prior to sending it to the State.

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#### **ITEM 6**

##### **FEDERAL LEGISLATION: S. 923**

Authored by United States Senator Dianne Feinstein (D-CA), S. 923 proposes to authorize a new funding stream for supportive housing that provides comprehensive services and intensive case management.

##### **RECOMMENDED ACTION:**

City Council adopt the City Council Legislative Committee recommendation to support S. 923 (Feinstein) and transmit position statements to Senator Dianne Feinstein, Santa Clarita's federal legislative delegation, members of applicable congressional committees, other Members of Congress, administration officials and interested organizations, as appropriate.

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#### **ITEM 7**

##### **MICROSOFT ENTERPRISE LICENSE AGREEMENT**

The City of Santa Clarita utilizes Microsoft software to operate desktop computers, servers, databases, applications, and email. This item makes a recommendation to award a contract for a three-year Microsoft Enterprise Agreement to keep the City's critical software infrastructure properly licensed and supported.

##### **RECOMMENDED ACTION:**

City Council:

1. Award a three-year contract to SoftwareONE, Inc., in the amount of \$119,984 plus a 10 percent contingency in the amount of \$11,999, for a total amount not to exceed \$131,983 for the City's Microsoft Enterprise Agreement inclusive of Microsoft Client Access Licenses, Windows Server operating system licenses, SQL Server database licenses, Exchange email server licenses, Remote Desktop licenses, Enterprise Agreement benefits, and support for three years.
2. Authorize the City Manager or designee to execute all contracts and associated documents, subject to City Attorney approval.

**ITEM 8****CITYWIDE PRINTERS AND COPIERS**

Award a five-year contract to Kyocera - Document Solutions West in the amount of \$643,722 for managed print services.

**RECOMMENDED ACTION:**

City Council:

1. Approve the use of a “piggyback” contract through the California Multiple Award Schedule contract #3-17-36-0028C; award a five-year contract to Kyocera - Document Solutions West for managed print services in the amount of \$559,758; and authorize a contingency of \$83,964 for a total contract amount not to exceed \$643,722.
2. Authorize the City Manager or designee to add additional units as needed, for existing, new, or future City facilities at costs established in the contract.
3. Authorize the City Manager or designee to execute all documents, subject to City Attorney approval.

**ITEM 9****AWARD CONTRACT FOR BACKFLOW PREVENTION DEVICE TESTING AND REPAIRS**

Award contract for irrigation backflow device testing and repairs in support of citywide Landscape Maintenance District and Parks Operations.

**RECOMMENDED ACTION:**

City Council:

1. Award a two-year maintenance service contract to Backflow Prevention Device Tester to provide contractual maintenance for all City-owned backflow prevention devices in the annual amount of \$120,000, and authorize an annual ten percent contingency in the amount of \$12,000, for a total two-year contract in an amount not to exceed \$264,000.
2. Authorize the City Manager or designee to execute all contracts and associated documents, or modify the awards in the event issues of impossibility of performance arise, contingent upon the appropriation of funds by the City Council in the annual budget for such fiscal year, and execute all documents subject to City Attorney approval.
3. Authorize the City Manager or designee to execute up to three annual renewal options, not to exceed the annual contract amount, plus Consumer Price Index adjustments.

**ITEM 10****AWARD LANDSCAPE MAINTENANCE CONTRACT FOR ZONES 4, 8, & 26**

Award a two-year contract to Staygreen, Inc., for an amount not to exceed \$109,296 to provide maintenance services to Landscape Maintenance District Zones 4, 8, and 26.

**RECOMMENDED ACTION:**

City Council:

1. Award a two-year contract to Stay Green, Inc., to provide landscape maintenance services for Landscape Maintenance District Zone 4 (Via Princessa/Sierra Highway), Zone 8 (Ackerman Avenue), and Zone 26 (Centre Pointe Commercial) for an annual amount of \$45,540, and authorize an annual contingency of \$9,108 to address unforeseen maintenance and repairs, for a total two-year amount not to exceed \$109,296.
2. Authorize the City Manager or designee to execute up to three additional, one-year renewal options beginning in year three, not to exceed the annual contract amount, inclusive of contingency of \$9,108, plus an adjustment consistent with the appropriate Consumer Price Index, upon request of the contractor, and contingent upon the appropriation of funds by the City Council in the annual budget for such fiscal year.
3. Authorize the City Manager or designee to execute all contracts and associated documents, or modify the awards in the event impossibility of performance arise, and execute all documents subject to City Attorney approval.

Mayor McLean commented regarding the use of rat poison by landscape maintenance firms within the community and the risks of these poisons contaminating other wild life species as well as household pets, and suggested more natural alternatives.

City Manager Ken Striplin responded that the use of rodenticides have been restricted to limited circumstances in regulated areas, and over the last six months, owl boxes have been built encouraging natural predators.

Mayor McLean requested staff provide information regarding rodenticides be available on the City's website.

**ITEM 11****AWARD LANDSCAPE MAINTENANCE CONTRACT FOR LMD ZONES 15 AND 16**

Award a two-year contract to Brightview Landscapes, LLC, for an amount not to exceed \$345,456 to provide maintenance services to Landscape Maintenance District Zone 15 (River Village) and Zone 16 (Valencia Industrial Center).

**RECOMMENDED ACTION:**

City Council:

1. Award a two-year contract to BrightView Landscapes, LLC., to provide landscape maintenance services for Landscape Maintenance District Zone 15 (River Village) and Zone 16 (Valencia Industrial Center) for an annual amount of \$143,940, and authorize an annual contingency in the amount of \$28,788 to address unforeseen maintenance and repairs, for a

total two-year amount not to exceed \$345,456.

2. Authorize the City Manager or designee to execute up to three additional, one-year renewal options beginning in year three, not to exceed the annual contract amount, inclusive of contingency of \$28,788, plus an adjustment consistent with the appropriate Consumer Price Index, upon request of the contractor, and contingent upon the appropriation of funds by the City Council in the annual budget for such fiscal year.
3. Authorize the City Manager or designee to execute all contracts and associated documents, and modify the awards in the event impossibility of performance arises, and execute all documents subject to City Attorney approval.

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## ITEM 12

FISCAL YEAR 2019-20 ANNUAL LEVY OF ASSESSMENTS FOR SPECIAL DISTRICTS  
This required procedural matter orders, approves, and sets the public hearing for the annual levy of the Landscape and Lighting District, Drainage Benefit Assessment Areas, Golden Valley Ranch Open Space Maintenance District, and the Tourism Marketing District.

RECOMMENDED ACTION:

City Council:

1. Adopt resolutions initiating proceedings for the levy and collection of assessments for Fiscal Year 2019-20 for the Landscape and Lighting District, Drainage Benefit Assessment Areas, and the Golden Valley Ranch Open Space Maintenance District.
2. Adopt resolutions declaring the City's intention to levy assessments, preliminarily approve Engineer's Reports for the Special Districts, and set a public hearing for June 25, 2019.
3. Adopt the annual report for the Tourism Marketing District and a resolution of intent to continue a business improvement area in the City of Santa Clarita, designated as the Tourism Marketing District, and set a public hearing for June 25, 2019.

Addressing the Council on this item was Alan Ferdman, representing the Canyon Country Advisory Committee regarding Landscape Maintenance Districts (LMD) assessments.

City Manager Ken Striplin responded that the Engineer's Report outlines all the revenues and expenditures, all assessments are in compliance, and the City is in the process of acquiring the streets lights and implementing LED lighting, and once this process is complete, rate savings will then be reflected in an Engineer's Report and will be part of the agenda on a future date.

Deputy City Manager Darren Hernández addressed Mr. Ferdman's concerns, commented on previously meeting with Mr. Ferdman where his questions were also addressed, and would be happy to meet with him again.

**Adopted Resolution Nos. 19-22, 19-23, 19-24, 19-25, 19-26, 19-27 and 19-28**

**ITEM 13****ANNUAL LEVY OF ASSESSMENTS FOR OPEN SPACE PRESERVATION DISTRICT**

Consideration and adoption of resolutions associated with the annual process of ordering, approving, and setting the public hearing on the annual levy of the Open Space Preservation District is required by the Landscaping and Lighting Act of 1972.

**RECOMMENDED ACTION:**

City Council:

1. Adopt a resolution initiating proceedings for the levy and collection of assessments within the Open Space Preservation District for Fiscal Year 2019-20.
2. Adopt a resolution declaring the City's intention to levy assessments, preliminarily approve an Engineer's Report in connection with the Open Space Preservation District for Fiscal Year 2019-20, and set a public hearing for June 25, 2019.

**Adopted Resolution Nos. 19-29 and 19-30****ITEM 14****APPROVE THE PURCHASE OF TWO SPECIALIZED VEHICLES - ONE DUMP TRUCK AND ONE STENCIL BODY TRUCK**

Approve the purchase of two specialized vehicles for an amount not to exceed \$337,197.

**RECOMMENDED ACTION:**

City Council:

1. Approve the "piggyback" purchase of one Freightliner M2 112 CNG dump truck and one Ford Super Duty F-450 stencil body CNG conversion truck through the Sourcewell cooperative purchasing contract (contracts 081716-NAF and 120716-NAF) in an amount not to exceed \$337,197.
2. Authorize the City Manager or designee to execute all documents, subject to City Attorney approval.

**ITEM 15****2018-19 ANNUAL OVERLAY AND SLURRY SEAL PROGRAM, SLURRY SEAL PORTION, PROJECT M0128 - APPROVE PLANS AND SPECIFICATIONS AND AWARD CONSTRUCTION CONTRACT**

The annual overlay and slurry seal projects are an integral part of the City's pavement management program. Each year, streets are evaluated and identified for needed pavement preservation and rehabilitation treatments.

**RECOMMENDED ACTION:**

City Council:

1. Approve plans and specifications for the slurry seal portion of the 2018-19 Annual Overlay and Slurry Seal Program, Project M0128.

2. Award the slurry seal construction contract to VSS International, Inc., in the amount of \$1,447,120 and authorize a contingency in the amount of \$144,712, for a total contract amount not to exceed \$1,591,832.
3. Extend the current contract and authorize an increased expenditure authority for construction support services with Pavement Engineering, Inc., in the amount of \$105,000 and authorize a contingency in the amount of \$10,500, for a total not to exceed \$115,500.
4. Authorize the City Manager or designee to execute all documents, subject to City Attorney approval.

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#### **ITEM 16**

##### **CHECK REGISTER NO. 11**

Check Register No. 11 for the Period 04/26/19 through 05/09/19 and 05/16/19. Electronic Funds Transfers for the Period 04/29/19 through 05/10/19.

##### **RECOMMENDED ACTION:**

City Council approve and ratify for payment the demands presented in Check Register No. 11.

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#### **PUBLIC HEARINGS**

#### **ITEM 17**

##### **FISCAL YEAR 2019-2020 ANNUAL OPERATING BUDGET AND CAPITAL IMPROVEMENT PROGRAM**

The proposed Fiscal Year 2019-2020 budget was presented to the City Council along with the Planning Commission, the Parks, Recreation, and Community Services Commission, and the Arts Commission during the Joint Budget Study Session on May 7, 2019. In addition, on June 4, 2019, the Planning Commission made a finding by minute action, that the Draft Fiscal Year 2019-2020 Capital Improvement Program is consistent with the City's General Plan.

##### **RECOMMENDED ACTION:**

City Council and City Council acting as Successor Agency to the former Redevelopment Agency of the City of Santa Clarita conduct a public hearing on the proposed Fiscal Year 2019-2020 Annual Operating Budget and Capital Improvement Program and schedule the budget for adoption at the June 25, 2019, City Council Meeting.

Mayor McLean opened the public hearing.

Deputy City Clerk Amanda Santos announced that all notices required by law have been provided.

City Manager Ken Striplin provided the staff report.

Addressing the Council on this item was Alan Ferdman, representing the Canyon Country Advisory Committee.

Councilmember Weste asked City Manager Ken Striplin to provide clarification of the budget process.

Mayor McLean closed the public comments.

City Manager Ken Striplin explained that the budget has two categories: Operating and Capital Improvement Projects (CIP). The operating budget shows each department's line item budget, current funding, and proposed funding. Capital projects are multi-year and this budget is used as a planning tool. Each year funds are appropriated for projects as needed.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Kellar, Councilmember
<b>SECONDER:</b>	Laurene Weste, Councilmember
<b>AYES:</b>	McLean, Smyth, Kellar, Miranda, Weste

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#### **ITEM 18**

**INTRODUCTION AND FIRST READING OF AN ORDINANCE DETERMINING THE ANNUAL STORMWATER POLLUTION PREVENTION FEE FOR FISCAL YEAR 2019-20**  
Determination and approval of the rates for the Stormwater Pollution Prevention Fee for Fiscal Year 2019-20.

**RECOMMENDED ACTION:**

City Council:

1. Conduct a public hearing on the Stormwater Pollution Prevention Fee for Fiscal Year 2019-20.
2. Introduce and pass to second reading an ordinance entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTA CLARITA, CALIFORNIA, DETERMINING THE ANNUAL STORMWATER POLLUTION PREVENTION FEE FOR FISCAL YEAR 2019-20."

Mayor McLean opened the public hearing.

Deputy City Clerk Amanda Santos announced that all notices required by law have been provided.

Darin Seegmiller, Environmental Services Manager, provided the staff report.

No requests to speak were received.

Mayor McLean closed the public comments.

Council commented on stormwater contamination and that Santa Clarita has been proactive on this matter; and recycling items properly and providing this information to the Community.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Laurene Weste, Councilmember
<b>SECONDER:</b>	Bob Kellar, Councilmember
<b>AYES:</b>	McLean, Smyth, Kellar, Miranda, Weste

**PUBLIC PARTICIPATION II**

Addressing the Council was Steve Petzold, regarding the requested recognition for the LGBTQ Community, and the recent art installation at the Valencia Library branch.

**STAFF COMMENTS**

City Manager Ken Striplin responded that the recent art installation is a part of the Arts Master Plan.

**ADJOURNMENT**

Mayor McLean adjourned the meeting in memory of Carl Boyer at 7:27 p.m.

\_\_\_\_\_

MAYOR

ATTEST:

\_\_\_\_\_

CITY CLERK

Minutes Acceptance: Minutes of Jun 11, 2019 6:00 PM (Consent Calendar)





**CITY OF SANTA CLARITA  
AGENDA REPORT**

CONSENT CALENDAR

CITY MANAGER APPROVAL:

*Ken Striplen*

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DATE: June 25, 2019

SUBJECT: READING OF ORDINANCE TITLES

DEPARTMENT: Administrative Services

PRESENTER: Mary Cusick

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RECOMMENDED ACTION

City Council determine that the titles to all ordinances which appear on this public agenda have been read and waive further reading.

BACKGROUND

Government Code Section 36934 requires that all ordinances be read in full prior to Council taking action on the ordinance. By listing the ordinance title on the Council meeting agenda, Council may determine that the title has been read. In addition, by placing an item on the Consent Calendar to waive further reading of all ordinances whose titles appear on the public agenda, the reading requirement set forth in the Government Code is satisfied once Council approves the Consent Calendar item.

This provides an opportunity to streamline the process and shorten Council meetings and is in compliance with the Government Code regarding the introduction and adoption of ordinances.

ALTERNATIVE ACTION

The City Attorney or City Clerk would read aloud all ordinance titles prior to Council introducing or adopting any ordinance.

FISCAL IMPACT

None by this action.



**CITY OF SANTA CLARITA  
AGENDA REPORT**

CONSENT CALENDAR

CITY MANAGER APPROVAL:

*Ken Stripling*

DATE: June 25, 2019

SUBJECT: AWARD CONTRACT FOR THE REFURBISHMENT OF TWO 60-FOOT BUSES

DEPARTMENT: Neighborhood Services

PRESENTER: Adrian Aguilar

RECOMMENDED ACTION

City Council:

1. Award a contract to MV Transportation for the refurbishment of two 60-foot, articulated buses in the amount of \$576,273.43, and authorize a contingency in the amount of \$23,726.57, for a total amount not to exceed \$600,000.
2. Authorize the City Manager or designee to execute all documents or modify the award in the event issues of impossibility of performance arise, subject to City Attorney approval.

BACKGROUND

In February 2019, the City of Santa Clarita (City) released a Request for Proposal (RFP) for the refurbishment of two 60-foot, articulated buses manufactured in 2007 and owned by the City. Potential bidders were invited to complete an on-site inspection of the buses on March 15, 2019, and proposals were due to the City on April 12, 2019.

The RFP was sent to 426 vendors, of which seven vendors downloaded the Request for Bid and one vendor attended the on-site inspection. However, none of the vendors ultimately submitted a proposal. The vendor that attended the on-site inspection shared that they were not able to meet the City's requested timeline because of their existing workload.

Due to the lack of response, City staff contacted MV Transportation (MV), the current maintenance contractor for the Transit fleet, and asked if they would be willing to submit a bid based on the specifications in the original RFP. Per this request, MV provided the City with a proposal to complete the refurbishment work, as well as information on a similar project completed for a client in Las Vegas, Nevada.

Staff reviewed the proposal submitted by MV and determined that it met all the requirements outlined in the original RFP and that the proposed pricing was in line with industry standards.

Once completed, this project will extend the life of these vehicles approximately six years, offering a cost effective alternative to purchasing new replacement vehicles, which can cost up to \$750,000.00 each.

#### ALTERNATIVE ACTION

1. Direct staff to reissue the Request for Proposal for the refurbishment of the City's two 60-foot, articulated buses.
2. Other action as determined by the City Council.

#### FISCAL IMPACT

There is no impact to the General Fund. This project is being funded using monies received through the Municipal Operators Service Improvement Program (MOSIP) and is included in the Fiscal Year 2018-19 Transit budget, account 12402-5201.003.

#### ATTACHMENTS

Request for Proposal TMF-18-19-36 (available in the City Clerk's Reading File)  
Nabi 60ft Articulate Bus Project (available in the City Clerk's Reading File)



**CITY OF SANTA CLARITA  
AGENDA REPORT**

CONSENT CALENDAR

CITY MANAGER APPROVAL:

*Ken Stripling*

DATE: June 25, 2019

SUBJECT: SECOND READING AND ADOPTION OF AN ORDINANCE  
DETERMINING THE ANNUAL STORMWATER POLLUTION  
PREVENTION FEE FOR FISCAL YEAR 2019-20

DEPARTMENT: Neighborhood Services

PRESENTER: Darin Seegmiller

RECOMMENDED ACTION

City Council to conduct a second reading and adopt an ordinance entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTA CLARITA, CALIFORNIA, DETERMINING THE ANNUAL STORMWATER POLLUTION PREVENTION FEE FOR FISCAL YEAR 2019-20."

BACKGROUND

The Stormwater Pollution Prevention Fee (Fee) supports the requirements of the 1972 Federal Clean Water Act and National Pollutant Discharge Elimination System Permit (Permit). Pursuant to Section 15.50.070 of the Santa Clarita Municipal Code, the City of Santa Clarita (City) shall annually hold a public hearing or meeting where an oral and written presentation may be made in connection with the Fee. The City Clerk published the notice of such public hearing as provided by law on May 30, 2019, and the City Council conducted the public hearing at the June 11, 2019, regular meeting.

City Council adopted Ordinance No. 09-14 (Ordinance), establishing the new methodology to be used to calculate the Fee. Pursuant to Section 3 of the Ordinance, the City Council shall annually determine the rates of the Fee. The City Council may determine to do any of the following:

- A) Discontinue the Fee,
- B) Reduce or maintain the actual Fee rate imposed below the maximum Fee rate authorized, or
- C) Adjust their rate up to or below the maximum voter-authorized rate if it has been previously set below such rate.

The City Council is not required to include an inflation increase annually but may choose to accumulate the inflationary increase and enact the cumulative amount.

Staff recommends the Stormwater Fee for Fiscal Year (FY) 2019-20 be levied at \$26.22 per equivalent residential unit, which is equal to the maximum fee allowable under the guidelines of Proposition 218. The recommended levy represents an adjustment of \$0.82 as compared to the levied fee of \$25.40 in FY 2018-19. The fee is calculated by adding an amount equal to the Consumer Price Index for All Urban Consumers for the Los Angeles, Long Beach, and Anaheim area for the preceding year ending December 2018, which is 3.24 percent. The recommendation to levy the maximum rate is based on actual Permit implementation costs, including increased compliance requirements issued by the Regional Board and State Water Resources Control Board in 2012.

The City's Stormwater Pollution Prevention Fee generates enough revenue to cover the cost of inspections, pollution education, and monitoring. However, Fee revenue is not sufficient to construct and maintain the capital improvement projects identified in the Enhanced Watershed Management Plan (EWMP). Staff anticipates using Measure W funds as the primary source of funding for EWMP implementation and its associated infiltration projects. Measure W, also known as the Safe, Clean Water Program (Program), is a Los Angeles County measure that was successfully passed by 67.3 percent of voters in the regular election held November 2018. The primary goals of the Program are to increase local groundwater supply, improve water quality, and enhance communities. The Program will be administered by the Los Angeles County Flood Control District with several Watershed Area Steering Committees providing local guidance.

The FY 2019-20 Stormwater Pollution Prevention Fee annual report and a preliminary list of the rates for all properties subject to the Fee is attached to this item with an ordinance determining the rate. If the attached ordinance is adopted, Willdan Financial Services is directed to prepare and file the final list of rates with the Los Angeles County Auditor Controller to be placed on the tax rolls and collected with regular City and Los Angeles County taxes.

#### ALTERNATIVE ACTION

Other action as determined by the City Council.

#### FISCAL IMPACT

There is no impact to the General Fund associated with this action.

#### ATTACHMENTS

FY 2019-20 Stormwater Fee Ordinance

FY 2019-20 Stormwater Fee Report (available in the City Clerk's Reading File)

FY 2019-20 Stormwater Fee Tax Roll (available in the City Clerk's Reading File)

## ORDINANCE NO. 19 - \_\_\_\_\_

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTA  
CLARITA, CALIFORNIA, DETERMINING THE ANNUAL STORMWATER  
POLLUTION PREVENTION FEE FOR FISCAL YEAR 2019-20

WHEREAS, the City of Santa Clarita (City) is empowered by Health and Safety Code Section 5471, Government Code Section 54300 et seq., Government Code Section 54999 et seq. and Chapter 15.50 of Title 15 of the City's Municipal Code (Code) to prescribe and collect rates and charges, including storm drainage user charges and fees for services and facilities furnished by the City in connection with its stormwater drain system; and

WHEREAS, in order to better provide for storm drainage and flood control services, including pollution prevention for the City, the City Council of the City of Santa Clarita (City Council) proposed to restructure its storm drainage pollution abatement charge to be known as the "Stormwater Pollution Prevention Fee" (Fee); and

WHEREAS, a written report entitled, "Rate Analysis Report," dated February 23, 2009, (Report) was prepared for the City by Harris & Associates and filed with the City Clerk of the City (City Clerk) relating to the Stormwater Drainage Utility (Program), containing: 1) the identification of the parcels of land within the City upon which the Fee should be imposed (Identified Parcels), 2) the method for determining the amount of the Fee to be imposed each year upon the Identified Parcels as a source of funding for such storm drainage and flood control services, including but not limited to services with which to manage stormwater runoff so as to better protect life and property within the City, and 3) the proposed Fee amount of \$21.50 per equivalent residential unit (ERU) for Fiscal Year (FY) 2009-10 and the maximum annual amount thereafter to be imposed on the Identified Parcels; and

WHEREAS, by its Resolution No. 09-16, adopted on March 10, 2009, the City Council accepted the Report, and scheduled a public hearing; and

WHEREAS, in compliance with the provisions of Section 6 of Article XIID of the California Constitution (Section 6), the Proposition 218 Omnibus Implementation Act, Government Code Section 53750, et seq. (Implementation Act) and the Code, the City Council, on May 26, 2009, and continued to June 9, 2009, conducted a public hearing on the matters of the Program, the proposed Fee, and any other aspect of the Report; and

WHEREAS, following a determination that there was not a majority protest, the City Council in its Resolution No. 09-50, confirmed the Report, as modified, and called a special mail ballot election for August 25, 2009 (Election); and

WHEREAS, by resolution adopted on September 8, 2009, the City Council declared that the ballot measure to authorize the restructuring and levy of the Fee, as described and subject to the terms and conditions of the prescribed by the Report, is passed; and

WHEREAS, by Ordinance No. 09-14 adopted on October 27, 2009, the City Council authorized and adopted the restructuring, levy, and collection of the Fee, beginning with the FY 2010-11; and

WHEREAS, the Fee would continue to be collected on the County of Los Angeles tax roll in the same manner, by the same persons, and at the same time as, together with and not separately from, the general taxes of the City in the manner prescribed by Sections 5473 et seq. of the California Health and Safety Code, as provided in Chapter 15.50 of the Code; and

WHEREAS, pursuant to Section 15.50.070 of the Code, the City shall annually hold a public hearing or meeting where oral and written presentations may be made in connection with the Fee; and

WHEREAS, the City Clerk has published notice of such annual public hearing as provided by law, and a public hearing was held on June 11, 2019, where oral and written testimony was taken; and

WHEREAS, pursuant to Section 3 of Ordinance No. 09-14, the City Council shall determine the amount of the Fees for the FY 2019-20, subject to the maximum Fees authorized by Ordinance No. 09-14 and as set forth in the Report, and, in connection therewith, an annual report or list of the Fee for each Identified Parcel for FY 2019-20 has been prepared (Annual List); and

WHEREAS, it is now appropriate that the City Council determine the amount of the Fees for FY 2019-20.

The City Council of the City of Santa Clarita, California, does hereby ordain as follows:

SECTION 1. Recitals True and Correct. The foregoing recitals are true and correct, and the City Council hereby so finds and determines.

SECTION 2. Annual Procedure for Determination of Fees to be Levied. Pursuant to Ordinance No. 09-14 and applicable law, without voter approval, in any year, the City Council may do any of the following: a) discontinue the Fee, b) reduce the actual rate imposed below the maximum rate authorized, or c) increase the rate up to or below the maximum voter-authorized rate if it has been previously set below such rate. The City Council shall not be required to include an inflation increase in each year but may accumulate the inflationary increase and enact the cumulative amount. In no event shall the City Council increase the rate in excess of the maximum rate approved by the voters without voter approval required by Section 6.

SECTION 3. Amount of FY 2019-20 Fee. The City Council has determined to set the Stormwater Pollution Prevention Fee for FY 2019-20 at \$26.22 per ERU, for each Identified Parcel as provided in the Annual List on file with the City Clerk and incorporated herein by this reference. The Annual List is hereby approved. The amount of the Fee for FY 2019-20 is equal to the maximum voter-approved rate inclusive of a rate increased by an amount equal to the

Consumer Price Index for All Urban Consumers, for the Los Angeles, Riverside, and Orange County areas.

SECTION 4. Transmittal to County Auditor. On or before August 8, 2019, or such other earlier deadline as the Los Angeles County Auditor (County Auditor) may prescribe, the Willdan Financial Services, Inc., shall cause the filing on behalf of the City with the County Auditor of the Annual List to be posted to the tax roll for collection, together with such additional information and in such format as the County Auditor customarily requires.

SECTION 5. Severability. If any one or more of the terms, provisions, or sections of this ordinance shall to any extent be judged invalid, unenforceable and/or voidable for any reason whatsoever by a court of competent jurisdictions, then each and all of the remaining terms, provisions, and sections of this ordinance shall not be affected thereby and shall be valid and enforceable.

SECTION 6. Non-Exclusivity. Nothing in this ordinance shall limit or preclude the enforcement of other applicable laws.

SECTION 7. Effectiveness. This ordinance shall be in full force and effect thirty (30) days from its passage and adoption.

SECTION 8. Publication. The City Clerk is directed to cause this ordinance to be published within 15 days of its passage in a newspaper of general circulation published and circulated within the City of Santa Clarita.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_ 2019.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

DATE: \_\_\_\_\_



STATE OF CALIFORNIA )  
COUNTY OF LOS ANGELES ) ss.  
CITY OF SANTA CLARITA )

I, Mary Cusick, City Clerk of the City of Santa Clarita, do hereby certify that the foregoing Ordinance 19-\_\_\_\_\_ was regularly introduced and placed upon its first reading at a regular meeting of the City Council on the \_\_\_\_<sup>th</sup> day of \_\_\_\_\_2019. That thereafter, said Ordinance was duly passed and adopted at a regular meeting of the City Council on the \_\_\_\_<sup>th</sup> day of \_\_\_\_\_ 2019, by the following vote, to wit:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

AND I FURTHER CERTIFY that the foregoing is the original of Ordinance No. 19-\_\_\_\_\_ and was published in The Signal newspaper in accordance with State Law (G.C. 40806).

\_\_\_\_\_  
CITY CLERK



**CITY OF SANTA CLARITA  
AGENDA REPORT**

CONSENT CALENDAR

CITY MANAGER APPROVAL:

*Ken Stripling*

DATE: June 25, 2019

SUBJECT: INTRODUCTION AND FIRST READING OF AN ORDINANCE PROVIDING FOR THE ESTABLISHMENT AND ENFORCEMENT OF REGULATIONS PURSUANT TO WATER RECYCLING REQUIREMENTS FOR RECYCLED WATER USERS

DEPARTMENT: Neighborhood Services

PRESENTER: Kevin Tonoian

RECOMMENDED ACTION

City Council introduce and pass to second reading an ordinance entitled: “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTA CLARITA, CALIFORNIA, PROVIDING FOR THE ESTABLISHMENT AND ENFORCEMENT OF REGULATIONS PURSUANT TO WATER RECYCLING REQUIREMENTS FOR RECYCLED WATER USERS.”

BACKGROUND

At the May 10, 2011, meeting, the Santa Clarita City Council approved Master Case No. 07-127, Vista Canyon. In connection with the Vista Canyon project, the applicant was conditioned to construct a self-contained Recycled Water Factory (Water Factory) that the City of Santa Clarita (City) will own, operate, and maintain.

The Water Factory will treat wastewater generated by the Vista Canyon project, as well as an existing upstream development located within the Vista Canyon Water District. At full capacity, the Water Factory encompasses a design capacity of 392,135 gallons per day (gpd), and will produce up to 371,000 gpd, approximately 400 acre-feet per year, of disinfected-tertiary-recycled water, in accordance with all applicable state and federal standards.

When operational, this facility will support the Vista Canyon development, encompassing 1,110 residential units and 950,000 square feet of commercial uses, including irrigation needs for on-site landscape improvements. The recycled water produced will also support off-site landscape in adjacent communities such as Fair Oaks Ranch, and will be utilized by the local homeowners’ associations and the City’s Landscape Maintenance District operation.

The purpose of this ordinance is to provide for the establishment and enforcement of regulations pertaining to the sale and use of recycled water produced by the Water Factory. Incorporating these regulations is necessary to allow the City to enter into a wholesale agreement with the Santa Clarita Valley Water Agency to sell this recycled water for commercial uses. These revenues will also help to offset Water Factory operational costs.

Pending City Council approval, a second reading of this ordinance will take place on July 9, 2019, and become effective 30 days later.

#### ALTERNATIVE ACTION

Other action as determined by the City Council.

#### FISCAL IMPACT

There is no fiscal impact associated with this proposed action.

#### ATTACHMENTS

Recycled Water Ordinance

## ORDINANCE NO. 19 - \_\_\_\_\_

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF  
SANTA CLARITA, CALIFORNIA, PROVIDING FOR THE  
ESTABLISHMENT AND ENFORCEMENT OF REGULATIONS  
PURSUANT TO WATER RECYCLING REQUIREMENTS FOR  
RECYCLED WATER USERS

THE CITY COUNCIL OF THE CITY OF SANTA CLARITA, CALIFORNIA,  
DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The City Council does hereby make the following findings of fact:

- A. The City of Santa Clarita (City) will own, operate, and maintain a water reclamation plant known as the Vista Canyon Water Factory (Water Factory) located on City-owned land south of State Route 14, west of Sand Canyon, east of Fair Oaks Ranch, and north of Humphries Parkway, within the Vista Canyon Specific Plan.
- B. The Water Factory is a component of the Vista Canyon Specific Plan project (Vista Canyon project) that was approved by the City Council on May 10, 2011.
- C. The Water Factory is designed to treat wastewater generated by the Vista Canyon project, and to treat a portion of the wastewater flow from existing development upstream of the Vista Canyon project site within the City. The Water Factory will produce disinfected-tertiary-recycled water in accordance with all applicable state and federal standards, including the California Code of Regulations, Title 22 requirements.
- D. The City has obtained Waste Discharge Requirements and Water Reclamation Requirements from the California Regional Water Quality Control Board, Los Angeles Region (Regional Board).
- E. The Water Factory has a design capacity of 392,135 gallons per day (gpd) and is expected to produce up to 371,000 gpd, equivalent to 415.5 acre-feet per year, of recycled water.
- F. The City intends to enter into a Wholesale-Recycled Water Purchase Agreement with the Santa Clarita Valley Water Agency (SCV Water) to sell wholesale-recycled water to SCV Water for distribution within SCV Water's service area.

SECTION 2. This Ordinance shall be known as the City of Santa Clarita Recycled Water Ordinance and may be cited as such.

SECTION 3. The purpose of this ordinance is to provide for the establishment and enforcement of regulations pertaining to the sale and use of recycled water produced at the Water Factory.

SECTION 4. Prohibition on sale, distribution, or use without Wholesale-Recycled Water Purchase Agreement.

- A. No person may purchase, sell, distribute or use, (either directly or through an intermediate party), recycled water produced at the Water Factory unless such sale, distribution, or use is governed by, in accord with, or pursuant to the requirements of a Wholesale-Recycled Water Purchase Agreement with the City. As used in this ordinance, the term “person” shall include natural persons, corporations, any city, county, district, joint powers authority, the state, and the United States, to the extent authorized by federal law.
- B. Wholesale-Recycled Water Purchase Agreements shall govern resale and use of recycled water produced at the Water Factory, and incorporate the terms and conditions of all applicable Waste Discharge Requirements, Water Reclamation Requirements, and other applicable orders of the California State Water Resources Control Board, and the California Regional Water Quality Control Board, Los Angeles Region; and applicable requirements of state and federal law, including but not limited to the Federal Clean Water Act (33 U.S.C. 1251-1388); the federal Safe Drinking Water Act (42 U.S.C. 300f – 300j-27); the California Porter Cologne Water Quality Control Act (Cal Water Code 13000 – 16104), and Title 22, Division 4, Chapter 3 of the California Code of Regulations.
- C. Prior to initiating delivery of any recycled water from the Water Factory, the City Engineer shall enter into a Wholesale-Recycled Water Purchase Agreement with SCV Water or any other person who is authorized by state law to distribute recycled water within the City’s jurisdiction.

SECTION 5. The City Engineer is granted authority to establish Rules and Regulations governing the use of recycled water as necessary, which shall be in accordance with existing law. The City Engineer shall administer, implement, and enforce the provisions of this ordinance. Any powers granted to or duties imposed upon the City Engineer may be delegated to persons acting in the beneficial interest of, or in the employ of, the City.

SECTION 6. Upon a written determination of the City Engineer that a violation of this ordinance has occurred, such action shall constitute a basis for:

- A. Termination of any User Agreement;
- B. Immediate cessation of recycled water delivery;
- C. The City Engineer shall adopt notice and hearing procedures to implement this section, which shall be consistent with the rights afforded by due process.

SECTION 7. If any part, section, subsection, paragraph, sentence, clause, or phrase of this ordinance is held invalid or unconstitutional for any reason by any court, that decision does not affect the validity or constitutionality of the remainder of this ordinance. The City Council declares that it would have adopted each provision of this ordinance irrespective of the validity

of any other provision.

SECTION 8. City Council shall conduct a second reading of this ordinance.

SECTION 9. The City Clerk shall certify to the passage of this ordinance and shall cause the same to be published as required by law.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_ 2019.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

DATE: \_\_\_\_\_

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) ss.  
CITY OF SANTA CLARITA        )

I, Mary Cusick, City Clerk of the City of Santa Clarita, do hereby certify that the foregoing Ordinance 19-\_\_\_\_\_ was regularly introduced and placed upon its first reading at a regular meeting of the City Council on the 25<sup>th</sup> day of June 2019. That thereafter, said ordinance was duly passed and adopted at a regular meeting of the City Council on the 9<sup>th</sup> day of July 2019, by the following vote, to wit:

AYES:            COUNCILMEMBERS:

NOES:            COUNCILMEMBERS:

ABSENT:         COUNCILMEMBERS:

AND I FURTHER CERTIFY that the foregoing is the original of Ordinance No. 19-\_\_\_\_\_ and was published in The Signal newspaper in accordance with State Law (G.C. 40806).

\_\_\_\_\_  
CITY CLERK



**CITY OF SANTA CLARITA  
AGENDA REPORT**

CONSENT CALENDAR

CITY MANAGER APPROVAL:

*Ken Stripling*

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DATE: June 25, 2019

SUBJECT: APPOINTMENTS TO THE BOARD OF LIBRARY TRUSTEES

DEPARTMENT: Neighborhood Services

PRESENTER: Shannon Vonnegut

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RECOMMENDED ACTION

City Council adopt a resolution reappointing Mayor Pro Tem Smyth and Councilmember Miranda to the Santa Clarita Board of Library Trustees for three-year terms, expiring June 30, 2022.

BACKGROUND

California Education Code (Education Code) sections 18910 through 18927 provides that a municipal public library “shall be managed by a board of library trustees” consisting of five members appointed by the Mayor with the consent of the City Council. The Education Code empowers a Board of Library Trustees (Board) with the following authority:

- Make and enforce all rules, regulations, and bylaws for the public library.
- Administer trusts declared or created for the public library.
- Prescribe the duties and powers of the officers and employees of the public library.
- Purchase real property, erect or rent, and equip such buildings or rooms as may be necessary.

The power granted by the Education Code to the Board is considerable and comparable to that which the City Council has over the other operations of the City. By serving as the Board, the City Council retains this authority.

Each trustee holds office for a term of three years. Members of the Board do not serve at the pleasure of the City Council and, unlike other bodies appointed by the City Council, cannot be easily removed or replaced prior to the expiration of their term of office.

With regard to the issue of community input, the Santa Clarita Public Library (SCPL) will embark this summer on a strategic planning process to create a vision for the next five years and ensure the community's needs are appropriately met. Currently, the SCPL is advised by a Teen Advisory Board from each branch and the Friends of Santa Clarita Public Library. As part of the strategic planning process, the SCPL will explore various platforms for citizen involvement, potentially through the formation of additional citizen advisory groups.

At the April 26, 2011, meeting, the City Council adopted Resolution 11-27 appointing the Mayor and members of the City Council to serve as the trustees of the Santa Clarita Board of Library Trustees. It would be appropriate for the City Council to consider and adopt a resolution reappointing Mayor Pro Tem Smyth and Councilmember Miranda to the Board for another term through June 30, 2022.

#### ALTERNATIVE ACTION

Other action as determined by the City Council.

#### FISCAL IMPACT

None by this action.

#### ATTACHMENTS

Board of Library Trustees Resolution



## RESOLUTION NO. 19- \_\_\_\_\_

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
SANTA CLARITA, CALIFORNIA, REAPPOINTING MAYOR PRO TEM  
SMYTH AND COUNCILMEMBER MIRANDA TO THE SANTA CLARITA  
BOARD OF LIBRARY TRUSTEES

WHEREAS, on January 25, 2011, the City Council adopted Ordinance No. 11-2, establishing the Santa Clarita Public Library, pursuant to the California Education Code, section 18900; and

WHEREAS, Section 2.70.020 of the Santa Clarita municipal code provides that the Santa Clarita Public Library will be managed by the Board of Library Trustees (Board) consisting of five trustees to be appointed by the Mayor, with the consent of the City Council, pursuant to the California Education Code, Sections 18910 through 18927; and

WHEREAS, on April 26, 2011, the City Council adopted Resolution No. 11-27, appointing the Mayor and the City Council to serve as the five trustees comprising the Board; and

WHEREAS, the Board terms of Mayor Pro Tem Smyth and Councilmember Miranda expire on June 30, 2019; and

WHEREAS, it is timely and appropriate for the Mayor, with the consent of the City Council, to appoint individuals to fill the Board seats.

NOW, THEREFORE, the City Council of the City of Santa Clarita, California, does hereby resolve as follows:

SECTION 1. The foregoing recitals are true and correct, and the City Council hereby so finds and determines.

SECTION 2. The Mayor hereby appoints Mayor Pro Tem Cameron Smyth to the Board for a term, ending on June 30, 2022, and the City Council hereby consents to this appointment.

SECTION 3. The Mayor hereby appoints Councilmember Bill Miranda to the Board for a term, ending on June 30, 2022, and the City Council hereby consents to this appointment.

SECTION 4. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED, AND ADOPTED this \_\_\_<sup>th</sup> day of \_\_\_\_\_ 2019.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

DATE: \_\_\_\_\_

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) ss.  
CITY OF SANTA CLARITA        )

I, Mary Cusick, City Clerk of the City of Santa Clarita, do hereby certify that the foregoing Resolution 19-\_\_\_\_\_ was duly adopted by the City Council of the City of Santa Clarita at a regular meeting thereof, held on the \_\_\_<sup>th</sup> day of \_\_\_\_\_ 2019, by the following vote:

AYES:            COUNCILMEMBERS:

NOES:            COUNCILMEMBERS:

ABSENT:         COUNCILMEMBERS:

\_\_\_\_\_  
CITY CLERK

Attachment: Board of Library Trustees Resolution (APPOINTMENTS TO THE BOARD OF LIBRARY TRUSTEES)



**CITY OF SANTA CLARITA  
AGENDA REPORT**

CONSENT CALENDAR

CITY MANAGER APPROVAL:

*Ken Stripling*

DATE: June 25, 2019

SUBJECT: APPROVE AWARD OF LIBRARY MATERIALS VENDORS

DEPARTMENT: Neighborhood Services

PRESENTER: Shannon Vonnegut

RECOMMENDED ACTION

City Council:

1. Approve award of expenditure authority for Baker & Taylor, Brodart Co., Children's Plus Inc., EBSCO Industries, Inc., Midwest Tape, LLC, and OverDrive, Inc., to provide books and materials for the Santa Clarita Public Library for a total of \$1,000,000 annually.
2. Authorize the City Manager, or designee, to execute all associated documents, or modify the award in the event that issues of impossibility of performance arise, subject to City Attorney approval.

BACKGROUND

On January 9, 2018, the City Council authorized staff to proceed with the Santa Clarita Public Library (SCPL) transition to in-house operation and staffing, effective July 1, 2018. At that time, as part of the transitional responsibilities, staff completed a Request for Proposal for vendors to furnish, deliver, catalog, and process SCPL's printed and audiovisual materials.

The City Council approved expenditure authority up to \$800,000 on June 26, 2018. As part of the Fiscal Year (FY) 2019-20 budget process, staff requested increasing SCPL's collections budget by \$200,000 to better meet the needs of the community and to compensate for decreased purchasing power due to accumulated inflation. The additional appropriation of \$200,000, included in the FY 2019-20 Budget for books and materials, will allow SCPL to update outdated materials, keep pace with benchmark cities, meet the needs of the public, and develop a collection appropriate for the size of our community.

Staff recommends the City Council award expenditure authority to a total of six vendors, all of which have a proven track record of success with SCPL as current resource providers. A description of each vendor is provided below.

Baker & Taylor is a full-line distributor of books, videos, and music products to library facilities. Baker & Taylor has been in business for over 189 years and ships more than 1 million unique International Standard Book Numbers (ISBN) Stock-Keeping Units (SKU) annually. They maintain one of the largest combined in-stock book, video, and music inventories in the United States with approximately 1 million titles in inventory and over 3.3 million available for order.

Brodart Co. is a full-service library supplier for circulation-ready materials, delivering carefully selected, cataloged, and processed titles. Brodart Co.'s distribution facility manages over 265,000 titles and 5 million volumes annually and deals with more than 45,000 publishers. Brodart Co. currently provides SCPL with new release titles in all age groups including adult, teen, and children's.

Children's Plus Inc. was founded in 1979 and serves thousands of libraries throughout the nation, including some of the largest public library systems and school districts in the United States. Their corporate headquarters house their 40,000 square foot warehouse with over 1 million volumes in stock. Children's Plus Inc. specializes in children's non-fiction and educational materials which SCPL is currently using to update our children's non-fiction collections.

EBSCO Industries, Inc., was founded in 1944 and is the leading provider of research databases, electronic journals, and electronic magazine subscriptions for the SCPL. EBSCO Industries, Inc., currently provides SCPL with a wide variety of research databases, e-magazines, as well as reader's advisory and marketing resources.

Midwest Tape, LLC, is a library-dedicated, full-service entertainment media distributor that provides physical and audiovisual products: DVDs, music CDs, and audiobooks exclusively to public libraries across the United States and Canada. Midwest Tape, LLC, currently provides SCPL with all physical audio visual materials including Blu-rays, DVDs, and audiobooks on CD.

OverDrive, Inc., is the leading digital reading platform for libraries worldwide, delivering the industry's largest catalog of electronic books, audiobooks, and other digital media. The OverDrive, Inc., platform provides patrons with access to all of the SCPL electronic books, downloadable audio, and streaming video.

Staff recommends the award of expenditure authority to Baker & Taylor, Brodart Co., Children's Plus Inc., EBSCO Industries, Inc., Midwest Tape, LLC, and OverDrive, Inc., due to their services and products being compatible and in compliance with our existing library system.

#### ALTERNATIVE ACTION

Other action as determined by the City Council.

#### FISCAL IMPACT

Sufficient funds, contingent upon approval, will be appropriated as part of the annual budget process.



**CITY OF SANTA CLARITA  
AGENDA REPORT**

CONSENT CALENDAR

CITY MANAGER APPROVAL:

*Ken Stripling*

DATE: June 25, 2019

SUBJECT: CIVIC ART 2018: CANYON COUNTRY COMMUNITY CENTER

DEPARTMENT: Recreation and Community Services

PRESENTER: Phil Lantis

RECOMMENDED ACTION

City Council:

1. Award a contract to C.J. Rench in the amount of \$121,500 for the civic art piece “Communitree” to be located at the Canyon Country Community Center.
2. Appropriate \$145,725 to Canyon Country Community Center Art account A3002602-5161.001; increase Facilities Fund transfers out account 72319500-5501.602 and transfers in account 602-4711.723 by \$145,725. The appropriation includes \$18,225 or 15 percent for contingency and \$6,000 for artist selection costs for this civic art project.
3. Authorize the City Manager or designee to execute all contracts and associated documents, subject to City Attorney approval.

BACKGROUND

Under the Civic Art Policy, the Canyon Country Community Center (C4) qualifies as a City of Santa Clarita (City) capital improvement project that allocates 1 percent of eligible project costs for the design, construction, integration, acquisition, delivery, and conservation of civic art to be located onsite and accessible to the public. The civic art piece will be located nearest to the intersection of Soledad Canyon Road and Sierra Highway.

An Artist Selection Committee (Committee) was formed at the June 14, 2018, Arts Commission meeting. The first Committee meeting for the C4 Civic Art project took place on August 8, 2018, with the task of evaluating the site location, history, and local community, as well as looking at the City’s public art collection as a whole in order to select an overarching theme for the project. The Committee’s identified theme for the project is ‘Gateway’ relating to Santa Clarita’s new community center as a gathering place to bring people together and create a sense

of local cultural space.

The Committee includes the following members:

- Arts Commissioner, Dr. Michael Millar
- Arts Expert, Pamela Lewis, Gallery Director for the College of the Canyons Art Gallery
- Professional Arts Administrator, Christine Byers, Cultural Affairs Coordinator for Culver City
- Local Professional Artist, Magdy Rizk, Assistant Chair of the Arts Department at California State University, Northridge
- Community Member, Carol Rock

The Call for Entry was posted online through CaFÉ ([www.callforentry.org](http://www.callforentry.org)), the leading site for public artist calls. A total of 145 applications were submitted. The Call for Entry was open from October 9 to November 20, 2018. The Committee scored the applications online and four finalists were selected to interview on January 16, 2019. The Committee requested to interview two more finalists on March 4, 2019, and selected artist C.J. Rench (CJR) design proposal “Communitree” to move forward to the Arts Commission.

The public art piece, “Communitree,” is designed to be an iconic “Gateway” for the new C4. This unique, colorful oak tree will symbolize the strength of the community. The “Communitree” will enhance the intersection and visually compliment the rustic California style at the new C4. The oak tree will have hundreds of colorful leaves and create a beautiful entrance to the property. The Committee chose a mixture of happy human forms and oak leaves to make up the canopy. The “Communitree” canopy or umbrella will span 16-19 feet and will be 25-27 feet in height. The materials are a combination of stainless steel and acrylic leaves, which are durable, maintenance free, and climate appropriate for a year round sculpture. The artist proposed historical text to be included with the roots of the tree by laser cut printing on the pieces.

The estimated civic art budget was formed in anticipation of the 1 percent eligible project costs from the City capital improvement project. The budget proposal by the artist is \$121,500.

The Arts Commission reviewed and recommended approval to the City Council for the C4 Civic Art project at their meeting on May 9, 2019.

#### ALTERNATIVE ACTION

Other action as determined by the City Council.

FISCAL IMPACT

Appropriate \$145,725 to Canyon Country Community Center Art account A3002602-5161.001; increase Facilities Fund transfers out account 72319500-5501.602 and transfers in account 602-4711.723 by \$145,725.

ATTACHMENTS

CJR Selected Project

C  
R  
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N  
S

# Artist C.J. Rench

we design & fabricate our own  
works in mild steel, stainless steel  
or aluminum.

1451 Barker Rd  
Hood River, OR. 97031  
541.399.3830







Diamond Park Apartments

den Rain Ln

Canyon Villas Senior Apartments

The Cajun Belle

Soledad Canyon Rd

Arbys

City of Santa Clarita Arts Commission

Boot Barn

River Trail

Ming St



# “Communitree”

The “Communitree” was designed to be an iconic “Gateway” for Santa Clarita’s new community center. This unique, colorful oak tree will symbolize the strength of the community.





A look at the possible root structure, this one we used printing on the pieces. I would prefer to laser cut the words into the piece for a public work.



model



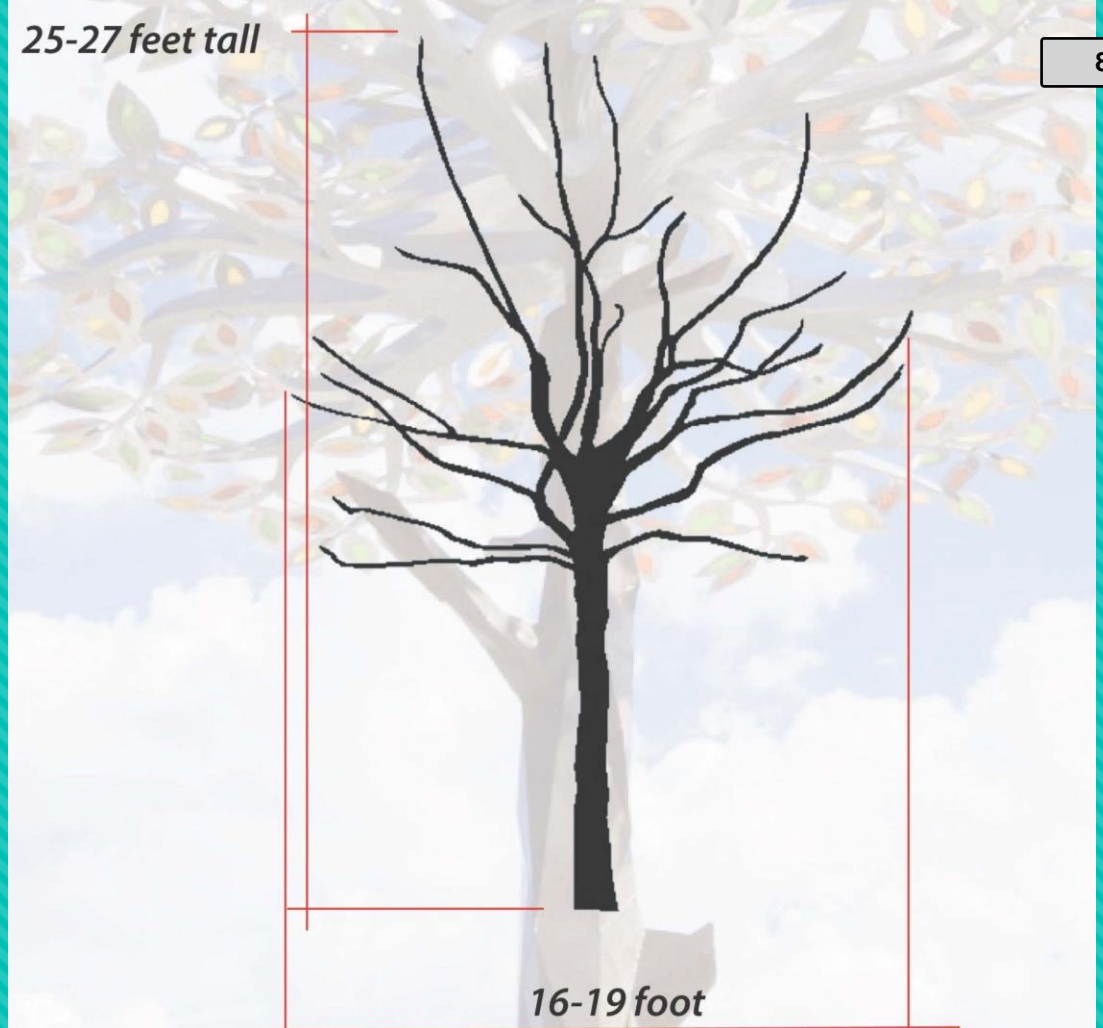
Details of the bark before and after it was patinaed brown. Endless organic pieces make these trees unique in every way.



# “Flutter”

25-27 feet tall

8.a



The “Communitree” is a oak tree and will stand 25-27 feet tall and the leaves will have a kinetic effect called “Flutter”, recreating movement of leaves blowing in the wind. The branches will also be kinetic allowing the tree to turn in the wind.

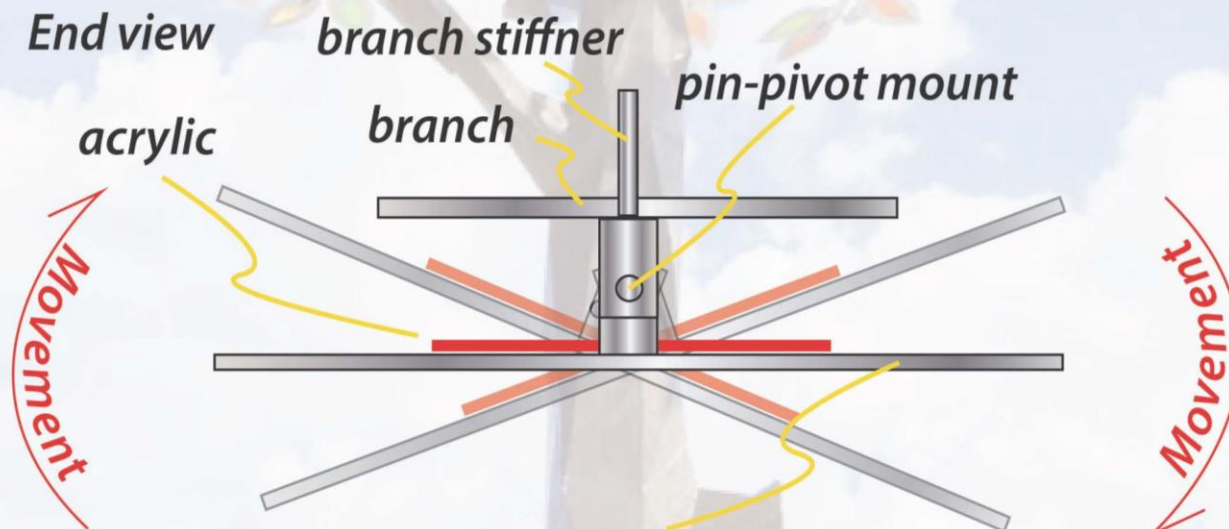
# "Flutter"

To have each member of the "Communitree" flutter in the wind, we would attach them as the drawing shows. This will allow floating motion in a breeze.

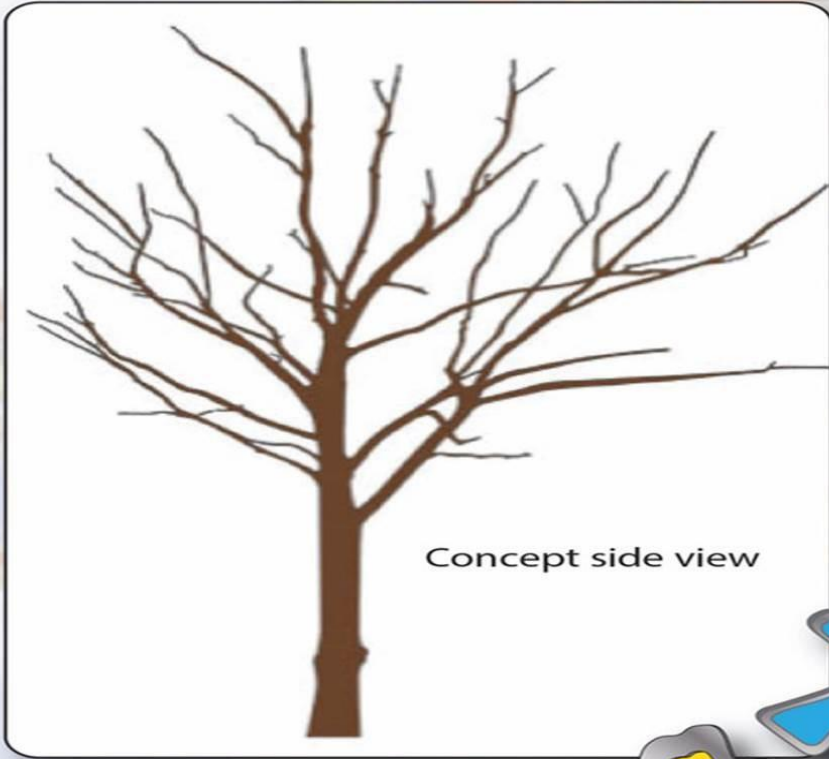
Side view



End view



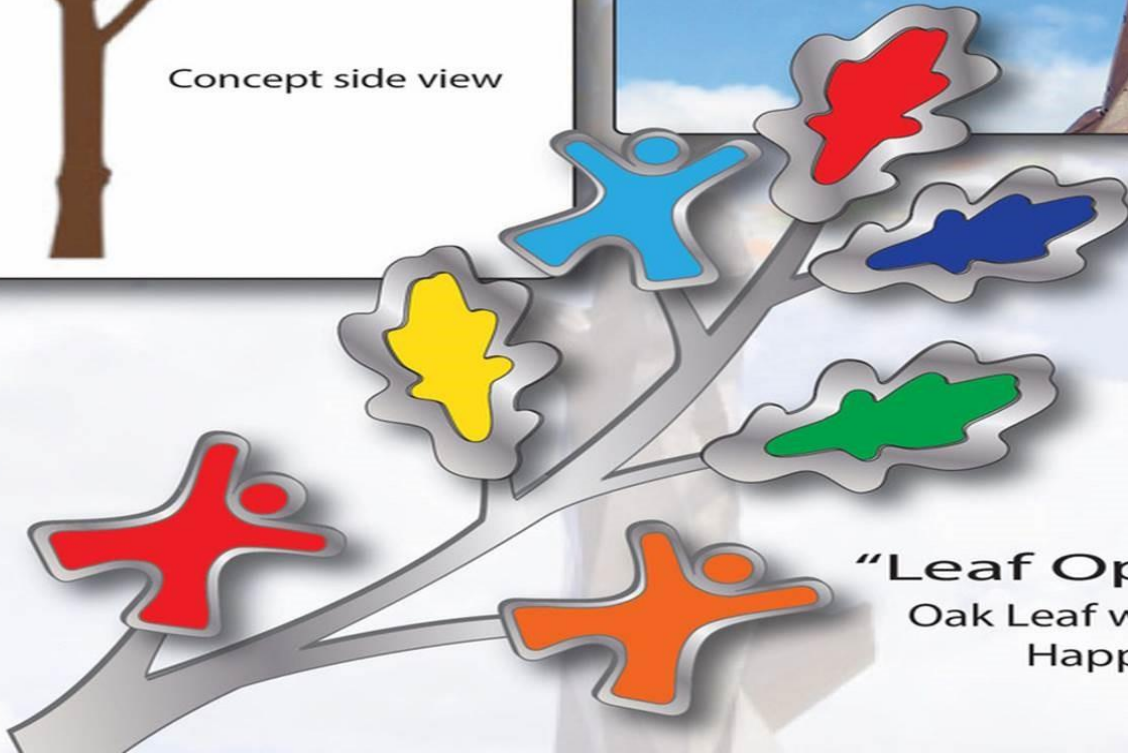
# "Communitree"



Concept side view



Small model moc-up



## "Leaf Options"

Oak Leaf with  
Happy Human



# “Communitree”

8.a

## Concept Statement:

Designed to be the iconic “Gateway” for for Santa Clarita’s new community center. This unique, colorful tree will symbolize the strength of the community. Community like forests are healthiest when they include various varieties at all levels of maturity. The varieties feed off and support each other in strength, stability, hardiness and health much how we envision a strong community.

“Communitree” will enhance the intersection and visually compliment the new Community Center with Literally hundreds of colorful leaves in the daylight and creating beautiful views up-lit at night all without distracting drivers or creating any obstruction of view. “Communitree” will instigate an artistic experience and create a memorable iconic statement for the new Community center.

## Forms, Color & Meaning:

Choosing from the two options the design with the fluttering g leaves will be designed to look like one of the wonderful local Oak trees with its many branches supporting the community. While the designs are based on a tree, they are not meant to be a rendering or illustration, but rather a sculptural interpretation that uses the plant as a starting point, a kind of homage to the foliage of the area. The final design will have a large tree possibly surrounded either by a stainless sign or just its roots growing out of the foundation. The colors, size and scale will create a big artistic impact with a total of 25– 27 feet tall and a 16 – 19 foot umbrella welcoming all to this wonderful new Community Center.



**Materials:**

Stainless steel is the chosen materials for “Communitree” for its timeless artistic quality and proven record in public sculpture. With the combination of stainless steel and 25 year minimum acrylic leaves it is a durable, maintenance free, climate appropriate year round sculpture for Santa Clarita.

**Fabricated out of:**

- The leaves are cut from 14 & 16 Gauge Stainless steel.
- The trunk and branches are created with a combination of schedule 40 and schedule 80 pipe or 12 & 14-gauge mild steel.
- All the centers of the leaves are laser cut from 25+ year Acrylic Plexiglas. Due to the extremes of weather we use Plexiglas instead of glass because of the expansion and contraction.

**Sustainability / recycling:**

With our commitment to sustainability, we will use a minimum of 10% and up to 30% recycled stainless and mild steel to complete the fabrication of the sculptures. Although this will not be noticeable with the finished product, it is a way for CJRDesign to be environmentally conscience and a good talking point among the stakeholders of the project.



**Construction:**

The Acrylic Plexiglas is sandwiched between two leaf forms and welded to the stems assure a long term maintenance free work of art.

- Depending on the chosen design, the branches will either be formed in a 12-gauge stainless steel for the flutter option or created with a combination of schedule 40 and schedule 80 pipe cut in shorter lengths and welded together again to mimic real branches.
- All fabrication done in CJRDesign Hood River Oregon studio.

**Finish:**

- Each leaf will be textured to follow the lines of the forms. Thus creating various textures and implied movement in the forms.
- The trunk will be patinaed and clear coated to look like real bark. The Branches if done in the kinetic stainless steel version can either stay shiny stainless or patinaed.
- The branches for the flutter style will be patinaed or flash rusted to match the trunk.

**Installation:**

- The mounting will be done with a pipe that acts as the center of the tree mounted into the foundation with 6 – 8 anchors much like a street light. The bark is then placed over the tree and the the branches are welded in place for the flutter option. For the kinetic option the branches are welded together on site and lifted onto the vertical pipe with bearings placed between them and then a bolt goes on the top.
- The needs of the foundations are all done in the engineering packages along with the actual sculpture according to the wind loads and specifications per site and state. We can provide this information to the concrete company when all is ready.

**Approximate Size / Weight:**

- Approximate weight 4,800 lbs. total per grouping.

**Maintenance:**

I attempt to design and fabricate the most permanent and low to no maintenance art work possible, “Communitree” is no exception. This is a perfect fit and one of very few options for a custom designed maintenance free artwork!

I recommend using up-lighting as a way to light the work because it is the easiest method to maintain and interacts extremely well with stainless and colored leaves! The only maintenance for “Communitree” may be the need to wash off the dust over time, this can be done by simply spraying it off or let mother nature clean it off with rain.



## Subcontractor/Supplier? Professional Services List:

- Engineering – All Structures Engineering, Taggard OR.
- Laser Cutting – Versital Waterjet, White Salmon WA.
- Misc. Materials – Pacific steel / American Steel
- Crane / Hoist rental – TBD (local preferred)
- On- site welding of a CA. Certified welder for installation –TBD

### Contingency:

Using my twenty-five plus years of design and fabricating experience, I have created these models and defined the scale of the tree for your consideration assuming it is all possible with in the expressed budget. However, upon the final engineering and knowledge of unknown or additional cost items such as foundations, permits, extra engineering etc. I will work with the committee to adjust the artwork as little as possible to accommodate any additional cost and still have a successful project for both sides. An example of this, I assume that the foundations can be poured during the construction and paid for through other sources, so I added that money back into the budget for bigger scale of the art and more possibilities. If the cost of the foundations has to come out of the art budget, then I need to adjust a few things in the design and or scale process to absorb the costs.

Thank you for allowing me to be part of this process, I hope you enjoy the “Communitree” as much as I enjoyed designing them specifically to enhance both your town and the new Community Center.



# Budget

**Scale** 25' + feet tall X 16'- 18' wide

<b>Artist Design &amp; development, project management, insurance, etc.</b>	<b>\$60,750.00</b>
<b>Engineering</b>	<b>\$3,800.00</b>
<b>CNC / computer set up /cutting</b>	<b>\$1,400.00</b>
<b>Materials</b>	<b>\$13,300.00</b>
<b>Fabrication</b>	<b>\$17,000.00</b>
<b>Finishing time (texturing / paint)</b>	<b>\$2,700.00</b>
<b>Crating and shipping prep.</b>	<b>\$1,450.00</b>
<b>Transportation</b>	<b>\$1,800.00</b>
<b>On-site Installation &amp; assembly management</b>	<b>\$1,500.00</b>
<b>Crane</b>	<b>\$2,000.00</b>
<b>On site welder</b>	<b>\$2,000.00</b>
<b>Travel time and lodging</b>	<b>\$800.00</b>
<b>Foundation work</b>	<b>\$10,000.00</b>
<b>Contingency fund</b>	<b>\$3,000.00</b>

**Project total** **\$121,500**



**CITY OF SANTA CLARITA  
AGENDA REPORT**

CONSENT CALENDAR

CITY MANAGER APPROVAL:

*Ken Stripling*

DATE: June 25, 2019

SUBJECT: 2018-19 OVERLAY A AND OVERLAY B, PROJECT M0128 -  
AWARD CONSTRUCTION CONTRACTS

DEPARTMENT: Public Works

PRESENTER: Damon Letz

RECOMMENDED ACTION

City Council:

1. Approve plans and specifications for the 2018-19 Overlay A, Project M0128.
2. Approve plans and specifications for the 2018-19 Overlay B, Project M0128.
3. Award the Overlay A Project construction contract to Sully-Miller Contracting Company, in the amount of \$4,480,399, and authorize a contingency in the amount of \$672,060, for a total contract amount not exceed \$5,152,459.
4. Award the Overlay B Project construction contract to Toro Enterprises, Inc., in the amount of \$3,065,610, and authorize a contingency in the amount of \$459,842, for a total contract amount not exceed \$3,525,452.
5. Authorize an expenditure in the amount of \$612,720 and a contingency of \$91,908, for total amount of \$704,628 to Twining, Inc., for a professional services contract to provide project inspection, materials testing, and construction management support for Overlay A and Overlay B projects.
6. Authorize the transfer of project savings from the 2017-18 Overlay and Slurry Seal Program, Project M0124 to the 2018-19 Overlay and Slurry Seal Program, Project M0128 in the following amounts:
  - \$182,466 of Miscellaneous Grant funds (CalRecycle) in expenditure account M0124259-5161.001 and appropriate to expenditure account M0128259-5161.001.

- \$158,739 of Measure R Local Return funds in expenditure account M0124264-5161.001 and appropriate to expenditure account M0128264-5161.001.
  - \$57,755 of Senate Bill 1 (SB1) funds in expenditure account M0124267-5161.001 and appropriate to expenditure account M0128267-5161.001.
  - \$54,770 of General Fund - Capital in expenditure account M0124601-5161.001 and appropriate to expenditure account M0128601-5161.001.
7. Authorize the transfer of \$45,000 in Transportation Development Act (TDA) Article 8 funds from various project savings in Fiscal Year 2018-19 and appropriate to expenditure account M0128233-5161.001.
  8. Authorize the City Manager or designee to execute all documents, subject to City Attorney approval.

**BACKGROUND**

Annual overlay and slurry seal projects are an integral part of the City of Santa Clarita’s (City) Pavement Management Program. Each year, streets are evaluated and identified for the need for pavement preservation and rehabilitation treatments. The overlay portion of the 2018-19 Annual Overlay and Slurry Seal Program will resurface streets, seal cracks, and coat the surface of streets in various areas of the City (see attached projects street lists). These treatments will provide a smoother ride for vehicles and extend the life of the roadway by 3-15 years, depending on the type of treatment applied. This project supports the Santa Clarita 2020 theme of Sustaining Public Infrastructure. This year's project is expected to begin construction in July 2019 and be completed by the end of September 2019. This year’s overlay portion of the 2018-19 Annual Overlay and Slurry Seal Program was divided into two smaller projects: Overlay A and Overlay B, that will work concurrently to maximize the work being done during the summer season.

**Solicitation Process for the Overlay A Project**

For the Overlay A project, an invitation to bid was prepared and published three times on May 7, 11, and 14, 2019, and was posted on the City's website. One bid was submitted to the City and opened by Purchasing staff on June 11, 2019. The results of the bids are shown below:

<u>Company</u>	<u>Location</u>	<u>Total Bid</u>
Sully-Miller Contracting Company	Brea, CA	\$4,480,399

Staff recommends awarding the Overlay A Project construction contract to Sully-Miller Contracting Company, the lowest responsive bidder, in the amount of \$4,480,399, and authorize a contingency in the amount of \$672,060, for a total not to exceed \$5,152,459. The contractor possesses a valid state contractor’s license and is in good standing with the Contractors State License Board. The bid from Sully-Miller Contracting Company was reviewed for accuracy and conformance to the contract documents and found to be complete.

Solicitation Process for the Overlay B Project

For the Overlay B project, an invitation to bid was prepared and published three times on May 7, 11, and 14, 2019, and was posted on the City's website. Two bids were submitted to the City and opened by Purchasing staff on June 11, 2019. The results of the bids are shown below:

<u>Company</u>	<u>Location</u>	<u>Total Bid</u>
Toro Enterprises, Inc.	Ventura, CA	\$3,065,610
Sully-Miller Contracting Company	Brea, CA	\$3,358,057

Staff recommends awarding the Overlay B Project construction contract to Toro Enterprises, Inc., the lowest responsive bidder, in the amount of \$3,065,610, and authorize a contingency in the amount of \$459,842, for a total not to exceed \$3,525,452. The contractor possesses a valid state contractor’s license and is in good standing with the Contractors State License Board. The bid from Toro Enterprises, Inc., was reviewed for accuracy and conformance to the contract documents and found to be complete.

The demand for paving work is high as a result of Senate Bill 1 funding. The requested contingencies will allow the City to develop a larger Pavement Management Program and include additional street resurfacing requests during the construction process. By adding backlogged streets to this year’s Pavement Management Program, the City will benefit by scheduling these additional streets at the current bid prices, while completing the project in a timely manner. The contingencies requested will also cover costs associated with unforeseen site conditions, such as potential utility conflicts and abandoned utilities not shown in record drawings, as well as change order requests made by the contractor.

Solicitation Process for Material Testing and Inspection Services for Overlay A & B Projects

To ensure efficient and proper procedures in construction inspection and materials testing, costs for these services were anticipated and identified in the original budget, and a Request for Proposal (RFP) was sent to four qualified engineering firms. The RFP asked firms to identify their relevant experience in similar projects and demonstrate their approach to this project.

The City received proposals from three firms on June 12, 2019. Staff reviewed the proposals and based on the evaluation, scored the firms on a 100-point scale.

<u>Rank</u>	<u>Company</u>	<u>Score</u>	<u>Location</u>	<u>Proposal Amount</u>
1	Twining, Inc.	97	Long Beach, CA	\$612,720
2	NV5 West, Inc.	94.5	Ventura, CA	\$608,825
3	Pavement Engineering, Inc.	92	San Luis Obispo, CA	\$724,585

The scoring system was based on the following criteria: recent experience in similar projects; qualification of team and resources; understanding of key development items; quality of proposal and proposed services in relation to the project’s scope, scheduling and availability; and references. Based on the City’s evaluation process, staff recommends awarding the contract for project inspection and materials testing services to Twining, Inc., in the amount of \$612,720, and authorize a contingency in the amount of \$91,908 for an amount not to exceed \$704,628.

California Government Code 4526 prescribes selection of architectural and engineering services to be based on demonstrated competence and professional qualification necessary for the satisfactory performance of the services required and does not authorize the selection of professional architectural and engineering services based on cost.

Total Budget for Overlay A & Overlay B Projects

The cost breakdown for the 2018-19 Overlay A and Overlay B, Project M0128 is:

Overlay A Portion	\$5,152,459
Overlay B Portion	\$3,525,452
Inspection and Material Testing	\$704,628
Total Awarded	\$9,382,539

The requested appropriation will create a total budget of \$11,998,730 for the 2018-19 Overlay and Slurry Seal Program. The budget supports the construction and construction support contracts for Slurry Seal in the amount of \$1,707,332, previously awarded at the June 11, 2019, City Council meeting, and the construction and material testing contracts for Overlay A & B in the amount of \$9,382,539. The remaining budget of \$908,859 will provide for survey, construction management, labor compliance, staff oversight, Public Works inspection, and miscellaneous project administration costs.

ALTERNATIVE ACTION

Other action as determined by the City Council.

FISCAL IMPACT

Upon approval of the recommended actions, adequate funds will be available to support the recommended overlay and materials testing and inspection contracts as well as the slurry seal and construction support contracts, which were awarded via a separate agenda report. This will also provide for all anticipated project costs. The funding for this project is broken down as follows: Transportation Development Act (TDA) Article 8 \$45,000; Miscellaneous Grant funds (CalRecycle) \$182,466; Measure R Local Return \$7,558,396; Measure M Local Return \$507,624; Senate Bill 1 (SB1) \$3,650,474; and General Fund – Capital \$54,770.

ATTACHMENTS

- Overlay A Project Street List
- Overlay B Project Street List
- Overlay A Project Bid Proposal for Sully-Miller Contracting Company (available in the City Clerk's Reading File)
- Overlay B Project Bid Proposal for Toro Enterprises, Inc. (available in the City Clerk's Reading File)
- Proposal for Twining, Inc. (available in the City Clerk's Reading File)



NBHD	Street Name	Beg Location	End Location
ART	WILEY CANYON RD	LYONS AV	ORCHARD VILLAGE RD

NBHD	Street Name	Beg Location	End Location
N6	11TH ST	NEWHALL AV	RAILROAD AVE
N6	12TH ST	WALNUT ST	RAILROAD AV
N6	13TH PL	WALNUT ST	SPRUCE ST
N6	13TH ST	NEWHALL AV	SPRUCE ST
N6	14TH ST	NEWHALL AV	RAILROAD AV
N6	15TH ST	NEWHALL AV	RAILROAD AV
N6	2ND ST	NEWHALL AV	EAST END
N6	3RD ST	NEWHALL AV	EAST END
N6	4TH ST	PINE ST	EAST END
N6	5TH ST	PINE ST	EAST END
N6	6TH ST	PINE ST	EAST END
N6	ARCH ST	PARK ST	MARKET ST
N6	CHESTNUT ST	LYONS AV	11TH ST
N6	CHESTNUT ST	13TH ST	14TH ST
N6	CHESTNUT ST	15TH ST	16TH ST
N6	MARKET ST	RAILROAD AV	RACE ST
N6	PARK ST	ARCH ST	EAST END
N6	PINE ST	S END	MARKET ST
N6	RACE ST	NEWHALL AV	MARKET ST
N6	SPRUCE ST	SOUTH END	14TH ST
N6	WALNUT ST	LYONS AV	16TH ST

Attachment: Overlay A Project Street List (OVERLAY PORTION- 2018-19 OVERLY & SLURRY SEAL PROGRAM, PROJECT M0128 - AWARD

NBHD	ROAD NAME	FROM	TO
ART	PLUM CANYON RD (EB)	VIA JOYCE	HELL CIR (E)
ART	PLUM CANYON RD (WB)	SANTA CATARINA RD	HELL CIR (E)

NBHD	Street Name	Beg Location	End Location
ART	SMYTH DR	DICKASON DR	COPPER HILL DR

NBHD	Street Name	Beg Location	End Location
C6	ALTAMERE AV	NEARBROOK ST	STILLMORE ST
C6	DEWDROP AV	STILLMORE ST	PLEASANTDALE ST
C6	CALLA WY	PLUMWOOD AV	EAST END
C6	DRYCLIFF ST	WEST END	WALNUT SPRINGS AV
C6	DRYCLIFF ST	WALNUT SPRINGS AV	CROSSGLADE AV
C6	HIDAWAY AV	SOUTH SIDE	NEARBROOK ST
C6	LONE ROCK ST	WEST END	WALNUT SPRINGS AV
C6	LONE ROCK ST	HIDAWAY AV	CROSSGLADE AV
C6	MARCHLAND AV	SOUTH END	NEARBROOK ST
C6	NEARBROOK ST	WEST END	CROSSGLADE AV
C6	NEWHOUSE ST	WALNUT SPRINGS AV	CROSSGLADE AV
C6	PLEASANTDALE ST	WHITES CANYON RD	CROSSGLADE AV
C6	PLUMWOOD AV	SOUTH END	NEARBROOK ST
C6	PLUMWOOD AV	VICCI ST	PLEASANTDALE ST
C6	ROCKGROVE AV	SOUTH END	NEARBROOK ST
C6	STILLMORE ST	WHITES CANYON RD	ALTAMERE AV
C6	VICCI ST	CROSSGLADE AV	NATHAN HILL RD
C6	WALNUT SPRINGS AV	SOUTH END	NEWHOUSE ST
C6	WELLHAVEN ST	WEST END	WALNUT SPRINGS AV

NBHD	Street Name	Beg Location	End Location
C19	LUTHER DR	0155 S MANDAN ST	SOLEDAD CANYON RD
C19	MANDAN ST	LUTHER DR	ORSINI AV
C19	ORSINI AV	SOUTH END	NORTH END
C19	VILNA AV	MANDAN ST	SOLEDAD CANYON RD

NBHD	ROAD NAME	FROM	TO
TR	SANTA CLARITA PKWY TRAIL	NEWHALL RANCH RD	RIVERROCK WAY

Attachment: Overlay B Project Street List (OVERLAY PORTION- 2018-19 OVERLY & SLURRY SEAL PROGRAM, PROJECT M0128 - AWARD



**CITY OF SANTA CLARITA  
AGENDA REPORT**

CONSENT CALENDAR

CITY MANAGER APPROVAL:

*Ken Stripling*

DATE: June 25, 2019

SUBJECT: CONTRACT FOR CITY OCCUPATIONAL SAFETY CONSULTANT

DEPARTMENT: Administrative Services

PRESENTER: Joseph Oerum

RECOMMENDED ACTION

City Council:

1. Award a five-year contract to Occupational Safety Training System for safety consulting services in the amount of \$150,000, and authorize a 15 percent contingency in the amount of \$22,500, for a total contract amount not to exceed \$172,500.
2. Authorize the City Manager or designee to execute all documents, subject to City Attorney approval.

BACKGROUND

As the City of Santa Clarita (City) grows, the need for safe working conditions for City employees remains a priority. Over the years, Risk Management staff has sought out various safety consulting solutions comprehensive enough to adhere to the City's standards as well as rigorous Cal-OSHA regulations. As a result, the City has contracted with a few different consultants. From 2014 to 2016 an independent consultant was contracted to handle the organization's safety management program. However, it quickly became apparent that the workload requirements were not suitable for one individual to administer. Therefore, in an effort to adhere to all City safety needs, Risk Management awarded a one-year contract to Occupational Safety Training System (OSTS), a safety consulting company that emerged as a front-runner in broad capability and service.

Along with providing regular and scheduled training and safety inspections, OSTS has assisted the City with multiple projects. Some examples include evaluating new hire safety training needs, assisting in the development of on-boarding training requirement checklists, and developing a respiratory protection program in response to an in-depth review of area activities

with possible respiratory application requirements. OSTs has also been instrumental in providing the City with Cal-OSHA liaison services, and assisting City personnel via telephone and email with safety questions, concerns, and research. The staff of OSTs regularly participates in various meetings with Risk staff to brainstorm, plan, and develop safety-related improvements. Not only has OSTs successfully accommodated the City's wide-range of safety needs and concerns, but they have done so at a significantly lesser cost than previous solutions. They have proven their ability to provide expert safety consulting and materials, and have thereby demonstrated a strong commitment to the City's eminent safety standards and can meet the needs of the City.

#### ALTERNATIVE ACTION

Other actions as determined by the City Council.

#### FISCAL IMPACT

Adequate funds for the recommended actions were appropriated during the Fiscal Year 2018-19 budget process in expenditure account 12001-5161.001.

**Agenda Item: 11**

**CITY OF SANTA CLARITA  
AGENDA REPORT**

**CONSENT CALENDAR**

CITY MANAGER APPROVAL:

*Ken Stripling*

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DATE: June 25, 2019

SUBJECT: MASTER LICENSE AGREEMENT WITH CROWN CASTLE

DEPARTMENT: Administrative Services

PRESENTER: Benny Ives

**RECOMMENDED ACTION**

City Council:

1. Award a three-year contract to Crown Castle Fiber LLC, in the amount of \$207,000 plus a five percent contingency in the amount of \$10,350, for a total contract amount not to exceed \$217,350 for the City to lease two dark fiber strands from the City of Santa Clarita to Downtown Los Angeles.
2. Authorize the City Manager or designee to execute all contracts and associated documents, including up to three additional one-year renewal options beginning in year four, not to exceed \$80,000 per annum, for continued lease of dark fiber strands, subject to City Attorney approval.

**BACKGROUND**

The City of Santa Clarita (City), much like other businesses and organizations within it, has a growing need for a faster and more cost-effective Internet connection. As the City continues to move towards Internet-based applications to provide improved and more efficient service options for its current, and growing, population, the need for faster and more diverse options for Internet services becomes of greater significance.

The City's primary Internet circuit is a 100 Mbps leased fiber service. The cost to upgrade to a 1 Gbps, or higher, Internet connection in Santa Clarita, even where it is offered, is a poor value when compared to other cities and communities located closer to major metropolitan areas, such as Downtown Los Angeles (DTLA). A major reason for this disparity is minimal choice in Internet Service Providers.

Therefore, in an effort to maximize the value to cost proposition for high-speed bandwidth, the

City's best option is to lease two dark fiber strands from Crown Castle Fiber LLC (Crown Castle) that would extend the City's reach into DTLA; whereby, it would have access to hundreds of Internet Service Providers. A connection to DTLA would result in a more competitive market for the growing need of a high-speed Internet circuit of 1 Gbps or higher at more cost-effective rates than would otherwise be available.

Staff analysis for this agreement indicates a marginal increase of \$15,000 to \$20,000 per year in overall ongoing expenditures for Internet service; however, in exchange the City would receive a ten times faster Internet connection (i.e. 100 Mbps to 1 Gbps). The increase in expenditures are largely attributable to required rackspace, electricity, and cross-connects for city-owned equipment, which would be located in DTLA, and needed to facilitate the connection.

Additionally, staff estimates that there will be a one-time expense of approximately \$80,000 for dark fiber equipment necessary to support this lease agreement, which will be presented for the Council's consideration at a later date.

Furthermore, by enabling the City with a dark fiber network that would extend to DTLA, the City would be streamlining efforts to explore ways to promote and ensure high-speed Internet access to local business parks, a key goal of the City's five-year strategic plan, Santa Clarita 2020.

#### ALTERNATIVE ACTION

1. Do not approve contract with Crown Castle Fiber LLC
2. Other action as determined by the City Council.

#### FISCAL IMPACT

Adequate funds are available in Technology Services expenditure account 12200-5131.003 to facilitate the recommended actions.

**Agenda Item: 12**

**CITY OF SANTA CLARITA  
AGENDA REPORT**

**CONSENT CALENDAR**

CITY MANAGER APPROVAL:

*Ken Stripling*

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DATE: June 25, 2019

SUBJECT: CHECK REGISTER NO. 12

DEPARTMENT: Administrative Services

PRESENTER: Brittany Houston

**RECOMMENDED ACTION**

City Council approve and ratify for payment the demands presented in Check Register No. 12.

**BACKGROUND**

Check Register No. 12 for the Period 05/10/19 through 05/23/19 and 05/30/19 in the aggregate amount of \$7,716,227.76, inclusive of Electronic Funds Transfers for the Period 05/13/19 through 05/24/19 in the aggregate amount of \$932,538.52.

**FISCAL IMPACT**

No Fiscal Impact.

**ATTACHMENTS**

Memo - Check Register No. 12

Check Register No. 12 (available in the City Clerk's Reading File)

**CITY OF SANTA CLARITA**  
**INTEROFFICE MEMORANDUM**

TO: Kenneth W. Striplin, City Manager

FROM: Carmen Magaña, City Treasurer

DATE: May 28, 2019

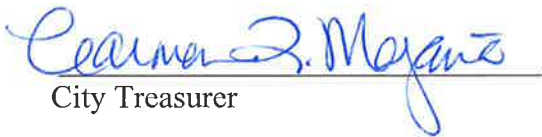
SUBJECT: Check Register No. 12 for the Period 05/10/19 through 05/23/19 and 05/30/19;  
and Electronic Funds Transfers for the Period 05/13/19 through 05/24/19.  
Purchase Orders between \$20,000 and \$50,000 for the Period 05/12/19 through  
05/26/19.

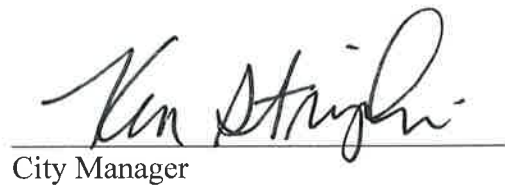
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Please review the attached Check Register No. 12 for the Period 05/10/19 through 05/23/19 and 05/30/19; and Electronic Funds Transfers for the Period 05/13/19 through 05/24/19. Purchase Orders between \$20,000 and \$50,000 for the Period 05/12/19 through 05/26/19.

**CHECK REGISTER CERTIFICATE**

Pursuant to the Government Code Section 37202, I hereby certify that the demands or claims covered by Check numbers 337304 through 337500, Voucher numbers V1018311 through V1018456 and other EFTs in the aggregate amount of \$7,716,227.76 are accurate and that the funds are legally liable for payment thereof.

  
City Treasurer

  
City Manager

CM: LB: kb

S:\FIN\Accounts Payable\Check Register Memo Packet\Check Register Memo\2019\Check Register Memo 05-30-19.doc

Attachment: Memo - Check Register No. 12 (Check Register No. 12)



CITY OF SANTA CLARITA  
CHECK REGISTER  
CHECK DATE: 05/30/2019  
Summary Sheet

Check No	Check Date	Account	Vendor	Description	Account Description	Amount
Sub-Total Check Register:						
						\$ 6,646,280.14
Sub-Total- Other Electronic Funds Transfer:						
						\$ 932,538.52
Sub-Total Precheck Register:						
						\$ 137,409.10
Total Check Register:						
						<u><u>\$ 7,716,227.76</u></u>

Void Checks: 336936, 337107, 337218, 337258, 337259, 337260, 337261, 337275, 337296, 337306, 337309, V1018190, V1018192, V1018294

**Electronic Funds Transfers  
For the Period 05/13/19 through 05/24/19**

<u>ACCOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
100-2003.007	CaIPERS	Retirement Benefits-Classic	267,958.94
100-2003.002	IRS	Federal Payroll Taxes	177,418.72
19201-5301.002	US Bank	Debt Service-GVR	151,850.00
100-2003.007	CaIPERS	Retirement Benefits-PEPRA	140,327.39
100-2003.011	ICMA-457	Deferred Compensation	110,997.55
100-2003.004	EDD	State Payroll Taxes	63,112.52
100-2003.021	TASC	Health Care	7,665.41
100-2003.011	ICMA-401	Deferred Compensation	6,551.30
100-2003.017	TASC	Dependent Care	3,779.06
100-2003.011	ICMA-ROTH	Deferred Compensation	1,883.95
100-2003.015	CA SDU	Child Support Garnishments	993.68
		<b>TOTAL</b>	<b>\$ 932,538.52</b>



**CITY OF SANTA CLARITA  
AGENDA REPORT**

**PUBLIC HEARINGS**

**CITY MANAGER APPROVAL:**

*Ken Stripling*

**DATE:** June 25, 2019

**SUBJECT:** ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE

**DEPARTMENT:** Administrative Services

**PRESENTER:** Michael Villegas

**RECOMMENDED ACTION**

City Council:

1. Conduct the public hearing on the proposed fee adjustments.
2. Adopt a resolution establishing a schedule of fees and charges for City services.

**BACKGROUND**

In 1990, the City Council directed staff to prepare a study identifying the full cost of providing services. The result of this effort was the adoption of City Council policy establishing cost-recovery standards, adoption of the City's first full-cost based fee schedule, and an ongoing mechanism to assess the cost of City of Santa Clarita (City) services and to adjust fees accordingly.

Propositions 4 and 13 establish the "costs reasonably borne" philosophy. The philosophy necessitates the determination of the full business cost of each City-provided service, the identification of the beneficiary of each service, and the evaluation of services to determine an appropriate level of cost recovery for each. "Costs reasonably borne" implies a direct relationship between payment of fees and charges and receipts of services. The direct fee/service and tax equity relationship does not exist when tax monies are used to subsidize services received by only a small portion of the taxpaying public, or by non-residents.

As a best practice, every five years the City examines the costs associated with providing services to the public. Fiscal Year (FY) 2013-14 was the last time the comprehensive study was conducted. During the current fiscal year, staff worked in conjunction with an independent third party, Revenue and Cost Specialists, LLC, to conduct a time-motion study and create a

cost allocation plan to determine the most accurate cost of providing services to the public. All City departments participated in the study to determine the amount of time the employee is involved in each City service. For FY 2019-20, staff recommends Citywide fees and charges, including fees for Development; Recreation, and Community Services; Facility Rentals; and Administrative Services be adjusted in accordance with the costs determined by this study.

The Building Industry Association, Valley Industry Association, Santa Clarita Valley Economic Development Corporation, and Santa Clarita Valley Chamber of Commerce were directly contacted regarding the proposed development-related fees and industrial waste fees. The California Government Code Section 66017(a) requires a development-related fee to be effective no sooner than 60 days following adoption of the fee, charge, or increase. The City historically has allowed for a 90-day waiting period between fee adoption and implementation; therefore, development-related fees will have an effective date of September 24, 2019.

#### Bridge & Thoroughfare

In accordance with the Accessory Dwelling Unit (ADU) Memorandum of the California Department of Housing and Community Development published in December 2018, staff is recommending the adoption of new land use category for ADUs at a factor of 0.4. This rate is significantly less than a single-family rate and is proportional to its actual impact.

#### Parking Violations

For FY 2019-20, staff recommends no changes to the fees found in the bail fee schedule.

#### Proposed Fees and Changes for Fiscal Year 2019-20

Development-related fees will become effective September 24, 2019; Recreation fees will become effective October 1, 2019; Aquatics fees will become effective January 1, 2020; and all other fees will go into effect on July 1, 2019.

#### ALTERNATIVE ACTION

Other action as determined by Council.

#### FISCAL IMPACT

It is estimated that if adopted and implemented, the proposed schedule of fees and charges for services will result in additional annual revenue to the General Fund of approximately \$331,950. Revenues will be reviewed at mid-year, and adjustment deemed appropriate will be recommended at such time.

#### ATTACHMENTS

Notice of Public Hearing  
Resolution

CITY OF SANTA CLARITA  
NOTICE OF PUBLIC HEARING

A Public Hearing will be held by the City Council of the City of Santa Clarita in the City Hall Council Chambers, 23920 Valencia Boulevard, 1<sup>st</sup> floor, Santa Clarita, California, on the 25<sup>th</sup> day of June 2019, at or after 6:00 p.m., to consider the annual adjustment to fees and amendments to the FY 2019-20 fee schedule.

Proponents, opponents, and any interested persons may appear and be heard on this matter at that time. Further information may be obtained by contacting the Administrative Services Department, 23920 Valencia Boulevard, Suite 295, Santa Clarita, CA, 91355; (661) 255-4960, Michael Villegas, Management Analyst.

If you wish to challenge this action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Council, at, or prior to, the public hearing.

Dated: June 10, 2019

Mary Cusick, MMC  
City Clerk

Publish Date: June 14, 2019 & June 20, 2019

Attachment: Notice of Public Hearing (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

## RESOLUTION NO. 19-

A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SANTA CLARITA, CALIFORNIA  
ESTABLISHING A SCHEDULE OF FEES AND  
CHARGES FOR CITY SERVICES

WHEREAS, the City of Santa Clarita has conducted an extensive and exhaustive analysis of its services, the costs reasonably borne of providing those services, the beneficiaries of those services, and the revenues produced by those paying fees and charges for special services; and

WHEREAS, the City wishes to comply with both the letter and the spirit of Article XIII B of the California Constitution and limit the growth of taxes; and

WHEREAS, the City desires to establish a policy of recovering the full costs reasonably borne of providing special services of a voluntary and limited nature, such that general taxes are not diverted from general services of a broad nature and thereby utilized to subsidize unfairly and inequitable such special services; and

WHEREAS, heretofore the City Council adopted Ordinance 90-17 on the 10<sup>th</sup> day of July 1990, establishing its policy as to the recovery of costs and more particularly the percentage of costs reasonably borne to be recovered from users of City services and directing staff as to the methodology for implementing said Ordinance as codified in Chapter 3.32 of the Santa Clarita Municipal Code; and

WHEREAS, pursuant to Government Code Section 66016, the specific fees to be charged for services must be adopted by the City Council by Ordinance or Resolution, after providing notice and holding a public hearing; and

WHEREAS, notice of public hearing has been provided per Government Code Section 6062a, oral and written presentations made and received, and the required public hearing held; and

WHEREAS, a schedule of City service fees and charges to be paid by those requesting such special services need to be adopted so that the City might carry into effect its policies; and

WHEREAS, it is the intention of the City Council to develop a revised schedule of fees and charges based on the City budgeted and projected costs reasonably borne for the fiscal year beginning, July 1, 2019; and

WHEREAS, pursuant to the California Government Code Section 6062a, a general explanation of the hereinafter contained schedule of fees and charges has been published as required; and

WHEREAS, all requirements of California Government Code Sections 66016-66018 are hereby found to have been complied with; and

WHEREAS, it is equitable that this new surcharge, and any future federal, state, or county surcharges on parking citations be added to the total fee, as reflected in attached Exhibit C, so that the City remains revenue neutral.

NOW, THEREFORE, the City Council of the City of Santa Clarita, California, does hereby resolve as follows:

SECTION 1: Fee Schedule Adoption. The following schedule of fees and charges, as outlined in Exhibits A, B, and C are hereby directed to be computed by and applied by the various City departments and to be collected by the City's Administrative Services Department for the herein listed special services when provided by the City or its designated contractors.

SECTION 2: Separate Fee for Each Process. All fees set by this resolution are for each identified process; additional fees shall be required for each additional process or service that is requested or required. Where fees are indicated on a per-unit of measurement basis, the fee is for each identified unit or portion thereof within the indicated ranges of such units.

A. Added Fees and Refunds. Where additional fees need to be charged and collected for completed staff work, or where a refund of excess deposited monies is due, and where such charge or refund is fifteen dollars (\$15.00) or less, a charge or refund need not be made, pursuant to California Government Code Sections 50055 and amendments thereto.

B. Defining and Timing of Fee Schedule: Definitions regarding and the timing of the implementation of the hereinafter enumerated fee schedules shall be as stipulated in Chapter 3.32 of the Santa Clarita Municipal Code.

SECTION 3: New Fees. Any fees for new services established throughout the year shall be incorporated into the City's fee structure and collected with recovery percent consistent with similar services.

SECTION 4: Interpretations. This resolution may be interpreted by the several City Department Heads in consultation with the City Manager, and should there be a conflict between two fees, then the lower in dollar amount of the two shall be applied.

A. Intent. It is the intention of the City Council to review the fees and charges as determined and set out herein, based on the City's next Annual Budget and all of the City's costs reasonably borne as established at that time and, if warranted, to revise such fees and charges based thereon.

SECTION 5: Constitutionality. If any portion of this resolution is declared invalid or unconstitutional, then it is the intention of the City Council to have passed the entire Resolution and all its component parts, and all other sections of this resolution shall remain in full force and effect.

SECTION 6: Repealer. All resolutions and other actions of the City Council in conflict with the contents of this resolution are hereby repealed.

SECTION 7. Effective Date. This resolution shall go into full force and effect immediately but shall be subject to the terms and conditions of Chapter 3.32 of the Santa Clarita Municipal Code. Development related fees will go into effect September 24, 2019, recreation fees will go into effect October 1, 2019 and Aquatic fees go into effect January 1, 2020, while all other fees will go into effect on July 1, 2019.

PASSED, APPROVED AND ADOPTED this 25th of June, 2019.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

DATE: \_\_\_\_\_

STATE OF CALIFORNIA        )  
COUNTY OF LOS ANGELES    ) ss.  
CITY OF SANTA CLARITA     )

I, Mary Cusick, City Clerk of the City of Santa Clarita, do hereby certify that the foregoing Resolution 19- was duly adopted by the City of Santa Clarita at a regular meeting thereof, held on the 25<sup>th</sup> day of June, 2019, by the following vote:

AYES:            COUNCILMEMBERS:

NOES:            COUNCILMEMBERS:

ABSENT:          COUNCILMEMBERS:

\_\_\_\_\_  
CITY CLERK

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)



**CITY OF SANTA CLARITA  
SUMMARY OF CURRENT AND PROPOSED FEES  
FISCAL YEAR 2019/2020**

REF #	SERVICE	ADOPTED FEES FY 18/19	ADOPTED FEES FY 18/19	PROPOSED FEES FY 19/20
<b>DEVELOPMENT FEES - EFFECTIVE SEPTEMBER 24, 2019</b>				
S-001	BUILDING PLAN CHECK	***	***	See Building Permit Fees.
S-001A	MISCELLANEOUS/HOURLY PLAN CHECK	\$ 211.00	\$ 225.00	processing fee plus fully allocated hourly rate for time spent over 1 hour reviewing plans, or the cost to the City if contract services are used.
S-001B	PHOTOVOLTAIC PLAN CHECK	\$ 163.00		Residential
		\$ 163.00		Other: 600V or less
		\$ 836.00		more than 600V -
			\$ 110.00	Residential: Rooftop
			\$ 235.00	Ground
S-001C	REASSIGN HOUSE NUMBER		\$ 345.00	Other - plus actual costs for all time over 1 1/2 hours
		\$ 142.00	\$ 150.00	per building (plus)
		\$ 69.00	\$ 75.00	per each additional address at the same building
S-001D	PERMIT STATISTICAL REPORT	\$ 320.00	\$ 270.00	setup fee
		\$ 8.00	\$ 8.00	per report per month
S-001E	RECORDS REPORT LETTER	\$ 36.00	\$ 30.00	Letter only
		\$ 108.00	\$ 90.00	Research involved - per hour, 1 hour minimum
S-001F	REQUEST FOR MODIFICATION	\$ 841.00	\$ 820.00	per application plus fully allocated hourly rate for Engineer review time over 2 hours.
S-001G	B&S PLAN CHECK APPLICATION PROCESS	\$ 40.00	\$ 35.00	per application collected on every plan check application.
S-001H	DEFERRED SUBMITTAL PLAN/DOC. REVIEW	***	***	Charge the fully allocated hourly rate for all personnel involved plus any outside costs.
S-002	CONSTRUCTION INSPECTION	***	***	See Appendix C of this Report
S-002A	RECORD MAINTENANCE	7.5%	8.0%	of all related permit fees
S-002B	ALTERNATE MATERIALS REVIEW	\$ 1,000.00	\$ 865.00	per application, with charges at the fully allocated hourly rates for any Engineer/Inspector time more than a cumulative total of 4 hours.
S-002BA	ALTERNATE DESIGN REVIEW - BUILDING	\$ 948.00	\$ 840.00	per application, with charges at the fully allocated hourly rates for any Engineer time in excess of 2 hours.
S-002D	PERMIT/APPL EXTENSION/REACTIV - B&S	No Charge	No Charge	First Extension
		\$ 93.00	\$ 101.00	Each Additional Extension - per application plus charges at the fully allocated hourly rates if an inspection is required.

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

**CITY OF SANTA CLARITA  
SUMMARY OF CURRENT AND PROPOSED FEES  
FISCAL YEAR 2019/2020**

REF #	SERVICE	ADOPTED FEES FY 18/19	PROPOSED FEES FY 19/20
S-002E	BUILDING PRE-SITE EVALUATION	\$ 136.00	\$ 143.00 Residential Unit - per evaluation
		\$ 199.00	\$ 209.00 Commercial Unit - per evaluation
S-003	MISC. BUILDING INSPECTION	\$ 157.00	*** fully allocated hourly rate for inspection time, or actual costs if contract services are used.
		***	*** Off-Hour Inspections - 2 or 4 hour minimum at the overtime fully allocated hourly rate.
S-003A	AFTER-HOURS CONSTRUCTION REVIEW	\$ 571.00	\$ 505.00 per request
S-003B	SPECIAL INSPECTOR REGISTRATION	\$ 157.00	\$ 140.00 per inspector
S-003D	INDUSTRIAL WASTE ADMINISTRATION	***	*** 5% surcharge on industrial waste fees collected by the County.
S-003E	INVESTIGATION FEE - UNPERMITTED CONSTRUCTION	2 times	2 times Total inspection fees
S-020A	TEMPORARY/DUPLICATE CERT. OF OCCUP.	\$ 521.00	\$ 465.00 Temporary Certificate of Occupancy
		\$ 28.00	\$ 25.00 Certificate of Occupancy Duplicate Original
S-020B	NEW COMMERCIAL CERT. OF OCCUPANCY	\$ 358.00	\$ 370.00 plus fully allocated hourly rates for research or plan check time over 1 hour and any inspection time.
S-051	STREET NAME CHANGE PROCESSING	\$ 1,723.00	\$ 1,723.00 per application plus actual costs for sign replacement.
S-004	ROUGH GRADING PLAN REVIEW		
	1 through 100 cy	\$ 178.59	1-100 cy
	100+ through 250 cy	\$ 178.59	100+ through 250 cy plus
		\$ 9.19	per each 10 cy over 100
	250+ through 500 cy	\$ 316.44	250+ through 500 cy plus
		\$ 6.82	per each 10 cy over 250
	500+ through 1000 cy	\$ 486.94	500+ through 1K cy plus
		\$ 15.22	per each 10 cy over 500
	1 through 1,000 cy		\$1,395.00 1 through 1,000 cy
	1000+ through 10,000 cy	\$ 1,247.94	\$ 1,395.00 1,000+ through 10K cy plus
		\$ 15.75	\$ 15.20 per each 100 cy over 1K
	10,000+ through 100,000 cy	\$ 2,665.44	\$ 2,765.00 10,000+ through 100K cy plus
		\$ 51.04	\$ 51.75 per each 1K cy over 10K
	100,000+ through 500,000 cy	\$ 7,259.04	\$ 7,425.00 100,000+ through 500K cy plus
		\$ 117.24	\$ 131.00 per each 10K cy over 100K
500,000 + cy	\$ 11,948.64	\$ 12,665.00 500,000+ cy plus	
	\$ 227.99	\$ 229.00 per each 10K cy over 500K cy	
	15%	15% of original fee for each review after 3 reviews	
	***	*** Exped Rev - 50% surcharge + costs for review of soils reports	

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

**CITY OF SANTA CLARITA  
SUMMARY OF CURRENT AND PROPOSED FEES  
FISCAL YEAR 2019/2020**

REF #	SERVICE	ADOPTED FEES FY 18/19	ADOPTED FEES FY 18/19	PROPOSED FEES FY 19/20
S-004A	OVER EXCAVATE PLAN REVIEW	\$ 419.00	\$ 457.00	per plan
S-004B	EROSION CONTROL PLAN REVIEW	5%		5% of grading plan review fees - REMOVE
S-004C	RETAINING WALL GRADING PC/INSP	\$ 23.00		Permit Issuance - REMOVE
		\$ 142.00		Plan Check - REMOVE
		\$ 152.00		Inspection - per 100 lineal feet or fraction thereof, with a minimum of \$70 - REMOVE
S-004D	DRAINAGE PLAN REVIEW	\$ 662.00		Minor - per plan
		\$ 1,297.00		Major - per plan
			\$ 840.00	per plan
S-004E	PRECISE GRADING PLAN REVIEW	\$ 571.00		per gross site acre - single lot residential and subdivisions up to 4 lots
		\$ 863.00		per gross site acre - non-residential
		\$ 88.00		Tract - Per Lot/Unit
			\$ 785.00	per disturbed site acre
		***	***	Precise grading plan check fees are separate from rough grading plan check fees and should be charged in addition to the rough grading plan check fees.
S-005	<b>ROUGH GRADING INSPECTION</b>	\$ 47.00		Permit Issuance
	1 through 100 cy	\$ 152.00		1 through 100 cy
	100+ through 250 cy	\$ 152.00		100+ through 250 cy plus
		\$ 17.00		per each 10 cy over 100
	250+ through 500 cy	\$ 407.00		250+ through 500 cy plus
		\$ 11.00		per each 10 cy over 250
	500+ through 1000 cy	\$ 682.00		500+ through 1K cy plus
		\$ 8.00		per each 10 cy over 500
	1 through 1,000 cy		\$ 1,080.00	1 through 1,000 cy
	1000+ through 10,000 cy	\$ 1,082.00	\$ 1,080.00	1,000+ through 10K cy plus
		\$ 9.00	\$ 10.45	per each 100 cy over 1K
	10,000+ through 100,000 cy	\$ 1,892.00	\$ 2,020.00	10,000+ through 100K cy plus
		\$ 52.00	\$ 25.50	per each 1K cy over 10K
100,000+ through 500,000 cy	\$ 6,572.00	\$ 4,320.00	100,000 through 500K cy plus	
	\$ 173.00	\$ 156.00	per each 10K cy over 100K	
500,000 + cy	\$ 13,492.00	\$ 10,565.00	500,000+ cy plus	
	\$ 185.00	\$ 367.00	per each 10K cy over 500K cy	

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

**CITY OF SANTA CLARITA  
SUMMARY OF CURRENT AND PROPOSED FEES  
FISCAL YEAR 2019/2020**

REF #	SERVICE	ADOPTED FEES FY 18/19	PROPOSED FEES FY 19/20		
S-005A	STORMWATER (USMP) MITIGATION INSP.	5%	of Grading Permit fees		
			15% of Grading Inspection fees		
S-005B	PRECISE GRADING INSPECTION	\$ 462.00	Residential - per disturbed acre		
		\$ 694.00	Non-Residential - per disturbed acre		
		\$ 59.00	Tract - Per Lot/Unit		
		\$ 725.00	per disturbed acre		
	***	***	Precise grading inspection fees are separate from rough grading inspection fees and should be charged in addition to the rough grading inspection fees.		
S-005C	EROSION CONTROL INSPECTION	10%	10% of grading permit fees - <b>REMOVE</b>		
S-005D	OVER EXCAVATE INSPECTION	\$ 1,080.00	per permit		
S-005E	DRAINAGE INSPECTION	\$ 1,145.00	per permit		
S-010	LOT LINE ADJUSTMENT/LOT MERGER	\$ 1,845.00	\$ 1,925.00	2 lots - per application	
		\$ 2,736.00	\$ 2,770.00	3+ lots - per application	
S-030	TRANSPORTATION PERMIT	\$ 16.00	\$ 16.00	Regular - (maximum allowed by State law)	
			\$ 90.00	Annual - (maximum allowed by State law)	
		\$ 217.00		per hour, per application, plus actual costs with a 4-hour minimum due to unusually large loads	
		\$ 1,255.00	per application for unusually large loads		
S-031	FINAL PARCEL MAP CHECK	\$ 6,865.00	per map		
S-032	FINAL PARCEL/TRACT MAP REVIEW	\$ 9,394.00		1-10 lots	
		\$ 10,848.00		11-50 lots	
		\$ 10,484.00		50+ lots - plus	
		\$ 83.00		per lot for each lot over 50 lots	
			\$ 8,710.00		1-4 lots
			\$ 10,315.00		5-10 lots
			\$ 11,685.00		11-50 lots
	\$ 11,685.00		50+ lots - plus		
		\$ 64.00	per lot for each lot over 50 lots		
S-032A	MONUMENT INSPECTION	\$ 152.00	\$ 155.00	per application plus	
		\$ 38.00	\$ 40.00	per monument	

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

**CITY OF SANTA CLARITA  
SUMMARY OF CURRENT AND PROPOSED FEES  
FISCAL YEAR 2019/2020**

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

REF #	SERVICE	ADOPTED FEES FY 18/19	PROPOSED FEES FY 19/20	
S-032B	STREET NAME/RENAME REVIEW	\$ 1,364.00	Street Name - per application	
		\$ 1,723.00	Street Rename - per application	
		\$ 1,320.00	per application	
S-032C	GRANT DEED REVIEW	\$ 1,315.00	per application	
S-033	STREET PUBLIC IMPROVE PLAN REVIEW		<b>Streets:</b>	
		\$ 384.00	\$1 to \$5,000	
		\$ 483.00	\$5,001 to \$25,000	
		\$ 1,095.00	\$1 to \$25,000	
		\$ 483.00	\$25,001 to \$100,000 plus	
		\$ 10.82	per \$1,000 over \$25,000	
		\$ 1,294.55	\$100,001+ plus	
		\$ 15.09	per \$1,000 over \$100,000	
			<b>Traffic:</b>	
		\$ 1,368.00	\$ 1,380.00	Street Detour
		\$ 1,590.00	\$ 1,605.00	Intersect Detour
		\$ 2,648.00	\$ 2,680.00	Sign/Stripe - Intersection
		\$ 1,709.00	\$ 2,625.00	Sign/Stripe – per 1,000 linear feet of road
		\$ 4,429.00	\$ 4,325.00	Full Signal
		\$ 2,398.00	\$ 4,325.00	3-4 Leg Signal Modification
\$ 2,398.00	\$ 4,325.00	1-2 Leg Signal Modification		
\$ 1,248.00	\$ 1,260.00	Interconnect - per sheet		
***	***	Recheck - 15% of original fee per plan review after 3 reviews		
***	***	Expedited Review - 50% surcharge		
S-0331	SEWER/WATER/DRAIN PUB IMPR PLAN REV	\$ 384.00	\$1 to \$5,000	
		\$ 402.00	\$5,001 to \$25,000	
		\$ 670.00	\$1 to \$25,000	
		\$ 402.00	\$ 670.00	\$25,001 to \$100,000 plus
		\$ 14.00	\$ 8.90	per \$1,000 over \$25,000
		\$ 1,452.10	\$ 1,340.00	\$100,001+ plus
		\$ 9.70	\$ 6.75	per \$1,000 over \$100,000
		\$ 1,483.00	\$ 1,483.00	Storm Drain plus County Charge
		Water		



**CITY OF SANTA CLARITA  
SUMMARY OF CURRENT AND PROPOSED FEES  
FISCAL YEAR 2019/2020**

REF #	SERVICE	ADOPTED FEES FY 18/19	PROPOSED FEES FY 19/20
S-033A	STREET LIGHT PLAN REVIEW	\$ 939.00	\$ 885.00 1-15 lights
		\$ 1,704.00	\$ 1,535.00 16-75 lights
		\$ 2,437.00	\$ 2,160.00 76+ lights
S-033B	STORMWATER MITIG. (USMP) PLAN REV.	***	*** Charge the actual costs of all needed personnel at the fully allocated hourly rate plus any outside costs.
S-033C	STORMWATER POLLUTION PREVENT. INSP	10%	of Grading Permit fees
		10%	of Grading Inspection fees
S-033D	STORMWATER POLLUTION PREV PLAN REV	5%	of grading plan review fees
		15%	of original fee for each review after 3 reviews
S-033E	FLOODWAY STUDY	\$ 1,357.00	Minor - per study
		\$ 2,534.00	Major - per study
		\$ 3,635.00	per study
S-033F	SEWER MODELING/SEWER AREA STUDY	***	*** Charge the actual costs of all needed personnel at the fully allocated hourly rate plus any outside costs.
S-034	PUBLIC IMPROVEMENT INSPECTION	\$ 47.00	Permit Issuance - <b>REMOVE</b>
		10%	\$0 to \$10,000 - 10% of valuation
		\$ 1,000.00	\$10,001 to \$20,000 plus
		5%	5% of valuation over \$10,000
		7.5%	\$0 to \$25,000
		\$ 1,500.00	\$ 1,875.00 \$25,001 to \$100,000 plus
		2.5%	2.5% of valuation over \$25,000
		\$ 6,000.00	\$ 3,750.00 \$100,000+ plus
		2%	2% of valuation over \$100,000
***	*** County Inspected Storm Drain - 10% of fee calculated from the valuation table (County charges a separate fee for County review.)		
S-034A	PUBLIC IMPROVE TRAFFIC INSPECTION	\$ 9,774.00	\$ 9,740.00 Full Signal plus County charges
		\$ 8,510.00	\$ 8,550.00 3-4 legs plus County charges
		\$ 6,192.00	\$ 6,200.00 1-2 legs plus County charges
S-035	VACATION REVIEW	\$ 5,676.00	\$ 5,000.00 Summary Vacation - per application
		\$ 8,629.00	\$ 7,660.00 Full Vacation - per application
		***	*** plus advertising expenses
S-036	EASEMENT DOCUMENT REVIEW	\$ 1,243.00	\$ 1,315.00 per document

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

**CITY OF SANTA CLARITA  
SUMMARY OF CURRENT AND PROPOSED FEES  
FISCAL YEAR 2019/2020**

REF #	SERVICE	ADOPTED FEES FY 18/19	PROPOSED FEES FY 19/20	
S-036A	PREPARATION OF AGREEMENT	***	***	Charge the actual costs of all needed personnel at the fully allocated hourly rate plus any outside costs.
S-036B	LICENSE AGREEMENT REVIEW		\$ 500.00	per agreement - <b>NEW</b>
S-036C	ACQUISITION AGREEMENT REVIEW		\$ 2,800.00	per agreement - <b>NEW</b>
S-037	REVIEW OF REVISION TO APPROVED PLAN	***	***	Charge the actual costs at the fully allocated hourly rates for all personnel involved plus any outside costs.
S-038	TRAFFIC SIGNAL TIMING REVIEW	\$ 2,333.00	\$ 2,975.00	Coordination Timing Plan Development - per location
		\$ 744.00	\$ 1,485.00	New Intersection Timing Plan Development - per location
		\$ 374.00	\$ 1,485.00	Modified Intersection Timing Plan Development - per location
		\$ 1,168.00	\$ 1,485.00	Coordination Timing Plan Review - per location
		\$ 305.00	\$ 745.00	New Intersection Timing Plan Review - per location
		\$ 305.00	\$ 745.00	Modified Intersection Timing Plan Review - per location
S-039	CERTIFICATE OF COMPLIANCE REVIEW	\$ 1,520.00	\$ 1,510.00	per application for 1 lot
		\$ 2,718.00	\$ 2,730.00	per application for more than 1 lot
S-040	UTILITY STREET CUT PLAN REVIEW			<b>Excavation:</b>
		\$ 56.00		Permit/Plan review with excavation - <b>REMOVE</b>
		\$ 116.00		per hour for plan review
		\$ 56.00		Main Line/Conduit - plus - <b>REMOVE</b>
		\$ 116.00		per hour for plan review
		\$ 1.00		Plan Checking Fees - per foot if over 100 feet (No charge if 100 feet or less)
			\$ 118.00	per hour for plan review

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

**CITY OF SANTA CLARITA  
SUMMARY OF CURRENT AND PROPOSED FEES  
FISCAL YEAR 2019/2020**

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

REF #	SERVICE	ADOPTED FEES FY 18/19	PROPOSED FEES FY 19/20
S-040A	ENCROACHMENT PERMIT INSPECTION	\$ 23.00	Permit Issuance - <b>REMOVE</b>
		\$ 30.00	\$ 30.00 Dumpster
		\$ 114.00	\$ 120.00 Resid Driveway
		\$ 347.00	Comm Driveway - <b>REMOVE</b>
		\$ 114.00	\$ 120.00 Sidewalk
		\$ 114.00	\$ 120.00 Curb & Gutter
		\$ 59.00	\$ 60.00 Curb Core
		\$ 233.00	\$ 235.00 Parkway Drain
		\$ 347.00	\$ 355.00 Residential Sewer Lateral Repair
		\$ 347.00	\$ 355.00 Sewer Lateral Install
		\$ 59.00	\$ 60.00 Equipment in ROW
		\$ 23.00	<b>REMOVE</b>
		\$ 116.00	\$ 118.00 per/hour for inspection time
S-040B	HAUL ROUTE REVIEW		\$ 935.00 per application - <b>NEW</b>
S-041	MAP CORRECTION REVIEW	\$ 510.00	Certificate of Correction - per map sheet affected
			\$ 870.00 Certificate of Correction - per certificate
S-041A	AMENDED MAP/NON-DISCRETIONARY	\$ 1,763.00	per map - <b>REMOVE</b>
S-041B	CHAIN OF TITLE REVIEW	\$ 152.00	\$ 167.00 per application
S-042	PARCEL MAP WAIVER REVIEW	\$ 2,664.00	\$ 2,904.00 per application
S-044	CONDITIONAL LETTER OF MAP REVISION	\$ 922.00	\$ 1,005.00 per application
S-047	STOCKPILE PLAN REVIEW < 10,000 CY	\$ 93.00	\$ 645.00 per plan If the plan is over 10,000 cubic yards it is processed as a grading plan.
S-047A	STOCKPILE INSPECTION	\$ 23.00	Permit Issuance - <b>REMOVE</b>
	1 through 1,000 cy	\$ 173.00	1-1,000 cy
	1,000 through 10,000 cy	\$ 173.00	1,000 cy plus
		\$ 19.00	for each 1,000 cy over 1,000 cy
	10,000 through 50,000 cy	\$ 344.00	10,000 cy plus
		\$ 88.00	for each 10,000 cy over 10,000 cy
	50,000+ cy	\$ 696.00	50,000+ cy plus
\$ 93.00		for each 10,000 cy over 50,000 cy	
		\$ 845.00	per permit, if over 10,000 cubic yards - process as grading plan

**CITY OF SANTA CLARITA  
SUMMARY OF CURRENT AND PROPOSED FEES  
FISCAL YEAR 2019/2020**

REF #	SERVICE	ADOPTED FEES FY 18/19	PROPOSED FEES FY 19/20
S-048	ALTERNATE DESIGN REVIEW - ENGINEER	\$ 310.00	Minor - <b>REMOVE</b>
		\$ 656.00	Major - <b>REMOVE</b>
S-048A	PERMIT/APPLICATION EXTENSION - ENG	No Charge	No Charge
		\$ 93.00	\$ 90.00
S-048B	DEV SERVICES PLAN CHECK APPLIC PROC	\$ 59.00	First extension Each additional extension per application <input type="checkbox"/> Fee is non-refundable - <b>REMOVE</b>
S-048C	ENGINEERING RECORDS MANAGEMENT	***	Grading Permit - 3% of Grading Permit Fee
		\$ 6.00	ROW Encroachment Permit
		***	Public Improvement Plans/Permits - 1% of Pub Improve Inspection Fee
		\$ 46.00	Special Reports/Studies
		\$ 46.00	Map Review
			\$ 30.00
		3.5%	All others 6% of plan review fee
S-048D	ENGINEERING PERMIT PROCESSING	Varies	\$ 45.00 per permit
S-050	GEOTECHNICAL REVIEW	\$ 618.00	Minor Review: (single lot developments and subdivisions less than 5 lots) In-House
		***	Contracted - contract costs plus 10%
		\$ 2,258.00	Major Review: (all others) In-House
		***	Contracted - contract costs plus 10%
		***	Inspection - charge the fully allocated hourly rates for all personnel involved plus any outside costs.
			\$ 590.00
		\$ 4,210.00	Major Review - if contracted out, contract costs plus 10%
S-052	CONDEMNATION PROCEEDING	***	Charge the fully allocated hourly rates for all personnel involved plus any outside costs. <b>REMOVE</b>
S-053	BOND PROCESSING AND REVIEW	\$ 246.00	\$ 230.00
		\$ 124.00	\$ 135.00

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

**CITY OF SANTA CLARITA  
SUMMARY OF CURRENT AND PROPOSED FEES  
FISCAL YEAR 2019/2020**

REF #	SERVICE	ADOPTED FEES FY 18/19	PROPOSED FEES FY 19/20
S-054	STORM DRAIN TRANSFER PROCESSING	\$ 1,536.00	\$ 1,674.00 per application plus county charges (if any)
S-055	TRAFFIC MODELING REVIEW	***	*** Charge the fully allocated hourly rates for all staff involved plus any outside costs against a deposit determined by staff.
S-055A	SITE INSPECTION	\$ 142.00	\$ 155.00 per inspection
S-055B	PROCESS REIMBURSEMENT FOR DISTRICT	\$ 917.00	\$ 845.00 per district
S-091	DISTRICT CREATION & PROCESSING	\$ 5,000.00	\$ 5,000.00 Deposit with charges at the fully allocated hourly rates for all personnel involved.
S-008	TENTATIVE PARCEL MAP REVIEW	\$ 14,686.00	\$ 15,545.00 per application
		***	*** Revision - 30% of original fee
S-009	TENTATIVE TRACT MAP REVIEW	\$ 20,433.00	\$ 21,525.00 1-24 lots
		\$ 20,433.00	\$ 21,525.00 25+ lots plus
		\$ 235.00	\$ 250.00 per lot for every lot over 24 lots
		***	*** Revision - 30% of original fee
S-011	DEVELOPMENT REVIEW	\$ 5,054.00	\$ 5,509.00 per application
S-012	DEVELOPMENT AGREEMENT REVIEW	\$ 22,000.00	\$ 22,000.00 Deposit with charges at the fully allocated hourly rates for all personnel involved, plus any attorney or contract costs.
S-013	MINOR USE PERMIT	\$ 2,638.00	\$ 2,575.00 Minor Use Permit
S-013A	CONDITIONAL USE PERMIT	\$ 6,795.00	\$ 7,225.00 Conditional Use Permit
S-014	VARIANCE REVIEW	\$ 6,035.00	\$ 6,430.00 Variance - per application
S-014A	SIGN VARIANCE	\$ 2,111.00	\$ 2,320.00 per application
S-014B	ADJUSTMENT REVIEW	\$ 1,388.00	\$ 1,525.00 per application
S-015	GENERAL PLAN AMENDMENT	\$ 19,277.00	\$ 19,277.00 per application □
S-016	ANNEXATION PROCESSING	\$ 25,000.00	\$ 25,000.00 Deposit with charges at the fully allocated hourly rates for all personnel involved, plus any State or LAFCO fees.
S-016A	STREETLIGHT ANNEXATION PROCESSING	***	*** Deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.
		\$ 500.00	base fee plus
		\$ 100.00	per Equivalent Benefit Unit (EBU), not to exceed \$9,000
		***	\$ 725.00 per parcel

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

**CITY OF SANTA CLARITA  
SUMMARY OF CURRENT AND PROPOSED FEES  
FISCAL YEAR 2019/2020**

REF #	SERVICE	ADOPTED FEES FY 18/19	PROPOSED FEES FY 19/20
S-16B	LMD MAINTENANCE EASEMENT VACATION		\$ 960.00 per application - <b>NEW</b>
S-16C	LMD LANDSCAPE PLAN CHECK		\$ 370.00 per application (In-house) - <b>NEW</b>
			\$ 960.00 per application (Contract), plus costs for any time over 6 hours - <b>NEW</b>
	SPECIAL DISTRICTS LANDSCAPE PLAN CHECK/INSPECTION	\$ 783.00	per application plus actual costs for any outside costs over 6 hours - <b>REMOVE</b>
		***	*** Expedited Plan Check - 50% surcharge
S-017	ZONE CHANGE REVIEW	\$ 21,236.00	\$ 22,745.00 Zone Change only - per application
		\$ 31,341.00	\$ 33,700.00 Zone Change with a General Plan Amendment - per application
S-018	INITIAL ENVIRONMENTAL REVIEW	\$ 2,470.00	\$ 2,770.00 per application plus any outside costs
S-019	ENVIRONMENTAL IMPACT REVIEW	\$ 43,417.00	\$ 44,910.00 per application or 10% of contract value, whichever is higher or
		\$ 40,000.00	\$ 43,600.00 Deposit with charges at the fully allocated hourly rates for all personnel involved as determined by staff.
S-020	HOME OCCUPATION PERMIT	\$ 54.00	\$ 59.00 per application;
S-021	ARCHITECTURAL DESIGN REVIEW	\$ 1,150.00	\$ 1,240.00 per application plus any outside consultant costs.
S-022	SIGN REVIEW	\$ 987.00	\$ 1,035.00 per application
S-022A	TEMPORARY BANNER PERMIT	\$ 88.00	\$ 80.00 per permit
S-023	DEVELOPMENT EXTENSION REVIEW	\$ 201.00	\$ 210.00 per application for Staff Review
			\$ 3,190.00 per application for Planning Commission Review - <b>NEW</b>
S-024	APPEAL PROCESSING	\$ 3,278.00	\$ 3,573.00 Appeal to Planning Commission
		\$ 1,835.00	\$ 1,720.00 SFR Technical Building Appeal to Planning Commission
		\$ 3,338.00	\$ 3,185.00 Other Technical Building Appeal to Planning Commission
		\$ 2,996.00	\$ 2,800.00 Appeal to City Council
		***	*** Within 500 feet of project - 50% of City Council fee
S-025	PRELIMINARY PLAN "ONE-STOP" REVIEW	\$ 1,389.00	\$ 1,450.00 per application, with fee to be credited towards other project fees if the project goes forward.
S-026	LANDSCAPE PLAN CHECK/INSPECTION	\$ 982.00	\$ 945.00 per application plus actual costs for any outside costs over 6 hours. □
		***	*** Expedited Plan Check - 30% surcharge
S-027	EASEMENT LICENSE AGREEMENT	\$ 1,742.00	\$ 1,270.00 per agreement
S-028	RIDGELINE ALTERATION	\$ 10,463.00	\$ 10,955.00 per application
S-029	ADMINISTRATIVE DEVELOPMENT PERMIT	\$ 93.00	\$ 101.00 Cottage Food Permit
		\$ 808.00	\$ 835.00 Others - per application
S-029A	ZONING LETTER	\$ 147.00	\$ 130.00 per letter
S-043	CONDOMINIUM CONVERSION REVIEW		per unit □
		\$ 52.00	\$ 56.00 (Average 120 Units)

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)



**CITY OF SANTA CLARITA  
SUMMARY OF CURRENT AND PROPOSED FEES  
FISCAL YEAR 2019/2020**

REF #	SERVICE	ADOPTED FEES FY 18/19	PROPOSED FEES FY 19/20	
S-045	TEMPORARY USE PERMIT REVIEW	\$ 336.00	\$ 345.00	Standard - per application
		\$ 2,030.00	\$ 2,210.00	Extended - per application
S-045A	PEDDLER PERMIT		\$ 170.00	New/Renewal per application - <b>NEW</b>
			\$ 85.00	Change per application - <b>NEW</b>
S-046	NONCONFORMING USE/STRUCTURE REVIEW	\$ 1,389.00	\$ 1,514.00	per structure
S-049	OAK TREE PRESERVATION & REGULATION	\$ 152.00	\$ 155.00	Trimming and Minor Encroachment - [50%] * / SFR - No Charge
				<b>Removals, Encroachments, and Retroactive Trimmings:</b>
		\$ 776.00	\$ 815.00	1-3 trees
		\$ 2,398.00	\$ 2,585.00	4+ trees or Heritage trees plus staff charges at the fully burdened hourly rate for the Oak Tree Specialist for all time over 1 hour
S-049A	HILLSIDE REVIEW	\$ 3,268.00	\$ 3,430.00	per application for Staff Review
			\$ 4,755.00	per application for Planning Commission Review - <b>NEW</b>
	SAND CANYON SEWER CONNECTION FEE	\$ 1,837.85	\$ 1,837.85	per ECU (Equivalency Connection Units) plus
		\$ 98.00	\$ 101.00	per Application
	GOLDEN VALLEY ROAD BRIDGE AREA DISTRICT CONNECTION FEE FOR WATER LINES	\$ 1,815.00	\$ 1,905.75	per ECU (Equivalency Connection Units) plus
		\$ 92.00	\$ 95.00	reimbursement district administrative fee
	GOLDEN VALLEY ROAD BRIDGE AREA DISTRICT CONNECTION FEE FOR SEWER	\$ 1,197.00	\$ 1,256.85	per ECU (Equivalency Connection Units) plus
		\$ 92.00	\$ 95.00	reimbursement district administrative fee
	SIERRA HIGHWAY AREA DISTRICT CONNECTION FEE FOR SEWER LINES - SOUTH	\$ 107.00	\$ 110.00	per ECU (Equivalency Connection Units) plus
		\$ 92.00	\$ 95.00	reimbursement district administrative fee
	SIERRA HIGHWAY AREA DISTRICT CONNECTION FEE FOR SEWER LINES - NORTH	\$ 826.00	\$ 852.00	per ECU (Equivalency Connection Units) plus
		\$ 92.00	\$ 95.00	reimbursement district administrative fee
	LIBRARY FACILITY MITIGATION FEE	\$ 845.00	\$ 872.00	per residential living unit
	LAW ENFORCEMENT FACILITY FEE	\$ 575.00	\$ 593.00	residential, single-family (per residential unit)
		\$ 414.00	\$ 427.00	residential, multi-family (per residential unit)
		\$ 86.00	\$ 89.00	per 1,000 sq. feet or
		\$ 0.07	\$ 0.07	per sq. foot for nonresidential commercial
		\$ 108.00	\$ 111.00	per 1,000 sq. feet or
		\$ 0.09	\$ 0.09	per sq. foot for nonresidential office
		\$ 42.00	\$ 43.00	per 1,000 sq. feet or
		\$ 0.03	\$ 0.03	per sq. foot for nonresidential industrial

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

**CITY OF SANTA CLARITA  
SUMMARY OF CURRENT AND PROPOSED FEES  
FISCAL YEAR 2019/2020**

REF #	SERVICE	ADOPTED FEES FY 18/19	ADOPTED FEES FY 18/19	PROPOSED FEES FY 19/20
	CHANGE OF OCCUPANCY REVIEW			Varies Staff Charges
	REMOVAL OF SUBSTANDARD PROP DECLARATION			Varies Staff Charges
	REMOVAL OF UNSAFE PROPERTY DECLARATION			Varies Staff Charges
	<b>BRIDGE &amp; THOROUGHFARE (B&amp;T)</b>			
	Bouquet Canyon	\$ 19,020.00	\$ 19,310.00	per Factored Development Unit (FDU)
	Eastside	\$ 19,680.00	\$ 19,980.00	per Factored Development Unit (FDU)
	Valencia	\$ 25,520.00	\$ 25,910.00	per Factored Development Unit (FDU)
	Via Princessa	\$ 20,770.00	\$ 21,090.00	per Factored Development Unit (FDU)
	ACCESSORY DWELLING UNITS (ADUs)		0.40%	B&T charge under new land use
	TRANSIT IMPACT FEE	\$ 200.00	\$ 200.00	per residential unit
	QUIMBY FEE	***	***	Fee based on real estate market condition
	OLD TOWN NEWHALL PARKING IN LIEU FEE	\$ 5,855.10	\$ 5,855.10	Per parking space for new construction or expanded square-footage. Adopted ordinance on 12/12/17.

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

**CITY OF SANTA CLARITA  
SUMMARY OF CURRENT AND PROPOSED FEES  
FISCAL YEAR 2019/2020**

REF #	SERVICE	ADOPTED FEES FY 18/19	ADOPTED FEES FY 18/19	PROPOSED FEES FY 19/20
<b>OTHER MISC NON-DEVELOPMENT SERVICES FEES EFFECTIVE JULY 1, 2019</b>				
S-056	MUNICIPAL CODE ENFORCEMENT	***	***	Bail fines are imposed for properties not complying within the Phase 1 enforcement process.
S-056B	VEHICLE IMPOUND RELEASE	\$ 168.00	\$ 183.00	Standard Release ☐ per vehicle
		\$ 320.00	\$ 345.00	Release for DUI, Unlicensed Driver, Suspended License - per vehicle
S-056D	DUI ACCIDENT RESPONSE	***	***	Charge the fully allocated hourly rates for all responding personnel. ☐ State law limits cost recovery to \$12,000
S-056E	FALSE ALARM RESPONSE			<b>Burglary Alarm:</b>
				2 free calls per calendar year
		\$ 299.00	\$ 299.00	3rd Call
		\$ 467.00	\$ 467.00	4th Call
		\$ 700.00	\$ 700.00	5th Call and every call thereafter
				<b>Robbery Alarm:</b>
				2 free calls per calendar year
		\$ 353.00	\$ 353.00	3rd Call
S-056F	NOISE DISTURBANCE RESPONSE	\$ 700.00	\$ 700.00	4th Call
		\$ 933.00	\$ 933.00	5th Call and every call thereafter
				1 free call per calendar year ☐
S-056G	HANDICAP PARKING CITATION PROCESS	\$ 483.00	\$ 485.00	for each call thereafter
S-056G	HANDICAP PARKING CITATION PROCESS	\$ 28.00	\$ 30.00	per citation
S-060	RECREATION PROGRAMS	***	***	See Exhibit B of this Report
S-065	COMMUNITY SERVICES PROGRAMS	***	***	See Exhibit B of this Report
S-070	ARTS & EVENTS PROGRAMS	***	***	See Exhibit B of this Report
S-076	BALLFIELD/MULTI-USE FIELD RENTAL	***	***	See Exhibit B of this Report
S-077	FACILITY RENTAL	***	***	See Exhibit B of this Report
S-078	SPECIAL EVENT PERMIT REVIEW	***	***	See Exhibit B of this Report

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

**CITY OF SANTA CLARITA  
SUMMARY OF CURRENT AND PROPOSED FEES  
FISCAL YEAR 2019/2020**

REF #	SERVICE	ADOPTED FEES FY 18/19	PROPOSED FEES FY 19/20
S-080	FIXED ROUTE TRANSIT SERVICES		<b>Local Bus:</b>
		\$ 2.00	\$ 2.00 TAP Card
		\$ 2.50	\$ 2.50 Local Day Pass
		\$ 34.00	\$ 34.00 Monthly pass - Full Fare
		Currently Unavailable	Currently Unavailable Monthly pass - Reduced Fare
		\$ 1.00	\$ 1.00 Local Cash Fare
		Free	Free Single Fare - Reduced Fare
			<b>Commuter Bus: Route 757</b>
		\$ 110.00	\$ 110.00 Monthly Pass
		\$ 55.00	\$ 55.00 Reduced Pass
		\$ 3.00	\$ 3.00 Single Fare
		\$ 1.50	\$ 1.50 Reduced Fare
		\$ 0.55	\$ 0.55 Interagency Transfer (IAT)
			<b>Commuter Bus: Route 791 and 796</b>
		\$ 150.00	\$ 150.00 Monthly Pass
		\$ 75.00	\$ 75.00 Reduced Pass
		\$ 4.00	\$ 4.00 Single Fare
		\$ 2.00	\$ 2.00 Reduced Fare
		\$ 0.55	\$ 0.55 Interagency Transfer (IAT)
			<b>Commuter Bus: Route 792, 794, 797, 799</b>
		\$ 170.00	\$ 170.00 Monthly Pass
		\$ 85.00	\$ 85.00 Reduced Pass
		\$ 4.50	\$ 4.50 Single Fare
\$ 2.25	\$ 2.25 Reduced Fare		
\$ 0.55	\$ 0.55 Interagency Transfer (IAT)		
S-081	DIAL-A-RIDE SERVICE	\$ 2.00	\$ 2.00 per rider
		\$ 6.00	\$ 2.75 To and From LA Basin/San Fernando Valley
		\$ 7.00	\$ 3.00 To Antelope Valley

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

**CITY OF SANTA CLARITA  
SUMMARY OF CURRENT AND PROPOSED FEES  
FISCAL YEAR 2019/2020**

REF #	SERVICE	ADOPTED FEES FY 18/19	PROPOSED FEES FY 19/20
S-082E	SELF HAUL EXEMPTION	\$ 110.00	\$ 130.00 One Time Only -per request
		\$ 55.00	\$ 85.00 Biennial - per request per year
		\$ 142.83	\$ 215.00 Recycling Exemption
		***	*** Senior/Low Income: One Time \$88 / Biennial \$44
S-082F	BIN IMPOUND ADMINISTRATIVE PROC.	\$ 266.00	\$ 250.00 per bin
S-082G	RECYCLABLE HAULER PERMIT	\$ 114.00	\$ 115.00 per application
S-082H	GREEN WASTE COLLECTOR PERMIT	\$ 114.00	\$ 115.00 per application
S-082I	SOLID WASTE APPEAL	\$ 679.00	\$ 679.00 per appeal
S-083	SUSMP/BMP INSPECTION	\$ 147.00	\$ 147.00 per inspection
S-084	CONSTRUCTION & DEMOLITION PERMIT	***	*** 2% of valuation or up to \$15,000 for development projects. Changes made via Ordinance
S-085A	SPECIAL EVENT SERVICES	***	*** Charge the fully allocated hourly rates for all personnel used.
S-085B	ACCIDENT RESPONSE CLEANUP	***	*** Charge the fully allocated hourly rates for all personnel involved.
S-089	MISCELLANEOUS STREET SERVICES	***	*** pocket expenses.
S-093	REPAIR OF CITY PROPERTY	***	*** Charge for all time and materials at the fully allocated rates.
S-095	RETURNED CHECK PROCESSING	\$ 55.00	\$ 40.00 per NSF Check
S-100	DOCUMENT CERTIFICATION	\$ 25.00	\$ 25.00 per certification
S-097	REPRODUCTION SERVICES	\$ 0.25	\$ 0.25 per page or actual costs if an outside service is used.
		\$ 0.10	\$ 0.10 per page for FPPC Copies (limited by State law)
S-100A	NOTARY SERVICE	\$ 15.00	\$ 15.00 current Notary Public Service Fee as set by State Law; GC 8211

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

**CITY OF SANTA CLARITA  
SUMMARY OF CURRENT AND PROPOSED FEES  
FISCAL YEAR 2019/2020**

REF #	SERVICE	ADOPTED FEES FY 18/19	PROPOSED FEES FY 19/20	
S-104	MAP PUBLICATION SERVICE	\$ 33.00	\$ 35.00	Standard Printer -per request
		\$ 54.00	\$ 55.00	Standard Plotter -per request
				<b>Photographic Paper:</b>
		\$ 83.00	\$ 85.00	24 x 36 - per request
		\$ 145.00	\$ 145.00	48 x 36 -per request
		\$ 145.00	\$ 140.00	Custom Printer -per hour
		\$ 145.00	\$ 140.00	Custom Plotter -per hour
S-105	MAILING LIST GENERATION	\$ 69.00	\$ 70.00	Mail to less than 2,500 locations
		\$ 145.00	\$ 140.00	Other lists - per hour
S-106	DIGITAL DATABASE SERVICE	***	***	Charge the fully allocated hourly rates for all personnel time plus actual materials cost.
S-110	ELECTRONIC FILE COPY	\$ 16.00	\$ 14.00	per disk
S-111	FILM PERMIT	\$ 391.00	\$ 385.00	per application
				<b>Plus:</b>
		\$ 134.00	\$ 134.00	Notification: Minor
		\$ 277.00	\$ 277.00	Notification: Major
		\$ 64.00	\$ 70.00	Contract Rider
		\$ 70.00	\$ 76.00	Monitoring -per hour
		\$ 154.00	\$ 154.00	Movie Ranch Overlay Zone Permit
		\$ 199.00	\$ 217.00	Expedited Signature Survey
		Actual Fee	Actual Fee	County Fire Fee
S-112	ROAD USE - FILMING	\$ 699.00	\$ 699.00	Road Closure -per application
		\$ 315.00	\$ 315.00	No Parking -per application
		\$ 198.00	\$ 216.00	Intermittent Traffic Control -per application
		\$ 206.00	\$ 200.00	Bus Stop Closure/Filming
S-113	STILL FILM PERMIT	\$ 137.00	\$ 120.00	per application <input type="checkbox"/>
		No Charge	No Charge	Student
S-115	LIVE SCAN FINGERPRINT SERVICE	\$ 14.00	\$ 14.00	City processing per request
		*Current State DOJ fee	*Current State DOJ fee	plus current State DOJ fee

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)



**CITY OF SANTA CLARITA  
SUMMARY OF CURRENT AND PROPOSED FEES  
FISCAL YEAR 2019/2020**

REF #	SERVICE	ADOPTED FEES FY 18/19	PROPOSED FEES FY 19/20	
S-121	LOBBYIST REGISTRATION	\$ 149.00	\$ 186.00	New
		\$ 32.00	\$ 35.00	Amending a filed registration
S-029B	MOBILE HOME SPACE REGISTRATION	\$ 4.32	\$ 2.92	per space
	STORED PROPERTY RECOVERY	***	***	Charge the fully allocated hourly rates for all personnel time
	STATE OF THE CITY TICKETS	\$ 40.00	\$ 40.00	per ticket
S-125	LIBRARY REPLACEMENT CARD	\$ 1.00	\$ 1.00	Replacement Card
S-126	OUT-OF-STATE LIBRARY CARD	\$ 3.00	\$ 3.00	Out-of-State Card
S-127	OVERDUE LIBRARY MATERIAL PROCESSING	\$ 0.30	\$ 0.30	Overdue fine - per item per day on an adult card
		\$ 0.15	\$ 0.15	Overdue fine - per item per day on an juvenile card
		\$ 10.00	\$ 10.00	Maximum overdue fine per item
S-128	LOST/DAMAGED LIBRARY ITEM	\$ 10.00	\$ 10.00	Plus the actual replacement cost for a lost item - Lost status when overdue fines exceed \$10
S-129	PASSPORT PROCESSING	\$ 15.00	\$ 15.00	Passport photo service
		\$ 35.00	\$ 35.00	Current US Department of State Passport Fees for Adult and All Minor Applicants and Other Fees

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

CITY OF SANTA CLARITA			
BUILDING & SAFETY FEE SCHEDULE			
BUILDING PERMIT FEE TABLE			
PROPOSED FEES FY 2019/2020			
SERVICE	ADOPTED FEES FY 18/19	PROPOSED FEES FY 19/20	
<b>EFFECTIVE DATE SEPTEMBER 11, 2019</b>			
<b>BUILDING CONSTRUCTION INSPECTION/PERMITS</b>			
Permit Issuance	\$38.00	\$26.00	
Building Permit Up To \$5,000 Valuation	\$92.00	\$92.00	
Building Permit \$5,001-\$25,000 Valuation	\$92.00	\$92.00	plus
	\$20.00	\$20.00	for each \$1,000 over \$5,000
Building Permit \$25,001-\$50,000 Valuation	\$492.00	\$492.00	plus
	\$13.82	\$13.82	for each \$1,000 over \$25,000
Building Permit \$50,001-\$100,000 Valuation	\$837.00	\$837.00	plus
	\$11.42	\$11.42	for each \$1,000 over \$50,000
Building Permit \$100,001-\$300,000 Valuation	\$1,408.00	\$1,408.00	plus
	\$7.82	\$7.82	for each \$1,000 over \$100,000
Building Permit \$300,001-\$1,000,000 Valuation	\$2,972.00	\$2,972.00	plus
	\$7.62	\$7.62	for each \$1,000 over \$300,000
Building Permit \$1,000,001-\$10,000,000 Valuation	\$8,306.00	\$8,306.00	plus
	\$7.12	\$7.12	for each \$1,000 over \$1,000,000
Building Permit Over \$10,000,000 Valuation	\$72,386.00	\$72,386.00	plus
	\$6.81	\$6.81	for each \$1,000 over \$10,000,000
Duplicate Inspection Card	***	***	First Request Free
	\$19.00	\$10.00	Subsequent
<b>BUILDING PLAN CHECKING</b>			
Building Plan Up To \$5,000 Valuation	\$140.00	\$140.00	
Building Plan \$5,001-\$25,000 Valuation	\$140.00	\$140.00	plus
	\$12.24	\$12.24	for each \$1,000 over \$5,000
Building Plan \$25,001-\$50,000 Valuation	\$385.00	\$385.00	plus
	\$9.85	\$9.85	for each \$1,000 over \$25,000
Building Plan \$50,001-\$100,000 Valuation	\$631.00	\$631.00	plus
	\$8.17	\$8.17	for each \$1,000 over \$50,000
Building Plan \$100,001-\$300,000 Valuation	\$1,039.00	\$1,039.00	plus
	\$7.82	\$7.82	for each \$1,000 over \$100,000
Building Plan \$300,001-\$1,000,000 Valuation	\$2,603.00	\$2,603.00	plus
	\$8.13	\$8.13	for each \$1,000 over \$300,000
Building Plan Over \$1,000,000 Valuation	\$8,294.00	\$8,294.00	plus
	\$7.62	\$7.62	for each \$1,000 over \$1,000,000
Standardized Plan Check			50% of Plan Check Fee
Plan Re-Check			15% of Original Fee for each check after 3
Expedited Plan Check			50% Surcharge
CASP Application and Evaluation	***	***	Hourly Rate
Safety Inspection	***	***	Hourly Rate
Inspection of Unpermitted Work	***	***	Hourly Rate
Other Inspections not specified	***	***	Hourly Rate
After Hours Inspection	***	***	"2 or 4 hour minimum at 1.5 times the fully allocated rate for inspection"
Mechanical, Electrical, Plumbing (MEP) Plan Check	***	***	Hourly Rate

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

<b>CITY OF SANTA CLARITA</b>		
<b>BUILDING &amp; SAFETY FEE SCHEDULE</b>		
<b>MEP PERMIT FEES</b>		
<b>PROPOSED FEES FISCAL YEAR 2019/2020</b>		
<b>SERVICE</b>	<b>ADOPTED FEES FY 18/19</b>	<b>PROPOSED FEES FY 19/20</b>
<b>EFFECTIVE DATE SEPTEMBER 11, 2019</b>		
<b>ELECTRICAL PERMITS</b>		
Permit Issuance	\$38.00	\$26.00
General Inspection Service (per permit)		
Non-Residential	\$63.00	\$59.00
Residential	\$21.00	\$20.00
Panel Upgrade Inspection	\$77.00	\$20.00
New Residential Buildings		
* R-1 Structures	\$63.00	\$59.00
* R-3 Structures up to 2,500 sq ft	\$0.068 per sq ft	\$0.063 per sq ft
* R-3 Structures plus per each sq ft over 2,500	\$150.000 plus \$0.048 per sq ft	\$158.000 plus \$0.047 per sq ft
* Low Level Lighting	\$0.038 per sq ft	\$0.036 per sq ft
* Medium Level Lighting	\$0.050 per sq ft	\$0.047 per sq ft
* High Level Lighting	\$0.076 per sq ft	\$0.071 per sq ft
* New Private Swimming Pool/Spa	\$0.048 per sq ft	\$0.047 per sq ft
* New Non-Residential Swimming Pool/Spa	\$0.076 per sq ft	\$0.071 per sq ft
* Swimming Pool/Spa Alteration	\$46.00	\$47.00
Residential Appliances	\$25.00	\$24.00
Non-Residential Appliances	\$25.00	\$24.00
Electrical Sign/Outline Lighting		
Including One Branch Circuit	\$76.00	\$71.00
Each Additional Branch Circuit	\$25.00	\$24.00
Power Apparatus/Motors/Refrigeration Equipment (Ratings in HP, KW, KVA, or KVAR)		
1 - 10	\$25.00	\$24.00
11 - 50	\$50.00	\$47.00
More than 50	\$89.00	\$83.00
Transformer		
Less than 112 1/2 KW or KVA	\$31.00	\$33.00
112 1/2 or more KW or KVA	\$63.00	\$59.00
Coating & Dipping Equipment	\$31.00	\$33.00
ATM	\$46.00	\$47.00
Controllers		
Up to 600 Volts	\$31.00	\$33.00
More than 600 Volts	\$50.00	\$47.00
Industrial Machine	\$50.00	\$47.00
Industrial Machine (Certification Required)	\$90.00	\$84.00
Type I or II Hood	\$31.00	\$33.00
Spray Booth	\$50.00	\$47.00

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

CITY OF SANTA CLARITA		
BUILDING & SAFETY FEE SCHEDULE		
MEP PERMIT FEES		
PROPOSED FEES FISCAL YEAR 2019/2020		
SERVICE	ADOPTED FEES FY 18/19	PROPOSED FEES FY 19/20
Vehicle Charging System		
110V-220V	\$31.00	\$33.00
440V	\$223.00	\$83.00
Capacitor	\$25.00	\$24.00
Amplifier	\$25.00	\$24.00
Fire Alarm	\$62.00	\$71.00
Motion Picture Equipment	\$38.00	\$36.00
Antennae - TV/Radio/Cell Dist. Systems	\$38.00	\$36.00
Broadband Comm. Systems	\$25.00	\$24.00
Comm. Low Voltage Systems	\$31.00	\$33.00
Communication Circuits	\$25.00	\$24.00
Data/Phone Systems	\$25.00	\$24.00
Sound Equipment	\$25.00	\$24.00
TV/Closed Circuit Equipment	\$25.00	\$24.00
X-Ray/Imaging Equipment (Ratings in KW or KVA)		
1-3	\$76.00	\$71.00
4-10	\$114.00	\$106.00
11 - 50	\$152.00	\$142.00
51-100	\$190.00	\$177.00
100+	\$228.00	\$213.00
Medical & Dental Equipment (Ratings in HP, KW or KVA)		
Less than 50	\$31.00	\$36.00
50 or more	\$50.00	\$47.00
Generator (Ratings in HP, KW or KVA)		
Less than 50	\$50.00	\$47.00
50 or more	\$89.00	\$83.00
Inverter/Rectifier/Phase Converter (Ratings in HP, KW or KVA)		
Less than 50	\$31.00	\$33.00
50 or more	\$76.00	\$71.00
Photo Voltaic System		
Residential (Rooftop)	\$62.00	\$84.00
Inspection	\$236.00	\$109.00
<i>Plus fully allocated hourly rate for re-inspections</i>	***	***
Residential / Commerical Groundmount PV System	\$120.00	\$131.00
<i>Plus fully allocated hourly rate for inspection</i>	***	***
Non-Residential		
Less than 600V	\$95.00	\$112.00
<i>Plus fully allocated hourly rate for inspection</i>	***	***
600V or more	\$126.00	\$294.00
<i>Plus fully allocated hourly rate for inspection</i>	***	***
Storage Battery, Up to 6 Batteries	\$25.00	\$24.00

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

<b>CITY OF SANTA CLARITA</b>		
<b>BUILDING &amp; SAFETY FEE SCHEDULE</b>		
<b>MEP PERMIT FEES</b>		
<b>PROPOSED FEES FISCAL YEAR 2019/2020</b>		
<b>SERVICE</b>	<b>ADOPTED FEES FY 18/19</b>	<b>PROPOSED FEES FY 19/20</b>
Heating/Air Conditioning Equipment		
Less than 5 tons	\$31.00	\$33.00
5-10 tons	\$63.00	\$59.00
More than 10 tons	\$101.00	\$95.00
Temporary Power Pole for Construction Site	\$31.00	\$33.00
Permanent Power Pole in Rural Areas	\$46.00	\$47.00
Services/Main Panels/Sub-Panels/Meters/Sub-Meters/Switch Gears		
Less than 1,000 Amps	\$31.00	\$33.00
1,000 Amps or more	\$95.00	\$106.00
Branch Circuit/Busway/Cable Tray System/Feeder	\$25.00	\$24.00
Receptacle, Switch, Lighting Outlet, and Lighting Fixture		
First	\$15.00	\$24.00
Each Additional	\$5.00	\$5.00
Pole or Platform Mounted Fixtures - each	\$38.00	\$36.00
Theatrical Lighting - each fixture	\$25.00	\$24.00
Pedestal	\$46.00	\$47.00
Temporary Lighting	\$13.00	\$12.00
Miscellaneous Conduits and Conductors	\$25.00	\$24.00
Inspections not specified	Hourly Rate	Hourly Rate
* - Just for outlets, lights, switches, and j-box receptacles		
<b>PLUMBING PERMITS</b>		
Permit Issuance	\$38.00	\$26.00
General Inspection Service (per permit)		
Non-Residential	\$63.00	\$59.00
Residential	\$21.00	\$20.00
New Plumbing Fixtures - Each Device	\$18.00	\$17.00
Water Heater Change Out	\$35.00	\$36.00
Water Service	\$35.00	\$36.00
Repair or Alteration for each Drain Pipe or Ventilation,		
Low Pressure Gas Supply System (up to 5 Outlets),		
Piece of Water Treating Equipment, Lawn Sprinkler System.	\$38.00	\$36.00
Repipe		
Single Family Residential	\$114.00	\$106.00
Multi Family Residential (per dwelling unit)	\$46.00	\$47.00
Low Pressure Gas System - Per Outlet	\$20.00	\$24.00
Medium Pressure Gas System - Per Outlet	\$15.00	\$24.00
Gas Meter (Non-Utility)	\$25.00	\$24.00
Swimming Pool Anti-Entrapment Device	\$31.00	\$36.00

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

<b>CITY OF SANTA CLARITA</b>			
<b>BUILDING &amp; SAFETY FEE SCHEDULE</b>			
<b>MEP PERMIT FEES</b>			
<b>PROPOSED FEES FISCAL YEAR 2019/2020</b>			
<b>SERVICE</b>		<b>ADOPTED FEES FY 18/19</b>	<b>PROPOSED FEES FY 19/20</b>
	Solar Water Heating system	\$76.00	\$71.00
	Inspections not specified	Hourly Rate	Hourly Rate
<b>SEWER PERMITS</b>			
	Permit Issuance	\$38.00	\$26.00
	General Inspection Service (per permit)		
	Non-Residential	\$63.00	\$59.00
	Residential	\$21.00	\$20.00
	Backwater Valve	\$25.00	\$24.00
	Clarifier	\$76.00	\$71.00
	Ejector Pump	\$31.00	\$33.00
	Grease Interceptor	\$76.00	\$71.00
	Industrial Waste Interceptor (Non-Grease)	\$89.00	\$83.00
	House Sewer Connection to Public Sewer	\$31.00	\$36.00
	New Private Sewage Disposal System	\$141.00	\$142.00
	Repair Private Sewage Disposal System	\$46.00	\$71.00
	Grey Water System	\$114.00	\$106.00
	Abandon Private Sewage Disposal System	\$31.00	\$33.00
	Disposal Field	\$38.00	\$36.00
	Repair/Replace House Sewer	\$92.00	\$85.00
	Abandonment of Sewer Line	\$25.00	\$24.00
	On-Site Sewer - Per 100 Linear Feet	\$31.00	\$33.00
	Seepage Pit/Drainage Field	\$89.00	\$83.00
	Septic Tank Replacement	\$89.00	\$83.00
	Additional House Connection	\$31.00	\$33.00
	Inspections not specified	Hourly Rate	Hourly Rate
<b>MECHANICAL PERMITS</b>			
	Permit Issuance	\$38.00	\$26.00
	General Inspection Service (per permit)		
	Non-Residential	\$63.00	\$59.00
	Residential	\$21.00	\$20.00
	Condensor	\$31.00	\$33.00
	Mechanical Units		
	Less than 500,000 btu	\$61.00	\$66.00
	500,000 btu or more	\$114.00	\$106.00
	Direct Vent Space Heater/Heat Pump/Wall Furnace/Warm Air Furnace/Floor Furnace/Suspended Space Heater/Package Units		
	Less than 500,000 btu	\$31.00	\$33.00
	500,000 btu or more	\$50.00	\$47.00

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)



CITY OF SANTA CLARITA		
BUILDING & SAFETY FEE SCHEDULE		
MEP PERMIT FEES		
PROPOSED FEES FISCAL YEAR 2019/2020		
SERVICE	ADOPTED FEES FY 18/19	PROPOSED FEES FY 19/20
Boiler		
Less than 400,000 btu	\$50.00	\$49.00
400,000 btu or more	\$101.00	\$95.00
Cooling Towers		
Less than 500,000 btu	\$31.00	\$33.00
500,000 btu or more	\$50.00	\$47.00
Inlets/Outlets		
Per Each Inlet/Outlet	\$13.00	\$12.00
Per Each 1,000 sq ft	\$0.0466 sq ft	\$0.0470 sq ft
Air Handling Units/Blowers/Fans		
Up to 2,000 cfm	\$31.00	\$33.00
Over 2,000 cfm	\$63.00	\$59.00
Evaporative Cooler/Evaporator	\$31.00	\$33.00
Refrigeration Compressor/Refrigeration Evaporator/ Refrigeration Heat Recovery System/Refrigeration		
Machinery Room	\$31.00	\$33.00
Mechanical Louver/Refrigeration Mechanical Louver	\$13.00	\$12.00
Non Conditioned Air Vent System	\$38.00	\$36.00
Variable Air Volume Control Systems	\$46.00	\$47.00
Single Register Ventilation Fan	\$31.00	\$33.00
Independent Venting System	\$76.00	\$71.00
Commercial Kitchen Hood	\$76.00	\$71.00
Spray Booth	\$76.00	\$71.00
Compressor	\$25.00	\$24.00
Dust Control System	\$76.00	\$71.00
Environmental Equipment	\$38.00	\$36.00
Garage Exhaust System	\$89.00	\$83.00
Product Conveying Vent System	\$76.00	\$71.00
Heat Recovery System	\$38.00	\$36.00
Process Piping - Per Line	\$25.00	\$24.00
Decorative Fireplace/Decorative Gas Appliance/ Zero Clearance Fireplace		
Zero Clearance Fireplace	\$38.00	\$36.00
Duct Detector	\$13.00	\$12.00
Fire Suppression System	\$50.00	\$47.00
Grease Duct	\$38.00	\$36.00
Fire/Smoke Damper or Fire Damper	\$38.00	\$36.00
Alteration to Duct Work not otherwise noted		
Per Register	\$31.00	\$36.00
Inspections not specified	Hourly Rate	Hourly Rate

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

Description	Recreation and Community Services - Adopted Fees FY 18/19			Recreation and Community Services - Proposed Fees FY 19/20		
	Effective Date for Aquatics Fees 1/1/2019			Effective Date for Aquatics Fees 1/1/2020		
Aquatics	Adopted Fees - Resident	Adopted Fees - Non Resident	Category	Proposed Fees - Resident	Proposed Fees - Non Resident	Category
Group Swim Lessons ( parent/child I-VII, diving)	\$60 per session	\$60 per session	2	\$60 per session	\$60 per session	2
Lap Swim/Instructional Class	\$5 per day to \$10 per day	\$5 per day to \$10 per day	3	\$5 per day to \$10 per day	\$5 per day to \$10 per day	3
Lap Swim Passes	\$56 per 15 entries	\$62 per 15 entries	3	\$56 per 15 entries	\$62 per 15 entries	3
Recreational Swim:						
SC Aquatic Center Rec Swim - Age 3-17, or 55+	\$4 per day	\$4 per day	3	\$4 per day	\$4 per day	3
SC Aquatic Center Rec Swim - Age 18+	\$6 per day	\$6 per day	3	\$6 per day	\$6 per day	3
Non-SC Aquatic Center pools - Age 3-17, or 55+	\$1 per day	\$1 per day	2	\$1 per day	\$1 per day	2
Non-SCAC pools - Recreational Swim - Age 18+	\$2 per day	\$2 per day	2	\$2 per day	\$2 per day	2
Summer Rec Swim Pass:						
Adult	\$65 per participant	\$72 per participant	3	\$65 per participant	\$72 per participant	3
Child	\$45 per participant	\$50 per participant	3	\$45 per participant	\$50 per participant	3
Private Swim Lessons	\$121 per session (5 days)	\$140 per session (5 days)	4	\$121 per session (5 days)	\$140 per session (5 days)	4
Dive-in Movies	\$10 per participant per event	\$10 per participant per event	3	\$10 per participant per event	\$10 per participant per event	3
Junior Lifeguard	\$275 per session (5 weeks)	\$315 per session (5 weeks)	4	\$275 per session (5 weeks)	\$315 per session (5 weeks)	4
Summer Youth Teams	\$125 per participant	\$125 per participant	3	\$125 per participant	\$125 per participant	3
Youth Swim Team Prep				\$80 per participant	\$80 per participant	3
Senior Lap Swim Pass	\$45 per 15 entries	\$50 per 15 entries	3	\$45 per 15 entries	\$45 per 15 entries	3
Senior Lap Swim 55+	\$4 per day	\$4 per day	3	\$4 per day	\$4 per day	3
Water Exercise	\$6 per day	\$6 per day	3	\$6 per day	\$6 per day	3
Water Exercise Pass	\$67 per 15 entries	\$74 per 15 entries	3	\$67 per 15 entries	\$74 per 15 entries	3
Senior Water Exercise Pass	\$56 per 15 entries	\$62 per 15 entries	3	\$56 per 15 entries	\$62 per 15 entries	3
Senior Water Exercise 55+	\$5 per day	\$5 per day	3	\$5 per day	\$5 per day	3
Public Water Safety Training	\$230 per participant + supplies	\$265 per participant + supplies	4	\$230 per participant + supplies	\$265 per participant + supplies	4
Lifeguard Training (Re-Cert)	\$75 per participant + supplies	\$78 per participant + supplies	4	\$75 per participant + supplies	\$78 per participant + supplies	4

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

Description	Recreation and Community Services - Adopted Fees FY 18/19			Recreation and Community Services - Proposed Fees FY 19/20		
	Effective Date for Recreation Fees 10/1/2018			Effective Date for Recreation Fees 10/1/2019		
	Adopted Fees - Resident	Adopted Fees - Non Resident	Category	Proposed Fees - Resident	Proposed Fees - Non Resident	Category
<b>City Youth Sports</b>						
Softball/Machine Pitch	\$111 per participant	\$111 per participant	3	\$111 per participant	\$111 per participant	3
T-Ball/Coaches Pitch	\$65 per participant	\$65 per participant	3	\$65 per participant	\$65 per participant	3
Basketball	\$111 per participant	\$122 per participant	3	\$111 per participant	\$122 per participant	3
Volleyball	\$111 per participant	\$122 per participant	3	\$111 per participant	\$122 per participant	3
Flag Football	\$111 per participant	\$122 per participant	3	\$111 per participant	\$122 per participant	3
Pee Wee Camps	\$0 N/A	\$0 N/A	3	\$0 N/A	\$0 N/A	3
Sports Clinics	\$77 per participant	\$85 per participant	4	\$77 per participant	\$85 per participant	4
SNAG Golf	\$65 per participant	\$65 per participant	3	\$65 per participant	\$65 per participant	3
Running	\$98 per participant	\$103 per participant	3	\$98 per participant	\$103 per participant	3
Administration Fee	\$14 per participant	\$14 per participant	3	\$14 per participant	\$14 per participant	3
<b>City Adult Sports</b>			<b>Category</b>			<b>Category</b>
SCMAF Softball - New/Returning Teams (10 week league)	\$450 per team	N/A	4	\$450 per team	N/A	4
Basketball - New/Returning Teams (10 week league)	\$355 per team	N/A	4	\$355 per team	N/A	4
Volleyball (competitive) - New/Returning Teams (10 week	\$240 per team	N/A	4	\$240 per team	N/A	4
Flag Football (8 week league)	\$240 per team	N/A	4	\$240 per team	N/A	4
Administration Fee	\$50 per team	N/A	4	\$0 per team	N/A	4
Umpire Fee (Paid to Umpire at Game)				\$15 per game	\$15 per game	4
<b>Sports</b>			<b>Category</b>			<b>Category</b>
Basketball Tournament Fee	\$285 per team	N/A	4	\$285 per team	N/A	4
<b>Contract Recreation Classes</b>			<b>Category</b>			<b>Category</b>
With use of City Facilities	Varies Contractor 60%, City 40%	Varies Contractor 60%, City 40%	Varies	Varies Contractor 60%, City 40%	Varies Contractor 60%, City 40%	Varies
Without use of City Facilities	Varies Contractor 70%, City 30%	Varies Contractor 70%, City 30%	Varies	Varies Contractor 70%, City 30%	Varies Contractor 70%, City 30%	Varies
Administration Fee	\$14 per person	\$14 per person	Varies	\$14 per person	\$14 per person	Varies
<b>Birthday Parties</b>			<b>Category</b>			<b>Category</b>
SCSC - Skate Park Birthday Party Rentals (Saturdays)	\$170 2 hours, includes maximum of 30 riders (Non-Profit)	\$196 2 hours, includes maximum of 30 riders (Private Function Resident)	5	\$170 2 hours, includes maximum of 30 riders (Non-Profit)	\$196 2 hours, includes maximum of 30 riders (Private Function Resident)	5
City Party Package	\$15 per child for 2 hours (min. 15 kids)	\$20 per child for 2 hours (min. 15 kids)	5	\$15 per child for 2 hours (min. 15 kids)	\$20 per child for 2 hours (min. 15 kids)	5
Aquatic Party Package:						
Small Party (min. 15 kids, max 25 kids)	\$150	\$165	5	\$150	\$165	5
Medium Party (min. 15 kids, max 35 kids)	\$200	\$220	5	\$200	\$220	5
Large Party (min. 15 kids, max 50 kids)	\$280	\$308	5	\$280	\$308	5

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

Description	Recreation and Community Services - Adopted Fees FY 18/19			Recreation and Community Services - Proposed Fees FY 19/20		
	Effective Date for Recreation Fees 10/1/2018			Effective Date for Recreation Fees 10/1/2019		
	Adopted Fees - Resident	Adopted Fees - Non Resident	Category	Proposed Fees - Resident	Proposed Fees - Non Resident	Category
<b>Trips &amp; Tours</b>						
Trips & Tours	Varies dependent upon trips and staff costs.	Varies dependent upon trips and staff costs + \$5/10%/15% per person	5	Varies dependent upon trips and staff costs.	Varies dependent upon trips and staff costs + \$5/10%/15% per person	5
<b>Camp Clarita (Ranger &amp; Explorer)</b>			<b>Category</b>			<b>Category</b>
2 days	\$78 per week	N/A	3	\$80 per week	N/A	3
3 days	\$133 per week	N/A	3	\$137 per week	N/A	3
5 days	\$169 per week	N/A	3	\$174 per week	N/A	3
<b>Camp Clarita (Voyager)</b>			<b>Category</b>			<b>Category</b>
2 days	\$127 per week	N/A	3	\$131 per week	N/A	3
3 days	\$193 per week	N/A	3	\$199 per week	N/A	3
5 days	\$230 per week	N/A	3	\$237 per week	N/A	3
<b>Camp Clarita (Wee Folks)</b>			<b>Category</b>			<b>Category</b>
2 days	\$33 per week	N/A	3	\$34 per week	N/A	3
<b>Camp Clarita (Little Folks)</b>			<b>Category</b>			<b>Category</b>
2 days	\$38 per week	N/A	3	\$39 per week	N/A	3
3 days	\$57 per week	N/A	3	\$59 per week	N/A	3
<b>Camp Clarita (Junior Adventures)</b>			<b>Category</b>			<b>Category</b>
5 days	\$105 per week	N/A	3	\$108 per week	N/A	3
<b>All Camp Clarita Programs</b>			<b>Category</b>			<b>Category</b>
Camp Clarita Program - Late Pick-Up Fee	\$5 late fee for every 15-minutes or a portion thereof that a parent is late picking up child	N/A	4	\$5 late fee for every 15-minutes or a portion thereof that a parent is late picking up child	N/A	4
Camp Clarita Program - Administration Fee	\$30 registration administration fee (no fee is assessed if registration is transferred)	N/A	4	\$30 registration administration fee (no fee is assessed if registration is transferred)	N/A	4
<b>Prime Time Preschool</b>			<b>Category</b>			<b>Category</b>
Prime Time Preschool	\$110 per month to \$215 per month	N/A	4	\$114 per month to \$222 per month	N/A	4
Prime Time Preschool - Payment Late Fee	\$15 late fee if payment is received after the 5th of the month	N/A	4	\$15 late fee if payment is received after the 5th of the month	N/A	4
Prime Time Preschool - Late Pick-Up Fee	\$5 late fee for every 15-minutes or a portion thereof that a parent is late picking up child	N/A	4	\$5 late fee for every 15-minutes or a portion thereof that a parent is late picking	N/A	4
Prime Time Preschool - Administration Fee	\$50 administration fee (no fee is assessed if registration is transferred)	N/A	4	\$50 administration fee (no fee is assessed if registration is transferred)	N/A	4
<b>Great American Camp Out</b>			<b>Category</b>			<b>Category</b>
Great American Camp Out	\$30 per participant	\$35 per participant	4	\$30 per participant	\$30 per participant	4
<b>Breakfast with Santa</b>			<b>Category</b>			<b>Category</b>
Breakfast with Santa	\$20 per participant	\$25 per participant	4	\$20 per participant	\$25 per participant	4

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

Description	Recreation and Community Services - Adopted Fees FY 18/19			Recreation and Community Services - Proposed Fees FY 19/20		
	Effective Date for Recreation Fees 10/1/2018			Effective Date for Recreation Fees 10/1/2019		
Sports Complex Gymnasium	Adopted Fees - Resident	Adopted Fees - Non Resident	Category	Proposed Fees - Resident	Proposed Fees - Non Resident	Category
Gym Entrance:						
Adult	\$3 per visit	\$3 per visit	3	\$3 per visit	\$3 per visit	3
Junior/Senior	\$2 per visit	\$2 per visit	3	\$2 per visit	\$2 per visit	3
Gym Pass:						
Adult	\$34 for 15 visits	\$34 for 15 visits	3	\$34 for 15 visits	\$34 for 15 visits	3
Junior	\$22 for 15 visits	\$22 for 15 visits	3	\$22 for 15 visits	\$22 for 15 visits	3
Senior	\$12 for 15 visits	\$12 for 15 visits	3	\$12 for 15 visits	\$12 for 15 visits	3
Community Centers			Category			Category
Newhall Community Center:						
Youth Intro to Boxing - ages 10 to 17	\$20 per participant	\$25 per participant	2	\$20 per participant	\$25 per participant	2
Adult Intro to Boxing - ages 18+	\$35 per participant	\$40 per participant	4	\$35 per participant	\$40 per participant	4
Adult Boxing Fitness	\$35 per participant	\$40 per participant	4	\$35 per participant	\$40 per participant	4
Karate	\$11 per participant	\$16 per participant	2	\$15 per participant	\$20 per participant	2
Adult Exercise Classes	\$12 per participant	\$17 per participant	4	\$15 per participant	\$20 per participant	4
Strings	\$20 per participant	\$25 per participant	2	\$20 per participant	\$25 per participant	2
Guitar	\$15 per participant	\$20 per participant	2	\$20 per participant	\$25 per participant	2
Ballet Folklorico	\$15 per participant	\$20 per participant	2	\$15 per participant	\$20 per participant	2
Specialty Camp - Staff Led	\$30 per participant	\$35 per participant	2	\$30 per participant	\$35 per participant	2
Specialty Camp - Contract Instructor	\$35 per participant	\$40 per participant	2	\$35 per participant	\$40 per participant	2
Santa Clarita Community Centers						
LEAP	\$25 per session	\$30 per session	2	\$30 per session	\$35 per session	2
BLAST	\$25 per session	\$30 per session	2	\$30 per session	\$35 per session	2
Late Pick-Up Fee	\$5 late fee for every 15-minutes or a portion thereof that a parent is late picking up child	N/A		\$5 late fee for every 15-minutes or a portion thereof that a parent is late picking up child	N/A	

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

Description	Recreation and Community Services - Adopted Fees FY 18/19			Recreation and Community Services - Proposed Fees FY 19/20		
	Effective Date for Recreation Fees 10/1/2018			Effective Date for Recreation Fees 10/1/2019		
Cowboy Festival - General Admission	Adopted Fees - For Profit	Adopted Fees - Non Profit		Proposed Fees - For Profit	Proposed Fees - Non Profit	
General Admission:						
Adult (walk-up during Festival weekend)	\$0 per person	\$0 per person		\$0 per person	\$0 per person	
Child (walk-up during Festival weekend)	\$0 per person	\$0 per person		\$0 per person	\$0 per person	
Adult (online, pre-sale)	\$0 per person, plus processing	\$0 per person, plus processing		\$0 per person, plus processing	\$0 per person, plus processing	
Child (online, pre-sale)	\$0 per person, plus processing	\$0 per person, plus processing		\$0 per person, plus processing	\$0 per person, plus processing	
Pre-sale in-person/phone ticket service charge	\$5 per person	N/A		\$10 per person	N/A	
VIP Pass	\$100 per person	\$100 per person		\$100 per person	\$100 per person	
Friends of the Festival Pass	\$150 per person	\$150 per person				
<b>Cowboy Festival - Vendors</b>						
<b>Cowboy Festival Gear Vendor Fees:</b>						
Mercantile Row:						
Under 200 square feet	\$350	N/A		\$400	N/A	
200-300 square feet	\$400	N/A		\$450	N/A	
300-400 square feet	\$450	N/A		\$500	N/A	
Suttlers Row Vendors:						
10'x10' Canopy	\$300	N/A		\$350	N/A	
10'x20' Canopy	\$400	N/A		\$450	N/A	
10'x30' Canopy	\$500	N/A		\$550	N/A	
Non Profit Booth 10' x 10'		\$200			\$200	
<b>Cowboy Festival Food Vendor Fees:</b>						
8'x5' cart	\$300	N/A		\$350	N/A	
10'x10' booth	\$650	N/A		\$700	N/A	
10'x20' booth	\$1,050	N/A		\$1,100	N/A	
Full Service	\$1,000	N/A		\$1,000	N/A	
<b>Fine Crafts Show</b>						
10x10 booth	\$150	N/A		\$150	N/A	
10x10 corner booth	\$200	N/A		\$200	N/A	
Power	\$25	N/A		\$25	N/A	
<b>Marathon</b>						
Full Marathon	\$80 per person	N/A		\$90 per person	N/A	
Full Marathon - Late Registration	\$90 per person	N/A		\$100 per person	N/A	
Half Marathon	\$60 per person	N/A		\$70 per person	N/A	
Half Marathon - Late Registration	\$70 per person	N/A		\$80 per person	N/A	
10k Run	\$45 per person	N/A		\$55 per person	N/A	
10K Run - Late Registration	\$55 per person	N/A		\$65 per person	N/A	
5k Run	\$30 per person	N/A		\$40 per person	N/A	
5K Run - Late Registration	\$40 per person	N/A		\$50 per person	N/A	
Kid K Fun Run	\$10 per person	N/A		\$10 per person	N/A	
Kid K Fun Run - Late Registration	\$15 per person	N/A		\$15 per person	N/A	
Mayor's Walk	\$10 per person	N/A		\$15 per person	N/A	
Mayor's Walk - Late Registration	\$15 per person	N/A		\$20 per person	N/A	

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)



Description	Recreation and Community Services - Adopted Fees FY 18/19			Recreation and Community Services - Proposed Fees FY 19/20		
	Effective Date for Recreation Fees 10/1/2018			Effective Date for Recreation Fees 10/1/2019		
	Adopted Fees - For Profit	Adopted Fees - Non Profit		Proposed Fees - For Profit	Proposed Fees - Non Profit	
<b>Double Feature Challenges - \$10 off</b>						
5K and 10K				\$85 per person	N/A	
5K and 10K - Late Registration				\$105 per person	N/A	
5K and Half Marathon				\$100 per person	N/A	
5K and Half Marathon - Late Registration				\$120 per person	N/A	
5K and Full Marathon				\$120 per person	N/A	
5K and Full Marathon - Late Registration				\$130 per person	N/A	
10K and Half Marathon				\$115 per person	N/A	
10K and Half Marathon - Late Registration				\$135 per person	N/A	
10K and Full Marathon				\$135 per person	N/A	
10K and Full Marathon - Late Registration				\$155 per person	NA	
<b>Trilogy Challenges - \$20 off</b>						
5K, 10K, and Half Marathon				\$145 per person	N/A	
5K, 10K, and Half Marathon - Late Registration				\$175 per person	N/A	
5K, 10K and Full Marathon				\$165 per person	N/A	
5K, 10K, and Full Marathon - Late Registration				\$195 per person	N/A	
<b>Discount Codes</b>						
Returning				10%	N/A	
Sponsors				10%	N/A	
Team/Business with minimum 20 participants				10%	N/A	
Marketing 10				10%	N/A	
Marketing 20				20%	N/A	
Marketing 15				15%	N/A	
Marketing 25				25%	N/A	
Marathon Expo Vendor - Saturday only	\$325 per vendor	\$250 per vendor	4			
Marathon Expo Vendor - Sunday only	\$300 per vendor	\$200 per vendor	4			
Marathon Expo Vendor - Two Day	\$500 per vendor	\$350 per vendor	4	\$500 per vendor	\$350 per vendor	
In-person registration service charge	\$10 per person	N/A	4	\$10 per person	N/A	
Race Day Bib Pick Up Fee	\$25 per person	N/A	4	\$25 per person	N/A	
Refund Fee - if less than 14 days	\$10 per person	N/A	4	\$10 per person	N/A	
Expo Registration Service Charge	\$10 per person	N/A	4	\$10 per person	N/A	
<b>Community Court/Teen Court</b>	<b>Adopted Fees</b>			<b>Proposed Fees</b>		
Criminal	\$150 Court processing fine	N/A		\$150 Court processing fine	N/A	
	\$25 Teen Choices Class	N/A		\$25 Teen Choices Class	N/A	
	\$75 Additional court fine	N/A		\$75 Additional court fine	N/A	
Moving violations	\$100 Court processing fine	N/A		\$100 Court processing fine	N/A	
	\$50 Traffic school fine	N/A		\$50 Traffic school fine	N/A	
	\$50 Additional violation	N/A		\$50 Additional violation	N/A	
Speeding violations	\$100 (0-9 miles over the limit)	N/A		\$100 (0-9 miles over the limit)	N/A	
	\$200 (10-19 miles over speed)	N/A		\$200 (10-19 miles over speed)	N/A	
	\$300 (20 miles over speed limit)	N/A		\$300 (20 miles over speed limit)	N/A	
	\$50 Traffic school fine	N/A		\$50 Traffic school fine	N/A	
All non-moving violations	\$100 Court processing fine	N/A		\$100 Court processing fine	N/A	
	\$50 Additional violation	N/A		\$50 Additional violation	N/A	
Fix-A-Ticket	\$50 Processing fine	N/A		\$50 Processing fine	N/A	
	\$100 Processing fine	N/A		\$100 Processing fine	N/A	

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

<b>PARK FIELD USE FEES - ADOPTED FY 2018/2019</b>			
Event Type / Facility	Non-Profit Organization ( Resident)	Private Function (Resident) Non-Profit Organization (Non-Resident)	Private Function (Non-Resident) Businesses / Any Commercial Use
<b>Effective Date for Park/Field Use Fees 7/1/2018</b>			
<b>Facility (2 hour minimum)</b>			
Picnic Area(s); Open Grass Area(s); or use of Sport Field(s)	\$ 15.00 p/hr for 1-50 people	\$ 25.00 p/hr for 1-50 people	\$ 35.00 p/hr for 1-50 people
for "Non-Sporting" Event(s)	\$ 25.00 p/hr for 51-100 people	\$ 50.00 p/hr for 51-100 people	\$ 70.00 p/hr for 51-100 people
Event Type:	\$ 50.00 p/hr for 101-250 people	\$ 100.00 p/hr for 101-250 people	\$ 140.00 p/hr for 101-250 people
Non-Sporting Event, i.e., Special Events, Festivals,	\$ 100.00 p/hr for 251-500 people	\$ 200.00 p/hr for 251-500 people	\$ 280.00 p/hr for 251-500 people
Carnivals, Arts & Crafts Fairs, Corporate Picnics, etc.	\$ 200.00 p/hr for over 500 people	\$ 375.00 p/hr for over 500 people	\$ 550.00 p/hr for over 500 people
Deposit	\$ 100.00 for 1-100 people	\$ 100.00 for 1-100 people	\$ 100.00 for 1-100 people
	\$ 750.00 for 101-500 people	\$ 750.00 for 101-500 people	\$ 750.00 for 101-500 people
	\$ 1,500.00 More than 500 people	\$ 1,500.00 More than 500 people	\$ 1,500.00 More than 500 people
Staff	\$ 33.00 per staff, per hour	\$ 33.00 per staff, per hour	\$ 33.00 per staff, per hour
<b>Athletic Fields</b>			
Ballfields w/o lights	\$ 20.00 p/hr	\$ 30.00 p/hr	\$ 40.00 p/hr
Ballfields w lights	\$ 30.00 p/hr	\$ 40.00 p/hr	\$ 50.00 p/hr
Ball Field Prep	\$ 55.00 per field per prep	\$ 55.00 per field per prep	\$ 55.00 per field per prep
Sports Field Paint Layout	\$ 162.00 per layout	\$ 162.00 per layout	\$ 162.00 per layout
Sports Field Paint Weekly Upkeep	\$ 96.00 per weekly upkeep	\$ 96.00 per weekly upkeep	\$ 96.00 per weekly upkeep
Multi-sports Fields w/o lights	\$ 20.00 p/hr	\$ 30.00 p/hr	\$ 40.00 p/hr
Multi-sports Fields w/ lights	\$ 30.00 p/hr	\$ 40.00 p/hr	\$ 50.00 p/hr
<b>Other Park Use</b>			
Disc Golf	\$ 20.00 p/hr	\$ 30.00 p/hr	\$ 40.00 p/hr
Perimeter Trail (day use only)	\$ 20.00 p/hr	\$ 30.00 p/hr	\$ 40.00 p/hr
Sand Court	\$ 20.00 p/hr	\$ 30.00 p/hr	\$ 40.00 p/hr
Central Park Concession Stand (add-on option with rental)	\$ 50.00 per day plus	\$ 100.00 per day plus	\$ 200.00 per day plus
	\$ 500.00 security deposit	\$ 500.00 security deposit	\$ 500.00 security deposit
Storage Unit	\$ 75.00 per month	\$ 75.00 per month	\$ 75.00 per month
Tournament Deposit	\$ 750.00	\$ 750.00	\$ 750.00
Staff	\$ 33.00 per staff, per hour	\$ 33.00 per staff, per hour	\$ 33.00 per staff, per hour
<b>SCSC - Skatepark</b>			
Trash Bin	Trash Bin Fee May Be Required - Fees Vary	Trash Bin Fee May Be Required - Fees Vary	Trash Bin Fee May Be Required - Fees Vary
Staff	\$ 33.00 per staff, per hour	\$ 33.00 per staff, per hour	\$ 33.00 per staff, per hour
Deposit	\$ 250.00	\$ 250.00	\$ 250.00
<b>Effective Date for Aquatic Fees 1/1/2019</b>			
<b>Pool Rentals: (2 hour minimum)</b>			
Newhall Pool; North Oaks Pool; Santa Clarita Pool;	\$ 34.00 p/hr	\$ 47.00 p/hr	\$ 60.00 p/hr
Aquatic Center - 50 meter pool	\$ 6.00 Short Course = \$6 per lane / per hour	\$ 8.00 Short Course = \$8 per lane / per hour	\$ 11.00 Short Course = \$11 per lane / per hour
Aquatic Center - 50 meter pool	\$ 11.00 Long Course = \$11 per lane / per hour	\$ 16.00 Long Course = \$16 per lane / per hour	\$ 21.00 Long Course = \$21 per lane / per hour
Aquatic Center - O' Depth / Family pool	\$ 80.00 p/hr	\$ 93.00 p/hr	\$ 122.00 p/hr
Lifeguards	\$ 33.00 per staff, per hour	\$ 33.00 per staff, per hour	\$ 33.00 per staff, per hour
Aquatic Equipment Rental	\$ 100.00 per day	\$ 100.00 per day	\$ 100.00 per day
Deposit	\$ 100.00 rental	\$ 250.00	\$ 500.00
<b>Lockers</b>			
Daily Rate (Token)	\$ 0.50 for one time use	\$ 0.50 for one time use	\$ 0.50 for one time use
Seasonal Rate	\$ 22.00 (3 months)	\$ 22.00 (3 months)	\$ 22.00 (3 months)
Yearly Rate	\$ 45.00 annual	\$ 45.00	\$ 45.00
High School Season	\$ 30.00	\$ 30.00	\$ 30.00
Lock Deposit	\$ 10.00 (Refundable)	\$ 10.00 (Refundable)	\$ 10.00 (Refundable)

PARK FIELD USE FEES - PROPOSED FY 2019/2020			
Event Type / Facility	Non-Profit Organization ( Resident)	Private Function (Resident) Non-Profit Organization (Non-Resident)	Private Function (Non-Resident) Businesses / Any Commercial Use
Effective Date for Park/Field Use Fees 7/1/2019			
<b>Facility (2 hour minimum)</b>			
Picnic Area(s);Open Grass Area(s); or use of Sport Field(s)	\$ 15.00 p/hr for 1-50 people	\$ 25.00 p/hr for 1-50 people	\$ 35.00 p/hr for 1-50 people
for "Non-Sporting" Event(s)	\$ 25.00 p/hr for 51-100 people	\$ 50.00 p/hr for 51-100 people	\$ 70.00 p/hr for 51-100 people
Event Type:	\$ 50.00 p/hr for 101-250 people	\$ 100.00 p/hr for 101-250 people	\$ 140.00 p/hr for 101-250 people
Non-Sporting Event, i.e., Special Events, Festivals,	\$ 100.00 p/hr for 251-500 people	\$ 200.00 p/hr for 251-500 people	\$ 280.00 p/hr for 251-500 people
Carnivals, Arts & Crafts Fairs, Corporate Picnics, etc.	\$ 200.00 p/hr for over 500 people	\$ 375.00 p/hr for over 500 people	\$ 550.00 p/hr for over 500 people
Deposit	\$ 100.00 for 1-100 people	\$ 100.00 for 1-100 people	\$ 100.00 for 1-100 people
	\$ 750.00 for 101-500 people	\$ 750.00 for 101-500 people	\$ 750.00 for 101-500 people
	\$ 1,500.00 More than 500 people	\$ 1,500.00 More than 500 people	\$ 1,500.00 More than 500 people
Staff	\$ 33.00 per staff, per hour	\$ 33.00 per staff, per hour	\$ 33.00 per staff, per hour
<b>Athletic Fields</b>			
Ballfields w/o lights	\$ 20.00 p/hr	\$ 30.00 p/hr	\$ 40.00 p/hr
Ballfields w lights	\$ 30.00 p/hr	\$ 40.00 p/hr	\$ 50.00 p/hr
Ball Field Prep	\$ 55.00 per field per prep	\$ 55.00 per field per prep	\$ 55.00 per field per prep
Sports Field Paint Layout	\$ 162.00 per layout	\$ 162.00 per layout	\$ 162.00 per layout
Sports Field Paint Weekly Upkeep	\$ 96.00 per weekly upkeep	\$ 96.00 per weekly upkeep	\$ 96.00 per weekly upkeep
Multi-sports Fields w/o lights	\$ 20.00 p/hr	\$ 30.00 p/hr	\$ 40.00 p/hr
Multi-sports Fields w/ lights	\$ 30.00 p/hr	\$ 40.00 p/hr	\$ 50.00 p/hr
<b>Other Park Use</b>			
Disc Golf	\$ 20.00 p/hr	\$ 30.00 p/hr	\$ 40.00 p/hr
Perimeter Trail (day use only)	\$ 20.00 p/hr	\$ 30.00 p/hr	\$ 40.00 p/hr
Sand Court	\$ 20.00 p/hr	\$ 30.00 p/hr	\$ 40.00 p/hr
Central Park Concession Stand (add-on option with rental)	\$ 50.00 per day plus	\$ 100.00 per day plus	\$ 200.00 per day plus
	\$ 500.00 security deposit	\$ 500.00 security deposit	\$ 500.00 security deposit
Storage Unit	\$ 75.00 per month	\$ 75.00 per month	\$ 75.00 per month
Tournament Deposit	\$ 750.00	\$ 750.00	\$ 750.00
Staff	\$ 33.00 per staff, per hour	\$ 33.00 per staff, per hour	\$ 33.00 per staff, per hour
<b>SCSC - Skatepark</b>			
Trash Bin	\$ 106.00 p/hr	\$ 211.00 p/hr	\$ 316.00 p/hr
Staff	Trash Bin Fee May Be Required - Fees Vary	Trash Bin Fee May Be Required - Fees Vary	Trash Bin Fee May Be Required - Fees Vary
Deposit	\$ 33.00 per staff, per hour	\$ 33.00 per staff, per hour	\$ 33.00 per staff, per hour
	\$ 250.00	\$ 250.00	\$ 250.00
Effective Date for Aquatic Fees 1/1/2020			
<b>Pool Rentals: (2 hour minimum)</b>			
Newhall Pool; North Oaks Pool; Santa Clarita Pool;	\$ 34.00 p/hr	\$ 47.00 p/hr	\$ 60.00 p/hr
Aquatic Center - 50 meter pool	\$ 6.00 Short Course = \$6 per lane / per hour	\$ 8.00 Short Course = \$8 per lane / per hour	\$ 11.00 Short Course = \$11 per lane / per hour
Aquatic Center - 50 meter pool	\$ 11.00 Long Course = \$11 per lane / per hour	\$ 16.00 Long Course = \$16 per lane / per hour	\$ 21.00 Long Course = \$21 per lane / per hour
Aquatic Center - O' Depth / Family pool	\$ 80.00 p/hr	\$ 93.00 p/hr	\$ 122.00 p/hr
Lifeguards	\$ 33.00 per staff, per hour	\$ 33.00 per staff, per hour	\$ 33.00 per staff, per hour
Aquatic Equipment Rental	\$ 100.00 per day	\$ 100.00 per day	\$ 100.00 per day
Deposit	\$ 100.00 rental	\$ 250.00	\$ 500.00
<b>Lockers</b>			
Daily Rate (Token)	\$ 0.50 for one time use	\$ 0.50 for one time use	\$ 0.50 for one time use
Seasonal Rate	\$ 22.00 (3 months)	\$ 22.00 (3 months)	\$ 22.00 (3 months)
Yearly Rate	\$ 45.00 annual	\$ 45.00	\$ 45.00
High School Season	\$ 30.00	\$ 30.00	\$ 30.00
Lock Deposit	\$ 10.00 (Refundable)	\$ 10.00 (Refundable)	\$ 10.00 (Refundable)

FACILITY RENTAL ADOPTED FEES FY 2018/2019				FACILITY RENTAL PROPOSED FEES FY 2019/2020			
Effective Date for Facility Rental Fees 7/1/2018				Effective Date for Facility Rental Fees 7/1/2019			
Room	Non-Profit Organization (Resident)	Private Function (Resident)	Private Function (Non-Resident)	Room	Non-Profit Organization (Resident)	Private Function (Resident)	Private Function (Non-Resident)
		Non-Profit Organization (Non-Resident)	Businesses / Any Commercial Use			Non-Profit Organization (Non-Resident)	Businesses / Any Commercial Use
<b>Sycamore Room</b>				<b>Sycamore Room</b>			
<b>Weekday Rates (Monday-Thursdays):</b>				<b>Weekday Rates (Monday-Thursdays):</b>			
Sycamore Room - A & B (Monday - Thursday)	\$60 p/hr	\$115 p/hr	\$160 p/hr	Sycamore Room - A & B (Monday - Thursday)	\$60 p/hr	\$115 p/hr	\$160 p/hr
Sycamore Room - A or B only (Monday - Thursday)	\$35 p/hr	\$60 p/hr	\$80 p/hr	Sycamore Room - A or B only (Monday - Thursday)	\$35 p/hr	\$60 p/hr	\$80 p/hr
<b>8 hour Event Package</b> Sycamore Room - A & B (Mon-Thurs)	\$384	\$736	\$1,024	<b>8 hour Event Package</b> Sycamore Room - A & B (Mon-Thurs)	\$384	\$736	\$1,024
<b>Weekend Rates (Friday - Sunday) 2 Hour Min. :</b>				<b>Weekend Rates (Friday - Sunday) 2 Hour Min. :</b>			
Sycamore Room - A & B (Friday - Sunday)	\$85 p/hr	\$165 p/hr	\$240 p/hr	Sycamore Room - A & B (Friday - Sunday)	\$85 p/hr	\$165 p/hr	\$240 p/hr
Sycamore Room - A or B only (Friday - Sunday)	\$45 p/hr	\$85 p/hr	\$120 p/hr	Sycamore Room - A or B only (Friday - Sunday)	\$45 p/hr	\$85 p/hr	\$120 p/hr
<b>8 Hour Event Package</b> Sycamore Room - A & B (Fri-Sun)	\$544	\$1,056	\$1,536	<b>8 Hour Event Package</b> Sycamore Room - A & B (Fri-Sun)	\$544	\$1,056	\$1,536
<b>Kitchen</b>	\$25 add on	\$35 add on	\$50 add on	<b>Kitchen</b>	\$25 add on	\$35 add on	\$50 add on
<b>Oak Room</b>				<b>Oak Room</b>			
<b>Weekday Rates (Monday-Thursdays):</b>				<b>Weekday Rates (Monday-Thursdays):</b>			
Oak Room (Monday - Thursday)	\$30 p/hr	\$55 p/hr	\$80 p/hr	Oak Room (Monday - Thursday)	\$30 p/hr	\$55 p/hr	\$80 p/hr
<b>Weekend Rates (Friday - Sunday) 2 Hour Min. :</b>				<b>Weekend Rates (Friday - Sunday) 2 Hour Min. :</b>			
Oak Room (Friday - Sunday)	\$40 p/hr	\$80 p/hr	\$120 p/hr	Oak Room (Friday - Sunday)	\$40 p/hr	\$80 p/hr	\$120 p/hr
<b>Kitchen</b>	\$25 add on	\$35 add on	\$50 add on	<b>Kitchen</b>	\$25 add on	\$35 add on	\$50 add on
<b>Dance Room</b>				<b>Dance Room</b>			
<b>Weekday Rates (Monday-Thursdays):</b>				<b>Weekday Rates (Monday-Thursdays):</b>			
	\$25 p/hr	\$30 p/hr	\$50 p/hr		\$25 p/hr	\$30 p/hr	\$50 p/hr
<b>Weekend Rates (Friday - Sunday) 2 Hour Min. :</b>				<b>Weekend Rates (Friday - Sunday) 2 Hour Min. :</b>			
	\$30 p/hr	\$40 p/hr	\$60 p/hr		\$30 p/hr	\$40 p/hr	\$60 p/hr
<b>Conference Room</b>				<b>Conference Room</b>			
<b>Weekday Rates (Monday-Thursdays):</b>				<b>Weekday Rates (Monday-Thursdays):</b>			
	\$25 p/hr	\$30 p/hr	\$50 p/hr		\$25 p/hr	\$30 p/hr	\$50 p/hr
<b>Weekend Rates (Friday - Sunday) 2 Hour Min. :</b>				<b>Weekend Rates (Friday - Sunday) 2 Hour Min. :</b>			
	\$30 p/hr	\$40 p/hr	\$60 p/hr		\$30 p/hr	\$40 p/hr	\$60 p/hr
<b>Sports Complex Gymnasium Court Rental</b>				<b>Sports Complex Gymnasium Court Rental</b>			
	\$70 p/hr	\$136 p/hr	\$201 p/hr		\$70 p/hr	\$136 p/hr	\$201 p/hr
<b>Cedar Hall</b>				<b>Cedar Hall</b>			
<b>Weekday Rates (Monday-Thursdays):</b>				<b>Weekday Rates (Monday-Thursdays):</b>			
Cedar Hall - (Monday - Thursday)	\$80 p/hr	\$160 p/hr	\$240 p/hr	Cedar Hall - (Monday - Thursday)	\$80 p/hr	\$160 p/hr	\$240 p/hr
<b>8 hour Event Package</b> Cedar Hall (Monday - Thursday)	\$512	\$1,024	\$1,536	<b>8 hour Event Package</b> Cedar Hall (Monday - Thursday)	\$512	\$1,024	\$1,536
<b>Weekend Rates (Friday - Sunday) 2 Hour Min. :</b>				<b>Weekend Rates (Friday - Sunday) 2 Hour Min. :</b>			
Cedar Hall - (Friday - Sunday)	\$120 p/hr	\$240 p/hr	\$360 p/hr	Cedar Hall - (Friday - Sunday)	\$120 p/hr	\$240 p/hr	\$360 p/hr
<b>8 hour Event Package</b> Cedar Hall (Friday - Sunday)	\$768	\$1,536	\$2,304	<b>8 hour Event Package</b> Cedar Hall (Friday - Sunday)	\$768	\$1,536	\$2,304
<b>Sycamore Rooms A &amp; B, Oak Room, Cedar Hall &amp; Kitchen</b>				<b>Sycamore Rooms A &amp; B, Oak Room, Cedar Hall &amp; Kitchen</b>			
<b>Weekday Rates (Monday - Thursday):</b>				<b>Weekday Rates (Monday - Thursday):</b>			
<b>8 hour Event Package</b> (Monday - Thursday)	\$1,088	\$2,112	\$3,072	<b>8 hour Event Package</b> (Monday - Thursday)	\$1,088	\$2,112	\$3,072
<b>Weekend Rates (Friday - Sunday):</b>				<b>Weekend Rates (Friday - Sunday):</b>			
<b>8 hour Event Package</b> (Friday - Sunday)	\$1,568	\$3,104	\$4,608	<b>8 hour Event Package</b> (Friday - Sunday)	\$1,568	\$3,104	\$4,608
<b>Park Community / Multi-Purpose Rooms (SCSC excluded):</b>				<b>Park Community / Multi-Purpose Rooms (SCSC excluded):</b>			
<b>Weekday Rates (Monday-Thursdays):</b>				<b>Weekday Rates (Monday-Thursdays):</b>			
	\$25 p/hr	\$30 p/hr	\$50 p/hr		\$25 p/hr	\$30 p/hr	\$50 p/hr
<b>Weekend Rates (Friday - Sunday) 2 Hour Min. :</b>				<b>Weekend Rates (Friday - Sunday) 2 Hour Min. :</b>			
	\$30 p/hr	\$40 p/hr	\$60 p/hr		\$30 p/hr	\$40 p/hr	\$60 p/hr
<b>Kitchen</b>	\$25 add on	\$35 add on	\$50 add on	<b>Kitchen</b>	\$25 add on	\$35 add on	\$50 add on

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

FACILITY RENTAL ADOPTED FEES FY 2018/2019				FACILITY RENTAL PROPOSED FEES FY 2019/2020			
Effective Date for Facility Rental Fees 7/1/2018				Effective Date for Facility Rental Fees 7/1/2019			
Room	Non-Profit Organization (Resident)	Private Function (Resident) Non-Profit Organization (Non-Resident)	Private Function (Non-Resident) Businesses / Any Commercial Use	Room	Non-Profit Organization (Resident)	Private Function (Resident) Non-Profit Organization (Non-Resident)	Private Function (Non-Resident) Businesses / Any Commercial Use
<b>Newhall Community Center</b>				<b>Newhall Community Center</b>			
<b>Weekday Rates (Monday-Thursday):</b>				<b>Weekday Rates (Monday-Thursday):</b>			
Classroom or Dance Room	\$25 p/hr	\$30 p/hr	\$50 p/hr	Classroom or Dance Room	\$25 p/hr	\$30 p/hr	\$50 p/hr
Gymnasium	\$55 p/hr	\$101 p/hr	\$151 p/hr	Gymnasium	\$55 p/hr	\$101 p/hr	\$151 p/hr
Conference Room or Toy Room	\$20 p/hr	\$25 p/hr	\$40 p/hr	Conference Room or Toy Room	\$20 p/hr	\$25 p/hr	\$40 p/hr
Boxing Room	\$70 p/hr	\$136 p/hr	\$201 p/hr	Boxing Room	\$70 p/hr	\$136 p/hr	\$201 p/hr
Kitchen	\$25 add on	\$35 add on	\$50 add on	Kitchen	\$25 add on	\$35 add on	\$50 add on
<b>Weekend Rates (Friday - Sunday) 2 Hour Min. :</b>				<b>Weekend Rates (Friday - Sunday) 2 Hour Min. :</b>			
Classroom or Dance Room	\$30 p/hr	\$40 p/hr	\$60 p/hr	Classroom or Dance Room	\$30 p/hr	\$40 p/hr	\$60 p/hr
Gymnasium	\$55 p/hr	\$101 p/hr	\$151 p/hr	Gymnasium	\$55 p/hr	\$101 p/hr	\$151 p/hr
Conference Room or Toy Room	\$25 p/hr	\$35 p/hr	\$50 p/hr	Conference Room or Toy Room	\$25 p/hr	\$35 p/hr	\$50 p/hr
Boxing Room	\$70 p/hr	\$136 p/hr	\$201 p/hr	Boxing Room	\$70 p/hr	\$136 p/hr	\$201 p/hr
<b>Canyon Country Community Center</b>				<b>Canyon Country Community Center</b>			
<b>Weekday Rates (Monday-Thursday):</b>				<b>Weekday Rates (Monday-Thursday):</b>			
Activities or Atrium Room	\$40 p/hr	\$60 p/hr	\$81 p/hr	Activities or Atrium Room	\$40 p/hr	\$60 p/hr	\$81 p/hr
Entire Facility	\$70 p/hr	\$136 p/hr	\$201 p/hr	Entire Facility	\$70 p/hr	\$136 p/hr	\$201 p/hr
<b>Weekend Rates (Friday - Sunday) 2 Hour Min. :</b>				<b>Weekend Rates (Friday - Sunday) 2 Hour Min. :</b>			
Activities or Atrium Room	\$81 p/hr	\$101 p/hr	\$121 p/hr	Activities or Atrium Room	\$81 p/hr	\$101 p/hr	\$121 p/hr
Entire Facility	\$70 p/hr	\$136 p/hr	\$201 p/hr	Entire Facility	\$70 p/hr	\$136 p/hr	\$201 p/hr
<b>Branch Libraries</b>				<b>Branch Libraries</b>			
Meeting Rooms (Business Hours only) <u>2 hour Min.</u>	\$25 p/hr	\$30 p/hr	\$50 p/hr	Meeting Rooms (Business Hours only) <u>2 hour Min.</u>	\$25 p/hr	\$30 p/hr	\$50 p/hr
<b>Newhall Library Community Room and Patio</b>				<b>Newhall Library Community Room and Patio</b>			
5 Hour Block: Sat/Sun 6:00 - 11:00 PM	\$121 p/hr *	\$242 p/hr *	\$363 p/hr *	5 Hour Block: Sat/Sun 6:00 - 11:00 PM	\$121 p/hr *	\$242 p/hr *	\$363 p/hr *
<b>City Hall</b>				<b>City Hall</b>			
<b>Weekday Rates (Monday-Thursday) 2 Hour Min. :</b>				<b>Weekday Rates (Monday-Thursday) 2 Hour Min. :</b>			
Century Room	\$81 p/hr	N/A	N/A	Century Room	\$81 p/hr	N/A	N/A
Council Chambers	\$81 p/hr	N/A	N/A	Council Chambers	\$81 p/hr	N/A	N/A
Orchard	\$81 p/hr	N/A	N/A	Orchard	\$81 p/hr	N/A	N/A
<b>Weekend Rates (Friday - Sunday) 2 Hour Min. :</b>				<b>Weekend Rates (Friday - Sunday) 2 Hour Min. :</b>			
Century Room	\$91 p/hr	N/A	N/A	Century Room	\$91 p/hr	N/A	N/A
Council Chambers	\$91 p/hr	N/A	N/A	Council Chambers	\$91 p/hr	N/A	N/A
Orchard	\$91 p/hr	N/A	N/A	Orchard	\$91 p/hr	N/A	N/A
Janitor Fee	\$101 p/room	N/A	N/A	Janitor Fee	\$101 p/room	N/A	N/A
Security Deposit - No Equipment	\$252	N/A	N/A	Security Deposit - No Equipment	\$252	N/A	N/A
Security Deposit - With Equipment	\$504	N/A	N/A	Security Deposit - With Equipment	\$504	N/A	N/A

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

FACILITY RENTAL ADOPTED FEES FY 2018/2019				FACILITY RENTAL PROPOSED FEES FY 2019/2020			
Effective Date for Facility Rental Fees 7/1/2018				Effective Date for Facility Rental Fees 7/1/2019			
Room	Non-Profit Organization (Resident)	Private Function (Resident)	Private Function (Non-Resident)	Room	Non-Profit Organization (Resident)	Private Function (Resident)	Private Function (Non-Resident)
		Non-Profit Organization (Non-Resident)	Businesses / Any Commercial Use			Non-Profit Organization (Non-Resident)	Businesses / Any Commercial Use
<b>Other Fees:</b> Staff (per staff/per hour) Trash Bin  Deposit  * There may be other charges for: Library Staff (per staff/per hour) Insurance Security Guard Janitorial Staff Porter Service (Min. of 1 Porter during event) Venue photography	\$33 per staff, per hour Trash Bin Fee May Be Required - Fees Vary \$250 up to 2 hours \$500 for 2 to 4 hours \$750 over 4 hours  \$45 p/hr Varies Market Rate Varies Market Rate Varies Market Rate Varies Market Rate \$45 p/hr	\$33 per staff, per hour Trash Bin Fee May Be Required - Fees Vary \$250 up to 2 hours \$500 for 2 to 4 hours \$750 over 4 hours  \$45 p/hr Varies Market Rate Varies Market Rate Varies Market Rate Varies Market Rate \$45 p/hr	\$33 per staff, per hour Trash Bin Fee May Be Required - Fees Vary \$250 up to 2 hours \$500 for 2 to 4 hours \$750 over 4 hours  \$45 p/hr Varies Market Rate Varies Market Rate Varies Market Rate Varies Market Rate \$45 p/hr	<b>Other Fees:</b> Staff (per staff/per hour) Trash Bin  Deposit  * There may be other charges for: Library Staff (per staff/per hour) Insurance Security Guard Janitorial Staff Porter Service (Min. of 1 Porter during event) Venue photography	\$33 per staff, per hour Trash Bin Fee May Be Required - Fees Vary \$250 up to 2 hours \$500 for 2 to 4 hours \$750 over 4 hours  \$45 p/hr Varies Market Rate Varies Market Rate Varies Market Rate Varies Market Rate \$45 p/hr	\$33 per staff, per hour Trash Bin Fee May Be Required - Fees Vary \$250 up to 2 hours \$500 for 2 to 4 hours \$750 over 4 hours  \$45 p/hr Varies Market Rate Varies Market Rate Varies Market Rate Varies Market Rate \$45 p/hr	\$33 per staff, per hour Trash Bin Fee May Be Required - Fees Vary \$250 up to 2 hours \$500 for 2 to 4 hours \$750 over 4 hours  \$45 p/hr Varies Market Rate Varies Market Rate Varies Market Rate Varies Market Rate \$45 p/hr

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)



SPECIAL EVENT ADOPTED FEES FY 2018/2019				SPECIAL EVENT PROPOSED FEES FY 2019/2020			
Effective Date for Special Events Fees 1/1/2019				Effective Date for Special Events Fees 1/1/2020			
Room	Non-Profit Organization (Resident)	Private Function (Resident) Non-Profit Organization (Non-Resident)	Private Function (Non-Resident) Businesses / Any Commercial Use	Room	Non-Profit Organization (Resident)	Private Function (Resident) Non-Profit Organization (Non-Resident)	Private Function (Non-Resident) Businesses / Any Commercial Use
<b>Special Event Fees</b>				<b>Special Event Fees</b>			
Special Event Permit Review	\$100	\$150	\$200	Special Event Permit Review	\$150	\$200	\$250
Late Fee (less than one month notice from event date)	\$150	\$150	\$150	Late Fee (less than one month notice from event date)	\$150	\$150	\$150
Emergency Permit Processing Fee (each day under 14 days)	\$50	\$50	\$50	Emergency Permit Processing Fee (each day under 14 days)	\$50	\$100	\$50
<b>Security Deposit</b>				<b>Security Deposit</b>			
Less than 250 people	\$250	\$250	\$250	Less than 250 people	\$250	\$250	\$250
251 to 500 people	\$750	\$750	\$750	251 to 500 people	\$750	\$750	\$750
More than 500 people	\$1,500	\$1,500	\$1,500	More than 500 people	\$1,500	\$1,500	\$1,500
<b>Security Deposit (Alcohol)</b>				<b>Security Deposit</b>			
Less than 250 people	\$250	\$250	\$250	Less than 250 people	\$250	\$375	\$375
251 to 500 people	\$750	\$750	\$750	251 to 500 people	\$750	\$1,125	\$1,125
More than 500 people	\$1,500	\$1,500	\$1,500	More than 500 people	\$1,500	\$2,250	\$2,250
<b>Regional Parks</b>				<b>Regional Parks/Open Space</b>			
Half Day (6 hours or less)	\$400	\$625	\$750	Half Day (6 hours or less)	\$400	\$750	\$1,000
Full Day (over 6 hours)	\$800	\$1,250	\$1,500	Full Day (over 6 hours)	\$800	\$1,500	\$2,000
Walk/Run	\$200	\$300	\$350	Walk/Run	\$200	\$300	\$350
<b>Community Parks</b>				<b>Community Parks/Open Space</b>			
Half Day (6 hours or less)	\$200	\$300	\$350	Half Day (6 hours or less)	\$200	\$300	\$400
Full Day (over 6 hours)	\$400	\$600	\$700	Full Day (over 6 hours)	\$400	\$600	\$800
Walk/Run	\$100	\$200	\$250	Walk/Run			
<b>Trails &amp; Trail Heads</b>				<b>Trails &amp; Trail Heads</b>			
Half Day (6 hours or less)	\$0	\$75	\$100	Half Day (6 hours or less)	\$0	\$200	\$300
Full Day (over 6 hours)	\$0	\$150	\$200	Full Day (over 6 hours)	\$0	\$300	\$400
<b>Streets &amp; Roads</b>				<b>Streets &amp; Roads</b>			
Half Day (6 hours or less)	\$0	\$125	\$150	Half Day (6 hours or less)	\$0	\$300	\$400
Full Day (over 6 hours)	\$0	\$200	\$250	Full Day (over 6 hours)	\$0	\$600	\$800
<b>Newhall Parking Structure - Event Space</b>				<b>Newhall Parking Structure - Event Space</b>			
Half Day (6 hours or less)	\$300	\$400	\$500	Half Day (6 hours or less)	\$300	\$400	\$500
Full Day (over 6 hours)	\$600	\$800	\$1,000	Full Day (over 6 hours)	\$600	\$800	\$1,000
<b>Utilities</b>				<b>Utilities</b>			
Field Lights	\$10 p/hr	\$10 p/hr	\$10 p/hr	Field Lights	\$10 p/hr	\$10 p/hr	\$10 p/hr
Electricity	\$25 per outlet per event day	\$25 per outlet per event day	\$25 per outlet per event day	Electricity	\$25 per outlet per event day	\$25 per outlet per event day	\$25 per outlet per event day
Water	\$25 per faucet	\$25 per faucet	\$25 per faucet	Water	\$25 per faucet	\$25 per faucet	\$25 per faucet
<b>Other Services</b>				<b>Other Services</b>			
Facility Attendant	\$33 p/hr	\$33 p/hr	\$33 p/hr	Facility Attendant	\$33 p/hr	\$33 p/hr	\$33 p/hr
Field Layout Costs (determined during review process)	Varies	Varies	Varies	Field Layout Costs (determined during review process)	Varies	Varies	Varies
Bathroom Porter	Varies	Varies	Varies	Bathroom Porter	Varies	Varies	Varies
No Parking Sign Posting	\$33 p/hr	\$33 p/hr	\$33 p/hr	No Parking Sign Posting	\$33 p/hr	\$33 p/hr	\$33 p/hr
No Parking Signs	\$1 per sign	\$1 per sign	\$1 per sign	No Parking Signs	Varies per sign	Varies per sign	Varies per sign
Traffic Control Plan Review	Varies	Varies	Varies	Traffic Control Plan Review	Varies	Varies	Varies
Traffic Control Plan Inspector	Varies	Varies	Varies	Traffic Control Plan Inspector	Varies	Varies	Varies
				Open Space Event (more than 500 people)	Varies based on proposal	Varies based on proposal	Varies based on proposal

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

THE MAIN ADOPTED FEES FY 2018/2019

Effective Date 7/1/2018

The Main	Filming Fees		Non-Profit/Artist Fees		Private Use Fees	
	Per Hour	Per Time Block	Per Hour	Per Time Block	Per Hour	Per Time Block
<b>Mondays thru Wednesdays</b>						
Day (9:00 am to 2:00 pm)	\$40.00 per hour	\$160.00 for five hour block	\$20.00 per hour	\$80.00 for five hour block	\$25.00 per hour	\$100.00 for five hour block
Afternoon (2:00 pm to 6:00 pm)	\$50.00 per hour	\$160.00 for four hour block	\$25.00 per hour	\$80.00 for four hour block	\$30.00 per hour	\$100.00 for four hour block
Evening (6:00 pm to 10:00 pm)	\$60.00 per hour	\$190.00 for four hour block	\$30.00 per hour	\$100.00 for four hour block	\$50.00 per hour	\$160.00 for four hour block
Day & Afternoon (9:00 am to 6:00 pm)	N/A	\$300.00 day & afternoon	N/A	\$150.00 day & afternoon	N/A	\$185.00 day & afternoon
All Day (9:00 am to 10:00 pm)	N/A	\$480.00 all day	N/A	\$240.00 all day	N/A	\$325.00 all day
<b>Thursdays</b>						
Day (9:00 am to 2:00 pm)	\$40.00 per hour	\$160.00 for five hour block	\$20.00 per hour	\$80.00 for five hour block	\$25.00 per hour	\$100.00 for five hour block
Afternoon (2:00 pm to 6:00 pm)	\$50.00 per hour	\$160.00 for four hour block	\$25.00 per hour	\$80.00 for four hour block	\$30.00 per hour	\$100.00 for four hour block
Evening (6:00 pm to 10:00 pm)						
***Limited Availability	*** limited availability	*** limited availability	*** limited availability	*** limited availability	*** limited availability	*** limited availability
Day & Afternoon (9:00 am to 6:00 pm)	N/A	\$300.00 day & afternoon	N/A	\$150.00 day & afternoon	N/A	\$185.00 day & afternoon
<b>Fridays</b>						
Day (9:00 am to 2:00 pm)	\$40.00 per hour	\$160.00 for five hour block	\$20.00 per hour	\$80.00 for five hour block	\$25.00 per hour	\$100.00 for five hour block
Afternoon (2:00 pm to 6:00 pm)	\$50.00 per hour	\$160.00 for four hour block	\$25.00 per hour	\$80.00 for four hour block	\$30.00 per hour	\$100.00 for four hour block
Evening (6:00 pm to 10:00 pm)	\$190.00 per hour	\$610.00 for four hour block	\$100.00 per hour	\$320.00 for four hour block	\$160.00 per hour	\$510.00 for four hour block
Day & Afternoon (9:00 am to 6:00 pm)	N/A	\$300.00 day & afternoon	N/A	\$150.00 day & afternoon	N/A	\$185.00 day & afternoon
All Day (9:00 am to 10:00 pm)	N/A	\$870.00 all day	N/A	\$450.00 all day	N/A	\$665.00 all day
<b>Saturdays</b>						
Day (9:00 am to Noon)	\$95.00 per hour	\$230.00 for three hour block	\$50.00 per hour	\$120.00 for three hour block	\$80.00 per hour	\$190.00 for three hour block
Afternoon (Noon to 5:00 pm)	\$140.00 per hour	\$560.00 for five hour block	\$75.00 per hour	\$300.00 for five hour block	\$120.00 per hour	\$480.00 for five hour block
Evening (5:00 pm to 10:00 pm)	\$190.00 per hour	\$760.00 for five hour block	\$100.00 per hour	\$400.00 for five hour block	\$160.00 per hour	\$640.00 for five hour block
Day & Afternoon (9:00 am to 5:00 pm)	N/A	\$740.00 day & afternoon	N/A	\$395.00 day & afternoon	N/A	\$630.00 day & afternoon
All Day (9:00 am to 10:00 pm)	N/A	\$1,450.00 all day	N/A	\$770.00 all day	N/A	\$1,230.00 all day
<b>Sundays</b>						
Day (9:00 am to Noon)	\$95.00 per hour	\$230.00 for three hour block	\$50.00 per hour	\$120.00 for three hour block	\$80.00 per hour	\$190.00 for three hour block
Afternoon (Noon to 5:00 pm)	\$95.00 per hour	\$380.00 for five hour block	\$50.00 per hour	\$200.00 for five hour block	\$80.00 per hour	\$320.00 for five hour block
Evening (5:00 pm to 10:00 pm)	\$140.00 per hour	\$560.00 for five hour block	\$75.00 per hour	\$300.00 for five hour block	\$120.00 per hour	\$480.00 for five hour block
Day & Afternoon (9:00 am to 5:00 pm)	N/A	\$570.00 day & afternoon	N/A	\$320.00 day & afternoon	N/A	\$480.00 day & afternoon
All Day (9:00 am to 10:00 pm)	N/A	\$1,095.00 all day	N/A	\$580.00 all day	N/A	\$930.00 all day

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

THE MAIN PROPOSED FEES FY 2019/20						
Effective Date 7/1/2019						
The Main	Filming Fees		Non-Profit/Artist Fees		Private Use Fees	
	Per Hour	Full Day (8 Hours)	Per Hour	Full Day (8 Hours)	Per Hour	Full Day (8 Hours)
Sunday through Thursday	N/A	\$ 1,000.00 all day	\$ 25.00 per hour	\$175.00 for eight hour block	\$40.00 per hour	\$280.00 for eight hour block
Friday and Saturday	N/A	\$ 2,000.00 all day	\$ 75.00 per hour	\$525.00 fo eight hour block	\$150.00 per hour	\$1,050.00 for eight hour block

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

**City of Santa Clarita Bail Schedule - 'Exhibit C'  
Effective 07/01/2019**

<u>Violation</u>		<u>Description</u>	<u>Fine</u>	<u>Penalty</u>	<u>Fine</u>	<u>Penalty</u>
			<b>Adopted Fees FY 18/19</b>		<b>Proposed Fees FY 19/20</b>	
* SMC	12.20.070	Failure to Obey Signs	\$64.00	\$15.00	\$64.00	\$15.00
SCMC	12.20.130	Parking Space Markings	\$48.00	\$15.00	\$48.00	\$15.00
SCMC	12.64.010	Parking Time Limits	\$48.00	\$15.00	\$48.00	\$15.00
SCMC	12.64.020	Parking Loading Zone	\$53.00	\$15.00	\$53.00	\$15.00
SCMC	12.64.030	Parking, Time Limit - Post Office	\$48.00	\$15.00	\$48.00	\$15.00
SCMC	12.64.040	Parking, at Mail Box	\$48.00	\$15.00	\$48.00	\$15.00
SCMC	12.64.050	No Comm. Parking - Residential Zone	\$53.00	\$15.00	\$53.00	\$15.00
SCMC	12.64.055	No Comm. Parking 10pm - 6am	\$53.00	\$15.00	\$53.00	\$15.00
* SMC	12.64.100	Parking, Disconnected Trailer	\$70.00	\$15.00	\$70.00	\$15.00
SCMC	12.64.110	Parking, Bus Loading Zone	\$263.00	\$15.00	\$263.00	\$15.00
SCMC	12.64.120	Parking in Passenger Zone	\$53.00	\$15.00	\$53.00	\$15.00
SCMC	12.64.130	No Parking, Alleys	\$53.00	\$15.00	\$53.00	\$15.00
SCMC	12.64.140	Temporary No Parking	\$53.00	\$15.00	\$53.00	\$15.00
* SMC	12.64.200	Vehicles Parked Over 72 Hours	\$73.00	\$15.00	\$73.00	\$15.00
SCMC	12.64.210	Key in Ignition/Unattended Vehicle	\$48.00	\$15.00	\$48.00	\$15.00
SCMC	12.64.220	Parking On Grades	\$48.00	\$15.00	\$48.00	\$15.00
* SMC	12.64.230	Parallel Parking Over 18" From Curb	\$55.00	\$15.00	\$55.00	\$15.00
SCMC	12.64.240	Angle Parking	\$48.00	\$15.00	\$48.00	\$15.00
SCMC	12.64.250	Double Parking	\$53.00	\$15.00	\$53.00	\$15.00
* SMC	12.64.255	Parking Against Red Curb	\$65.00	\$15.00	\$65.00	\$15.00
SCMC	12.64.260	Commercial Vehicle Prohibition	\$53.00	\$15.00	\$53.00	\$15.00
* SMC	12.64.265	Posted No Parking Anytime	\$57.00	\$15.00	\$57.00	\$15.00
SCMC	12.64.270	Pkg Pvt/Pub Prop w/o Consent	\$53.00	\$15.00	\$53.00	\$15.00
SCMC	12.64.280	Pkg Wrong Side of Street	\$53.00	\$15.00	\$53.00	\$15.00
SCMC	12.64.290	Parking in Parkway	\$53.00	\$15.00	\$53.00	\$15.00
SCMC	12.64.300	Blocking on Highway	\$53.00	\$15.00	\$53.00	\$15.00
SCMC	12.64.310	Vehicle Pkd w/ Hazardous Materials	\$363.00	\$15.00	\$363.00	\$15.00
SCMC	12.64.320	Parking, Driveway	\$53.00	\$15.00	\$53.00	\$15.00
SCMC	12.64.330	Parking in Intersection	\$53.00	\$15.00	\$53.00	\$15.00
SCMC	12.64.340	Parking Vehicle for Sale	\$53.00	\$15.00	\$53.00	\$15.00
SCMC	12.64.345	Vehicle Maintenance in Public Parking	\$38.00	\$15.00	\$38.00	\$15.00
SCMC	12.64.350	Parking, Special Hazard	\$53.00	\$15.00	\$53.00	\$15.00
SCMC	12.64.360	Parking, Adjacent to School	\$53.00	\$15.00	\$53.00	\$15.00
SCMC	12.64.370	Parking, Fire Hydrants	\$68.00	\$15.00	\$68.00	\$15.00
SCMC	12.64.390	Parking, Assigned Parking Spaces	\$53.00	\$15.00	\$53.00	\$15.00
SCMC	12.64.400	Handicapped Parking - On Street	\$338.00	\$15.00	\$338.00	\$15.00
SCMC	12.64.410	Handicapped Parking - Off Street	\$338.00	\$15.00	\$338.00	\$15.00
SCMC	12.64.420	Taxicab Stands	\$33.00	\$15.00	\$33.00	\$15.00
SCMC	12.68.030	Operating Veh. w/out Permission	\$28.00	\$15.00	\$28.00	\$15.00
SCMC	12.68.040	Possession of Written Permission	\$28.00	\$15.00	\$28.00	\$15.00

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

**City of Santa Clarita Bail Schedule - 'Exhibit C'**  
**Effective 07/01/2019**

<u>Violation</u>		<u>Description</u>	<u>Fine</u> <u>Penalty</u>		<u>Fine</u> <u>Penalty</u>	
			<b>Adopted Fees</b>		<b>Proposed Fees</b>	
			<b>FY 18/19</b>		<b>FY 19/20</b>	
SCMC	12.76.020	Closed Streets	\$43.00	\$15.00	\$43.00	\$15.00
SCMC	12.76.070	Funeral Processions	\$33.00	\$15.00	\$33.00	\$15.00
SCMC	12.76.080	Vehicles on Sidewalk	\$53.00	\$15.00	\$53.00	\$15.00
SCMC	12.76.120	Repairing Vehicles on Street	\$53.00	\$15.00	\$53.00	\$15.00
SCMC	12.76.150	Injury to New Pavement/Marking	\$58.00	\$15.00	\$58.00	\$15.00
* SCMC	12.94.020	Oversized Vehicle Parking	\$64.00	\$15.00	\$64.00	\$15.00
SCMC	14.06.060	Parks/Hours of Operation	\$53.00	\$15.00	\$53.00	\$15.00
SCMC	17.15.020A	Parking on Front Yard	\$63.00	\$15.00	\$63.00	\$15.00
* CVC	22500.1	Parking in Fire Lane	\$80.00	\$15.00	\$80.00	\$15.00
CVC	21113(A)	Parked on School or Public Ground	\$53.00	\$15.00	\$53.00	\$15.00
CVC	21211(B)	Parked on Bike Path	\$48.00	\$15.00	\$48.00	\$15.00
CVC	21461(A)	Obey Official Traffic Devices	\$48.00	\$15.00	\$48.00	\$15.00
* CVC	22500(A)	Parking Within Intersection	\$56.00	\$15.00	\$56.00	\$15.00
CVC	22500(B)	Parked within Crosswalk	\$53.00	\$15.00	\$53.00	\$15.00
CVC	22500(C)	Parked in Safety Zone	\$53.00	\$15.00	\$53.00	\$15.00
CVC	22500(D)	Parked Within 15' Entrance of Fire Stn.	\$68.00	\$15.00	\$68.00	\$15.00
CVC	22500(E)	Obstructing Drive	\$53.00	\$15.00	\$53.00	\$15.00
* CVC	22500(F)	Parking on Sidewalk	\$60.00	\$15.00	\$60.00	\$15.00
CVC	22500(G)	Highway Excavation Obstruction	\$53.00	\$15.00	\$53.00	\$15.00
* CVC	22500(H)	Double Parked	\$62.00	\$15.00	\$62.00	\$15.00
CVC	22500(I)	Parking in Bus Zone	\$263.00	\$15.00	\$263.00	\$15.00
CVC	22500(J)	Parking in Tunnel	\$53.00	\$15.00	\$53.00	\$15.00
CVC	22500(K)	Parking on Bridge	\$53.00	\$15.00	\$53.00	\$15.00
CVC	22500(L)	Parking Disabled Access Ramp	\$258.00	\$15.00	\$258.00	\$15.00
* CVC	22502(A)	18" From Curb	\$54.00	\$15.00	\$54.00	\$15.00
CVC	22502(E)	18" From Curb - One Way Street	\$53.00	\$15.00	\$53.00	\$15.00
CVC	22504(A)	Unincorporated Area Parking	\$58.00	\$15.00	\$58.00	\$15.00
CVC	22505(B)	State Highway Parking	\$53.00	\$15.00	\$53.00	\$15.00
* CVC	22507.8(A)	Parking in Handicapped Space	\$393.00	\$15.00	\$393.00	\$15.00
CVC	22507.8(B)	Obstructing or Blocking Handicapped	\$338.00	\$15.00	\$338.00	\$15.00
CVC	22507.8 C	Park on Line Markings Handicapped	\$338.00	\$15.00	\$338.00	\$15.00
CVC	22510	Parking in Snow Area	\$53.00	\$15.00	\$53.00	\$15.00
CVC	22514	Fire Hydrants, 15 Feet	\$68.00	\$15.00	\$68.00	\$15.00
CVC	22515	Unattended Vehicles	\$53.00	\$15.00	\$53.00	\$15.00
CVC	22516	Locked Vehicles-Person Cannot Escape	\$48.00	\$15.00	\$48.00	\$15.00
CVC	22517	Opening/Closing Doors	\$68.00	\$15.00	\$68.00	\$15.00
CVC	22520	Stopping on Freeway	\$43.00	\$15.00	\$43.00	\$15.00
CVC	22521	Illegal to Park w/in 7 1/2' RR Tracks	\$43.00	\$15.00	\$43.00	\$15.00
CVC	22522	Parking w/in 3' Sidewalk Access Ramp	\$288.00	\$15.00	\$288.00	\$15.00
CVC	22523(A)(B)	Abandonment Prohibited	\$113.00	\$15.00	\$113.00	\$15.00

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)

**City of Santa Clarita Bail Schedule - 'Exhibit C'  
Effective 07/01/2019**

<u>Violation</u>		<u>Description</u>	<u>Fine</u>	<u>Penalty</u>	<u>Fine</u>	<u>Penalty</u>
			<b>Adopted Fees FY 18/19</b>		<b>Proposed Fees FY 19/20</b>	
CVC	22526	Anti-Gridlock Act	\$68.00	\$15.00	\$68.00	\$15.00
CVC	22526	2nd Offense Anti-Gridlock Act	\$113.00	\$15.00	\$113.00	\$15.00
CVC	22526	3rd Offense Anti-Gridlock Act	\$263.00	\$15.00	\$263.00	\$15.00
CVC	22951	Pkg. Lot Operator-Street & Alley Park.	\$48.00	\$15.00	\$48.00	\$15.00
CVC	23333	Stopping/Parking Vehicle Crossing	\$45.00	\$15.00	\$45.00	\$15.00
CVC	25300 C (E)	Warning Device Disabled/Parking Veh.	\$45.00	\$15.00	\$45.00	\$15.00
CVC	27155	Fuel Cap Required	\$38.00	\$15.00	\$38.00	\$15.00
CVC	31303(D)	Parking Hazard, Waste Carriers/Res.	\$363.00	\$15.00	\$363.00	\$15.00
* CVC	4000(A)	Expired Registration	\$66.00	\$15.00	\$66.00	\$15.00
CVC	4152.5	Fail to Apply for Registration	\$38.00	\$15.00	\$38.00	\$15.00
CVC	4454(A)	Registration Card	\$38.00	\$15.00	\$38.00	\$15.00
CVC	4457	Mutilated/Illegal License Plate	\$38.00	\$15.00	\$38.00	\$15.00
CVC	4462(B)	Unlawful Display of Reg./Plate	\$38.00	\$15.00	\$38.00	\$15.00
CVC	5200	Displaying of License Plates	\$38.00	\$15.00	\$38.00	\$15.00
CVC	5201	Position of License Plates	\$38.00	\$15.00	\$38.00	\$15.00
CVC	5201(F)	Plates Clearly Visible	\$38.00	\$15.00	\$38.00	\$15.00
CVC	5202	No License Plates Displayed	\$38.00	\$15.00	\$38.00	\$15.00
CVC	5204(A)	Missing/Expired Tabs	\$73.00	\$15.00	\$73.00	\$15.00

\* Fines increased in Fiscal Year 18-19

Attachment: Resolution (ANNUAL ADJUSTMENT TO FEES AND AMENDMENTS TO THE FEE SCHEDULE)





**CITY OF SANTA CLARITA  
AGENDA REPORT**

**PUBLIC HEARINGS**

**CITY MANAGER APPROVAL:**

*Ken Stripling*

**DATE:** June 25, 2019

**SUBJECT:** FISCAL YEAR 2019-20 ANNUAL LEVY OF ASSESSMENTS FOR SPECIAL DISTRICTS

**DEPARTMENT:** Neighborhood Services

**PRESENTER:** Kevin Tonoian

**RECOMMENDED ACTION**

City Council:

1. Conduct a public hearing for the Landscaping and Lighting District; the Drainage Benefit Assessment Areas; the Golden Valley Ranch Open Space Maintenance District; the Vista Canyon Wastewater Standby District; and the Tourism Marketing District.
2. Adopt resolutions approving the Engineer's Reports for the Fiscal Year 2019-20 annual levy of assessments for the continuation of maintenance for the Landscaping and Lighting District; the Drainage Benefit Assessment Areas; the Golden Valley Ranch Open Space Maintenance District; the Vista Canyon Wastewater Standby District; and the Tourism Marketing District.

**BACKGROUND**

For the City Council's consideration, this report presents the Final Engineer's Reports for the special districts identified below and directs Willdan Financial Services (Willdan), to transmit all necessary assessment data to the Los Angeles County Auditor Controller for inclusion on the Fiscal Year (FY) 2019-20 Property Tax Rolls.

1. Landscape and Lighting District (LLD)
2. Drainage Benefit Assessment Areas (DBAA) 3, 6, 18, 19, 20, 22, 24, 33, 2008-1, 2008-2, 2013-1, 2014-1, 2015-1, 2017-01 and 2017-02
3. Golden Valley Ranch Open Space Maintenance District (GVROSMD)
4. Tourism Marketing District (TMD)

The City of Santa Clarita (City), under the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (1972 Act), and the provisions of the California Constitution Article XIII D enacted by Proposition 218 (Constitution), annually levies and collects special assessments for the LLD.

Collectively, the District incorporates Street Light Maintenance Zones A and B; and Landscape Maintenance Division (LMD) Zones 1, 2, 3, 3A, 4, 5, 5A, 6, 7, 7A, 8, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 2008-1, T2, T2A, T3, T3B, T4, T5, T6, T7, T8, T17, T20, T23, T23-A, T23-B, T29, T31, T33, T44, T46, T47, T48, T51, T52, T62, T65, T65-A, T65-B, T67, T68, T69, T71, T77, and T1.

The attached resolutions relate to the approval of the Engineer's Reports prepared by Willdan Financial Services for the City's LLD, the DBAAs, the GVROSMD, as well as the TMD. The proposed actions are authorized by state law as outlined in the Constitution and are required to levy assessment on properties receiving special benefits.

Descriptions of the City's Special Districts follow.

### **Landscape and Lighting District - LMD Zone Maintenance**

The City contains 60 financially independent LMD zones, primarily administered through contracts, which encompass over 2,000 acres of landscape areas including landscaped slopes and parkways, side-panels, numerous monument signs, and more than 20 miles of paseos. The City also maintains area-wide amenities located throughout Santa Clarita including 47 linear miles of landscaped medians, park facilities, and approximately 65,000 street trees located within the public right-of-way.

Each of the 60 LMD zones encompasses a set of landscape and ornamental improvements, managed by the City's Neighborhood Services Department, that provide special benefit to individual properties located within the boundary of that LMD zone. More than 50,000 homes and businesses, located within one or more LMD zones, financially contribute to supporting these amenities by way of a special assessment appearing on their consolidated annual property tax bill.

In LMD zones where parcel owners have authorized assessment rate escalators, the maximum annual assessment rate adjusts automatically every year by an amount equal to the annual Consumer Price Index (CPI) for the month of December. Independent of these escalators, the City Council maintains the discretion to levy assessment rates up to, or less than, the maximum assessment rate, with all levies ultimately approved as part of a noticed public hearing.

For FY 2019-20, the CPI increase as of December 2018, is 3.24 percent. CPI escalators allow the City to maintain and provide a consistent level of landscape service to each LMD zone, as maintenance costs increase from year-to-year. CPI escalators allow the City to be responsive to requests identified by the community for new projects and maintain adequate funds to support future capital reserve needs.

The City takes a conservative fiscal approach to the management of its LMD zones, having implemented many cost-saving measures and aggressively rebidding landscape contracts to ensure operational costs remain competitive. For FY 2019-20, staff is recommending the City Council levy less than the maximum allowable rate for 62 percent (37 of 60) of the City's LMD zones. In instances where individual LMD zones do not meet their financial operational and reserve goals, staff recommends levying the maximum assessment rate.

Attached is a sheet entitled "LMD Rate History" that shows for each LMD zone the following: the rate levied for each of the past five fiscal years; the recommended rate for FY 2019-20; the maximum rate authorized for FY 2019-20; the change in the recommended rate for FY 2019-20 compared to the rate levied for FY 2018-19; and, the recommended rate for FY 2019-20 compared to the maximum rate authorized for FY 2019-20.

Every LMD zone incurs annual operating expenditures that include contractual landscape maintenance, water, electrical utilities, plant replacements, administration, scheduled and unanticipated repairs, and monitoring services. On average, contractual maintenance for a typical LMD zone represents 26.5 percent of the total annual operational cost. A typical maintenance contract term is two years with three incremental renewal options.

Finally, the City will continue removing all remaining turf from older medians, replacing it with low-water-use plants. This effort commenced with the removal and replacement of all turf in the median along Valencia Boulevard, Orchard Village Road, and Magic Mountain Parkway over the past three years. Pending work includes refurbishment of medians along two segments of Via Princessa between Oak Ridge Drive and Claibourne Lane, and Weyerhauser Way and Sierra Highway. Work in the final section of Soledad Canyon Road, between Mammoth Lane and Shadow Pines is also pending. Staff anticipates completion of all three areas by the fall of 2019.

### **Landscape and Lighting District - Streetlight Maintenance**

The Streetlight Maintenance District (SMD) supports operations and maintenance of the City's streetlights and traffic signals. The California Public Utilities Commission formally approved the sale of the streetlight system in May 2018. In February 2019, the City assumed ownership of the first 6,335 streetlights from Southern California Edison (Edison).

To date, the City has acquired 65 percent of the streetlight system and converted more than 7,000 lights to light-emitting diode (LED) fixtures. Staff anticipates acquiring and converting 90 percent of the streetlight system by the end of this calendar year. Upon assuming full ownership, staff projects net operational savings of approximately \$30 million during the first 30 years of ownership.

Forecasted streetlight savings during FY 2019-20 will be limited as there is an eight to nine-month lag period between installing LED fixtures and savings being reflected on Edison's invoices. To illustrate this lag, while the City converted 960 intersection lights to LED fixtures between October and December of 2018, retroactive and ongoing operational savings will not appear on Edison's invoices until July 2019.

As the City will not realize a full budget year of streetlight operational savings until FY 2020-21, staff has taken a conservative approach to preparing the SMD budget for the coming fiscal year. Staff recommends a static operational budget, inclusive of \$3.045 million in projected Edison-related utility costs, and no increase to the current SMD assessment rates.

The assessment for parcels located in Zone B will not increase by the change in CPI and will remain at a rate of \$81.71. Parcels located in Zone A do not include a CPI escalator and will remain at a rate of \$12.38. In FY 2019-20, the SMD will continue to operate in a deficit and require subsidy of \$1,455,006 in offsetting Ad Valorem revenues.

### **Drainage Benefit Assessment Areas**

The City is responsible for administering 15 DBAAs. Each DBAA benefits properties by preventing groundwater from rising and channeling surface or sub-surface water to drainage areas. This operation includes the use and management of multiple pump stations, hydro-augers, monitoring and observation wells, terrace drains, and swale drains. For FY 2019-20, staff recommends the City Council adjust the maximum allowable rate by the change in CPI of 3.24 percent for 11 of the City's 15 DBAAs (see attached DBAA Rate Table).

### **Golden Valley Ranch Open Space Maintenance District**

As a condition of project approval, the City Council required the Golden Valley Ranch development to create an open space maintenance district. The GVROSMD is comprised of 920 acres of natural and undeveloped land and administered by the City through contracts for park ranger services. This assessment also supports trail maintenance and open-space management within the boundaries of the GVROSMD.

For FY 2019-20, staff recommends the City Council levy the maximum allowable rate of \$176.87 for single-family residential units and \$70.41 for single-family condominium units, inclusive of the 3.24 percent change in CPI, for the GVROSMD.

### **Tourism Marketing District**

As part of the 21-Point Business Plan for Progress, the City Council established the TMD. Local hotels participating in the TMD, pay a charge of two percent of total room rents charged and received, from transient hotel guests who do not make the hotel their principal place of residence. The TMD generates funds to market the City as a tourism destination and attract high quality, high-economic impact events to Santa Clarita.

The TMD is authorized by the Parking and Business Area Law of 1989, Section 36500 et. seq. of the Streets and Highways Code of the State of California. This law permits the City to levy assessments on businesses within a business improvement area and to use such proceeds for the benefit of the businesses within said area.

## Vista Canyon Wastewater Standby District

In November 2017, the City Council approved an Engineer's Report creating and annexing parcels into the Vista Canyon Wastewater Standby District. A standby assessment and sewer rate were established in accordance with the applicable state law including Article XIID of the State Constitution and Health and Safety Code, Section 5470, to support operations and capital replacements costs associated with the future Vista Canyon Recycled Water Facility.

At the November 28, 2017, public hearing, the City Council ordered and commenced standby assessment levies upon vacant parcels associated with the Vista Canyon Project, beginning in FY 2018-19, and will remain in effect until individual parcels within the District are developed and serviced by the Water Factory. Consistent with the approved Wastewater Engineer's Report "Anticipated Standby Charges" schedule, the recommended FY 2019-20 Standby Rate is \$472.98. Upon the subsequent approval of occupancy for individual parcels served by the Vista Canyon Recycled Water Factory, collection of the approved sewer rate will take the place of the standby assessment rate.

Finally, it is important to note that the Vista Canyon Project developer is financially responsible for the construction of the Recycled Water Facility. Additionally, only those parcels within the Vista Ranch Project area, and the adjacent property directly to the south of the project that receive a direct benefit, will be subject to the standby assessment and subsequent sewer rate.

### ALTERNATIVE ACTIONS

Other direction as determined by the City Council.

### FISCAL IMPACT

There is no impact to the General Fund associated with these actions.

### ATTACHMENTS

FY 19-20 Annual Levy Public Hearing Notice

FY 19-20 TMD Public Hearing Notice

FY 19-20 LLD Resolution

FY 19-20 DBAA Resolution

FY 19-20 GVROSMD Resolution

FY 19-20 Vista Canyon Standby Resolution

FY 19-20 TMD Resolution

FY 19-20 LMD Recommended Rate Table

FY 19-20 DBAA Recommended Rate Table

FY 19-20 LLD Engineer's Report (available in the City Clerk's Reading File)

FY 19-20 DBAA Engineer's Report (available in the City Clerk's Reading File)

FY 19-20 GVROSMD Engineer's Report (available in the City Clerk's Reading File)

FY 18-19 TMD Annual Report (available in the City Clerk's Reading File)

FY 19-20 Preliminary LMD Assessment Roll (available in the City Clerk's Reading File)

FY 19-20 Preliminary SMD Assessment Roll (available in the City Clerk's Reading File)

FY 19-20 Preliminary DBAA Assessment Roll (available in the City Clerk's Reading File)



**CITY OF SANTA CLARITA**

**NOTICE OF PUBLIC HEARING**

**NOTICE IS HEREBY GIVEN:**

A public hearing will be held before the City Council of the City of Santa Clarita in the City Hall Council Chambers, 23920 Valencia Boulevard, 1<sup>st</sup> floor, Santa Clarita, California, on the 25th day of June 2019, at or after 6:00 p.m., to consider the Fiscal Year 2019-20 Annual Levy of Assessments for the City's Special Districts.

The Districts subject to this public hearing include:

Landscape and Lighting District, Drainage Benefit Assessment Areas, Golden Valley Ranch Open Space Preservation District, and the Vista Canyon Wastewater Standby District.

The City Council, pursuant to the Landscaping and Lighting Act of 1972, Parking and Business Improvement Area Law of 1989, both being Divisions of the Streets and Highways Code of the State of California, the Benefit Assessment Act of 1982, being a Division of the Government Code, and the Uniform Standby Charges Procedures Act Title 15, Division 2, Part 1, Chapter 12.4 of the State of California, desires to levy annual assessments for the districts pursuant to Article XIII D of the California Constitution.

Proponents, opponents, and any interested persons may appear and be heard on this matter at that time. Further information may be obtained by contacting the Neighborhood Services Department, 23920 Valencia Boulevard, Santa Clarita, CA 91355; (661) 290-2210, Kevin Tonoian, Special Districts Manager.

If you wish to challenge this action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Council, at, or prior to, the public hearing.

Dated: June 13, 2019

Mary Cusick,  
City Clerk

Publish Dates: June 14, 2019; June 17, 2019

**CITY OF SANTA CLARITA**

NOTICE OF PUBLIC HEARING

**NOTICE IS HEREBY GIVEN:**

A Public Hearing will be held before the City Council of the City of Santa Clarita in the City Hall Council Chambers, 23920 Valencia Boulevard, first floor, Santa Clarita, California, on the 25th day of June 2019, at or after 6:00 p.m., to consider the FY 2019-20 Tourism Marketing District. The City Council, pursuant to the Parking and Business Improvement Area Law of 1989, a Division of the Streets and Highways Code of the State of California, being a Division of the Government Code, desires to levy annual assessments for the districts pursuant to Article III D of the California Constitution.

Proponents, opponents, and any interested persons may appear and be heard on this matter at that time. Further information may be obtained by contacting the Neighborhood Services Department, 22704 9th Street, Santa Clarita, CA 91321; (661) 290-2210 Kevin Tonoian, Special Districts Manager.

If you wish to challenge this action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Council, at, or prior to, the public hearing.

RESOLUTION NO. 19-  
A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SANTA CLARITA, CALIFORNIA,  
TO CONTINUE THE SANTA CLARITA TOURISM MARKETING DISTRICT  
(BUSINESS IMPROVEMENT AREA) AND THE HOTEL TOURISM  
MARKETING BENEFIT ZONE IN THE CITY

WHEREAS, the City of Santa Clarita (City) is a general law City organized and existing under the laws of the State of California; and

WHEREAS, the Parking and Business Improvement Area Law of 1989 (Section 36500 et seq. of the Streets and Highways Code of the State of California) authorizes the City to levy assessments on businesses within a parking and business improvement area which is in addition to any assessments, fees, charges, or taxes imposed in the City and to use such proceeds for the benefit of businesses within such parking and business improvement area pursuant to said Parking and Business Improvement Area Law of 1989 (1989 BID Law); and

WHEREAS, the City Council of the City of Santa Clarita on May 25, 2010, pursuant to Ordinance No. 10-4 established the Tourism Marketing District (TMD) and a Hotel Tourism Marketing Benefit Zone (Benefit Zone); and

WHEREAS, pursuant to Section 36533 of the 1989 BID Law, the Advisory Board for the TMD has caused a report (Annual Report) to be prepared and filed with the City Clerk, which

describes the improvements and activities for which assessments are to be levied and collected for the Fiscal Year (FY) 2019-20; and this Annual Report has been presented to the City Council for review and approval; and

WHEREAS, the City Council intends to levy and collect assessments within the Benefit Zone of the TMD for FY 2019-20 and by this resolution fixes a time and place for a public hearing to be held by the City Council on the levy of the annual assessment for FY 2019-20 pursuant to Section 36535 of the 1989 BID Law.

NOW THEREFORE, the City Council of the City of Santa Clarita does hereby resolve as follows:

SECTION 1. Recitals. The above recitals are all true and correct.

SECTION 2. Declaration of Intention. Pursuant to the 1989 BID Law, the City Council hereby declares its intention to levy and collect assessments on businesses within the Hotel Tourism Marketing Benefit Zone of the TMD for FY 2019-20, which commences July 1, 2019, to pay for the improvements, services and activities authorized by Ordinance No. 10-4 and described in the Annual Report filed with the City Clerk.

SECTION 3. Boundaries. For FY 2019-20, the boundaries of the TMD which includes all of the real property within the City of Santa Clarita; and the Benefit Zone which is inclusive of the hotels now operating in the City and identified and attached hereto as Exhibit A shall be unchanged from the boundaries established by Ordinance No. 10-4.

SECTION 4. Exemption of Newly Established Business. The City Council proposes to annually levy assessments against all businesses in the Benefit Zone in accordance with the proposed system of assessments as set forth on Exhibit B and as such has determined that the assessments on newly established hotels shall commence immediately upon the first day of operation and after the public hearing for inclusion of such property.

SECTION 5. Use of Assessment Revenues. That the proposed uses of the revenues derived from charges levied against businesses in the Benefit Zone for FY 2019-20 generally include but are not limited to the following:

- a) Promoting the identity of Santa Clarita through financial support of key regional and national events that support tourism and result in an economic impact; and
- b) Developing and implementing a destination marketing strategy and promotions targeting potential hotel guests; and
- c) Developing and undertaking an advertising and public relations program focusing on the business and leisure travel trade; and
- d) Subsidization of high quality, high economic impact events; and

- e) Annual operation expenses including but not limited to annual district administration functions and expenses, printing, postage and meetings; and
- f) Support and funding of the Summer Trolley program; and
- g) Attendance at key meeting and consumer trade shows.

SECTION 6. Method of Assessment. In addition to any assessments, fees, charges or taxes imposed otherwise in the City, the City Council proposes to levy assessments against businesses in the Benefit Zone in FY 2019-20 for the purpose of funding the programs, activities and services that will promote the City and hotels as a tourist destination. A description of the proposed system of assessments is set forth on Exhibit B, attached hereto and incorporated herein by this reference.

SECTION 7. Annual Report. The City Council hereby approves the Annual Report for FY 2019-20 as submitted to the City Clerk or as amended herein by City Council direction. Said Annual Report as submitted or amended provides a full and sufficient description of the improvements, services and activities to be funded by the assessments for FY 2019-20; the boundaries of the TMD and the Benefit Zone within the TMD, and the proposed assessments to be levied upon the businesses within the TMD for that fiscal year. Said report as submitted or amended is by reference is made part of this resolution.

SECTION 8. Public Hearing. A public hearing concerning the FY 2019-20 levy of annual assessments for the TMD Benefit Zone will be held on June 25, 2019, at 6:00 p.m., or as soon thereafter as the matter can be heard at the City Council's regularly held meeting, located at 23920 Valencia Boulevard, Santa Clarita. At the public hearing, written and oral protests may be presented to the City Council. The form and manner of protests shall comply with Sections 36524 and 36525 of the 1989 BID Law, which generally establish that if written protests are received from the owners of businesses that will pay 50 percent or more of the assessments to be levied and protests are not withdrawn so as to reduce the protests to less than that 50 percent, no further proceedings to levy the proposed assessment shall be taken for a period of one year from the date of the finding of a majority protest by the City Council. If the majority protest is only against the furnishing of a specified type or types of improvement or activity, those types of improvements or activities shall be eliminated. Every written protest shall be filed with the clerk at or before the time fixed for the public hearing. The City Council may waive any irregularity in the form or content of any written protest and at the public hearing may correct minor defects in the proceedings. A written protest may be withdrawn in writing at any time before the conclusion of the public hearing

SECTION 9. Notice of Hearing. Pursuant to Section 36534 of the 1989 BID Law, the City Clerk is hereby directed to give notice of the public hearing by causing the resolution of intention to be published once in a newspaper of general circulation in the City not less than seven days before the public hearing scheduled for June 25, 2019.

PASSED, APPROVED AND ADOPTED this 25th of June 2019.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

DATE:\_\_\_\_\_

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES       ) ss.  
CITY OF SANTA CLARITA            )

I, Mary Cusick, City Clerk of the City of Santa Clarita, do hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Santa Clarita at a regular meeting thereof, held on the 25th day of June, 2019, by the following vote:

AYES:            COUNCILMEMBERS:  
NOES:            COUNCILMEMBERS:  
RECUSED:        COUNCILMEMBERS:  
ABSENT:          COUNCILMEMBERS:

\_\_\_\_\_  
CITY CLERK

Dated: June 12, 2019

Mary Cusick, MMC  
City Clerk

Publish Dates: June 14, 2019

Attachment: FY 19-20 TMD Public Hearing Notice (ANNUAL LEVY OF ASSESSMENTS FOR SPECIAL DISTRICTS)

## RESOLUTION NO. 19 - \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA CLARITA, CALIFORNIA, APPROVING THE FINAL ENGINEER'S ANNUAL LEVY REPORT, ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS, AND ORDERING CONTINUED MAINTENANCE FOR ALL ZONES WITHIN THE CITY OF SANTA CLARITALANDSCAPE AND LIGHTING DISTRICT FOR FISCAL YEAR 2019-20

WHEREAS, the City Council of the City of Santa Clarita (City Council), pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code, commencing with Section 22500, (Act) did by previous resolution, order Willdan Financial Services (Engineer) to prepare and file a report in accordance with Chapter 1, Article 4, of the Act, commencing with Section 22565, in connection with the proposed levy and collection of assessments for the Santa Clarita Landscape and Lighting District (District) inclusive of Streetlighting Zones A and B, and Landscaping Zones 1, 2, 3, 3A, 4, 5, 5A, 6, 7, 7A, 8, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 2008-1, T2, T2A, T3, T3B, T4, T5, T6, T7, T8, T17, T20, T23, T23-A, T23-B, T29, T31, T33, T44, T46, T47, T48, T51, T52, T62, T65, T65-A, T65-B, T67, T68, T69, T71, T77 and T1 (Zones) for the fiscal year commencing July 1, 2019, and ending June 30, 2020; and

WHEREAS, the Engineer has prepared and filed with the City Clerk of the City of Santa Clarita (City Clerk) and the City Clerk has presented to the City Council the Engineer's Report entitled "City of Santa Clarita Engineer's Report, Santa Clarita Landscaping and Lighting District, Fiscal Year 2019-20" (Report); and

WHEREAS, the City Council has carefully examined and reviewed the Report as presented, and is satisfied with each and all of the items and documents as set forth therein, and finds that the levy has been spread in accordance with the special benefits received from the improvements, operation, maintenance, and services to be performed, as set forth in said Report; and

WHEREAS, the City Council desires to levy and collect assessments against parcels of land within the District for the fiscal year commencing July 1, 2019, and ending June 30, 2020, to pay the costs and expenses of operating, maintaining, and servicing the improvements within the District; and

WHEREAS, the City Clerk caused the Notice of the Public Hearing to be given in the manner provided by applicable law; and

WHEREAS, on June 25, 2019, the City Council held a duly noticed public hearing to consider all oral statements and all written protests and communication made or filed by any interested person concerning the proposed assessments in the District for Fiscal Year (FY) 2019-20.

NOW, THEREFORE, the City Council of the City of Santa Clarita, California, does hereby resolve as follows:

SECTION 1. That the above recitals are all true and correct.

SECTION 2. The Report as presented consists of the following:

- a. Plans and specifications describing the general nature, location, and extent of the improvements to be maintained, which incorporate the installation, replacement, construction, maintenance, and servicing of any authorized improvements under the Act, including, but not limited to streetlighting, traffic signals, landscape and irrigation improvements, and any facilities which are appurtenant to any of the aforementioned, or which are necessary or convenient for the maintenance or servicing thereof.
- b. An estimate of the cost of the operation, maintenance, and servicing of the improvements for the designated Zones within the District for the referenced fiscal year.
- c. Diagrams for the designated Zones within the District.
- d. An assessment of the estimated costs of the operation, maintenance, and servicing, of the improvements, assessing the net amount upon all assessable lots and parcels within the designated Zones in the District in proportion to the special benefits received.

SECTION 3. Following notice duly given, the City Council has held a full and fair public hearing regarding its resolution approving and or amending the Report prepared in connection therewith; the levy and collection of assessments, and considered all oral and written statements, protests and communications made or filed by interested persons.

SECTION 4. The City Council hereby finds that each and every part of the Report is sufficient, and the City Council hereby approves, passes on, and adopts the Report as submitted to the City Council and filed with the City Clerk.

SECTION 5. The City Council hereby finds that the Report as submitted incorporates all modifications previously directed and ordered by the City Council, if any, and does hereby reference said Report for the amount of the assessments for the designated Zones of the District, the boundaries of such Zones, description of improvements, and the methods of assessment, and further hereby approves and adopts said Report as the Final Engineer's Report for FY 2019-20, and orders the Report to be filed in the office of the Clerk of the City Council as a permanent record and to remain open to public inspection.

SECTION 6. The City Council hereby approves the FY 2019-20 assessments described in the Report for the designated Zones of the District and hereby orders and directs staff to file said assessments with the County Auditor for collection with the regular property taxes for FY 2019-20.

SECTION 7. The City Clerk shall certify to the the passage and adoption of this resolution.



SECTION 8. If any section, subsection, sentence, clause, phrase, or portion of this resolution is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this resolution and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions might subsequently be declared invalid or unconstitutional. Additionally, if any section, subsection, sentence, clause, phrase, portion, zone, or subzone of the Report is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of the Report and each section, subsection, subdivision, sentence, clause, phrase, portion, zone, or subzone thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, portions, zones, or subzones might subsequently be declared invalid or unconstitutional.

PASSED, APPROVED, AND ADOPTED this 25th day of June 2019.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

DATE: \_\_\_\_\_

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) ss.  
CITY OF SANTA CLARITA        )

I, Mary Cusick, City Clerk of the City of Santa Clarita, do hereby certify that the foregoing Resolution 19-\_\_\_\_\_ was duly adopted by the City Council of the City of Santa Clarita at a regular meeting thereof, held on the 25th day of June 2019, by the following vote:

AYES:            COUNCILMEMBERS:

NOES:            COUNCILMEMBERS:

ABSENT:         COUNCILMEMBERS:

\_\_\_\_\_  
CITY CLERK

Attachment: FY 19-20 LLD Resolution (ANNUAL LEVY OF ASSESSMENTS FOR SPECIAL DISTRICTS)

## RESOLUTION NO. 19 - \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA CLARITA, CALIFORNIA, APPROVING THE FINAL ENGINEER'S ANNUAL LEVY REPORT, ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS AND CONTINUED MAINTENANCE FOR THE CITY OF SANTA CLARITA DRAINAGE BENEFIT ASSESSMENT AREA NOS. 3, 6, 18, 19, 20, 22, 24, 33, 2008-1, 2008-2, 2013-1, 2014-1, 2015-1, 2017-1, and 2017-2 FOR FISCAL YEAR 2019-20

WHEREAS, the City Council of the City of Santa Clarita (City Council), pursuant to the provisions of the Benefit Assessment Act of 1982, Chapter 6.4 of Part 1 of Division 2 of Title 5 of the California Government Code, commencing with Section 54703 (Act) did by previous resolution, order the Willdan Financial Services (Engineer) to prepare and file a report in connection with the proposed levy and collection of assessments for the assessment district known and designated as the City of Santa Clarita Drainage Benefit Assessment Area Nos. 3, 6, 18, 19, 20, 22, 24, 33, 2008-1, 2008-2, 2013-1, 2014-1, 2015-1, 2017-1, and 2017-2 (Areas) for the fiscal year commencing July 1, 2019, and ending June 30, 2020; and

WHEREAS, said resolution was duly and legally published in the time, form, and manner as required by law and which resolution is on file in the office of the City Clerk of the City of Santa Clarita (City Clerk); and

WHEREAS, the Engineer has prepared and filed with the City Clerk and the City Clerk has presented to the City Council such report entitled "City of Santa Clarita Engineer's Report, Drainage Benefit Assessment Areas (DBAA) Nos. 3, 6, 18, 19, 20, 22, 24, 33, 2008-1, 2008-2, 2013-1, 2014-1, 2015-1, 2017-1, and 2017-2 Fiscal Year 2019-20" (Report); and

WHEREAS, the City Council has carefully examined and reviewed the Report as presented, and is satisfied with each and all of the items and documents as set forth therein, and finds that the levy has been spread in accordance with the special benefits received from the improvements, operation, maintenance, and services to be performed, as set forth in said Report; and

WHEREAS, the City Council desires to levy and collect assessments against parcels of land within the Areas for the Fiscal Year (FY) 2019-20, to pay the costs and expenses of operating, maintaining, and servicing the improvements within the Areas; and

WHEREAS, the assessment rates within the Areas are exempt from the assessment balloting procedures set forth in Section 4 of Proposition 218, because they were formed by consent of the landowners, and the proposed assessments per lot or parcel are not proposed to increase by more than the assessment rates approved by the landowners at the time of annexation into the Areas.

NOW, THEREFORE, the City Council of the City of Santa Clarita, California, does hereby resolve as follows:

SECTION 1. The above recitals are all true and correct.

SECTION 2. The Report as presented consists of the following:

- a. Plans and specifications describing the general nature, location, and extent of the improvements to be maintained and of the maintenance work.
- b. Estimate of the cost of maintenance of the improvements for the Areas for the FY 2019-20.
- c. An annual assessment for FY 2019-20 of the estimated costs of the maintenance of those improvements to be maintained during such fiscal year, assessing the net amount upon all assessable lots and parcels within the Areas in proportion to the special benefits received; together with a formula pursuant to which such annual assessment may be adjusted annually for inflation pursuant to the Assessment Law without the necessity for additional assessment ballot procedures.

The Report, as presented, is hereby approved, and is ordered to be filed in the office of the Clerk of the City Council as a permanent record and to remain open to public inspection.

SECTION 3. The Clerk of the City Council shall certify to the passage and adoption of this resolution, and the minutes of this meeting shall so reflect the presentation of the Report.

SECTION 4. That the City hereby proposes an annual levy of assessments for the Areas thereon to provide for the following work:

The maintenance of drainage improvements shall include the furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of the improvements.

SECTION 5. Following notice duly given, the City Council has held a full and fair public hearing regarding its resolution approving and or amending the Report prepared in connection therewith; the levy and collection of assessments, and considered all oral and written statements, protests and communications made or filed by interested persons.

SECTION 6. The City Council hereby finds that each and every part of the Report is sufficient, and the City Council hereby approves, passes on, and adopts the Report as submitted to the City Council and filed with the City Clerk.

SECTION 7. The City Council does hereby reference the Report, which indicates the amount of the assessments, the Areas' boundaries, detailed descriptions of the improvements, and the methods of assessment. The Report is on file in the office of the City Clerk, and reference to the Report is hereby made for all particulars.

SECTION 8. The City Council hereby directs staff to file said assessments with the County Auditor for collection with the regular property taxes for FY 2019-20.

SECTION 9. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED, AND ADOPTED this 25th day of June 2019.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

DATE: \_\_\_\_\_

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES       ) ss.  
CITY OF SANTA CLARITA         )

I, Mary Cusick, City Clerk of the City of Santa Clarita, do hereby certify that the foregoing Resolution 19-\_\_\_\_\_ was duly adopted by the City Council of the City of Santa Clarita at a regular meeting thereof, held on the 25th day of June, 2019, by the following vote:

AYES:            COUNCILMEMBERS:

NOES:            COUNCILMEMBERS:

ABSENT:          COUNCILMEMBERS:

\_\_\_\_\_  
CITY CLERK

Attachment: FY 19-20 DBAA Resolution (ANNUAL LEVY OF ASSESSMENTS FOR SPECIAL DISTRICTS)

## RESOLUTION NO. 19 - \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA CLARITA, CALIFORNIA, APPROVING THE FINAL ENGINEER'S ANNUAL LEVY REPORT, ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS AND CONTINUED MAINTENANCE FOR THE CITY OF SANTA CLARITA GOLDEN VALLEY RANCH OPEN SPACE MAINTENANCE DISTRICT FOR FISCAL YEAR 2019-20

WHEREAS, the City Council of the City of Santa Clarita (City Council), pursuant to the provisions of the Landscape and Lighting Act of 1972, being Division 15 of the California Streets and Highways Code, commencing with Section 22500 (Act) did by previous resolution, order Willdan Financial Services (Engineer) to prepare and file a report in accordance with Chapter 1, Article 4, of the Act, commencing with Section 22565, in connection with the proposed levy and collection of assessments for the City of Santa Clarita Golden Valley Ranch Open Space Maintenance District (District), for the fiscal year commencing July 1, 2019, and ending June 30, 2020; and

WHEREAS, said resolution was duly and legally published in the time, form, and manner as required by law and which resolution is on file in the office of the City Clerk of the City of Santa Clarita (City Clerk); and

WHEREAS, the Engineer has prepared and filed with the City Clerk and the City Clerk has presented to the City Council such report entitled "City of Santa Clarita Engineer's Report, Open Space Maintenance District Golden Valley Ranch, Fiscal Year 2019-2020" (Report); and

WHEREAS, the City Council has carefully examined and reviewed the Report as presented, and is satisfied with each and all of the items and documents as set forth therein, and finds that the levy has been spread in accordance with the special benefits received from the improvements, operation, maintenance, and services to be performed, as set forth in said Report; and

WHEREAS, the City Council desires to levy and collect assessments against parcels of land within the District for the Fiscal Year (FY) 2019-20 to pay the costs and expenses of operating, maintaining, and servicing the improvements within the District; and

WHEREAS, the assessment rates within the District are exempt from the assessment balloting procedures set forth in Section 4 of Proposition 218, because the District was formed by consent of the landowners, and the proposed assessments per lot or parcel are not proposed to increase by more than the assessment rates approved by the landowners at the time of annexation into the District.

NOW, THEREFORE, the City Council of the City of Santa Clarita, California, does hereby resolve as follows:

SECTION 1. The above recitals are all true and correct.

SECTION 2. The Report as presented consists of the following:

- a. Plans and specifications describing the general nature, location, and extent of the improvements to be maintained and of the maintenance work.
- b. Estimate of the cost of maintenance of the improvements for the District for the FY 2019-20.
- c. An annual assessment for FY 2019-20 of the estimated costs of the maintenance of those improvements to be maintained during such fiscal year, assessing the net amount upon all assessable lots and parcels within the District in proportion to the special benefits received; together with a formula pursuant to which such annual assessment may be adjusted annually for inflation pursuant to the Assessment Law without the necessity for additional assessment ballot procedures.

The Report, as presented, is hereby approved, and is ordered to be filed in the office of the Clerk of the City Council as a permanent record and to remain open to public inspection.

SECTION 3. The Clerk of the City Council shall certify to the passage and adoption of this resolution, and the minutes of this meeting shall so reflect the presentation of the Report.

SECTION 4. That the City hereby proposes an annual levy of assessments for the District thereon to provide for the following work:

Installation, construction, or maintenance of any authorized improvements under the Act, including, but not limited to, landscape and irrigation improvements, and any facilities which are appurtenant to any of the aforementioned or which are necessary or convenient for the maintenance or servicing thereof.

SECTION 5. Following notice duly given, the City Council has held a full and fair public hearing regarding its resolution approving and or amending the Report prepared in connection therewith; the levy and collection of assessments, and considered all oral and written statements, protests and communications made or filed by interested persons.

SECTION 6. The City Council hereby finds that each and every part of the Report is sufficient, and the City Council hereby approves, passes on, and adopts the Report as submitted to the City Council and filed with the City Clerk.

SECTION 7. The City Council does hereby reference the Report, which indicates the amount of the assessments, the District's boundaries, detailed description of improvements and the method of assessment. The Report is on file in the office of the City Clerk, and reference to the Report is hereby made for all particulars.

SECTION 8. The City Council hereby directs staff to file said assessments with the County Auditor for collection with the regular property taxes for FY 2019-20.

SECTION 9. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED, AND ADOPTED this 25th day of June, 2019.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

DATE: \_\_\_\_\_

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) ss.  
CITY OF SANTA CLARITA        )

I, Mary Cusick, City Clerk of the City of Santa Clarita, do hereby certify that the foregoing Resolution 19-\_\_\_\_\_ was duly adopted by the City Council of the City of Santa Clarita at a regular meeting thereof, held on the 25th day of June, 2019, by the following vote:

AYES:            COUNCILMEMBERS:

NOES:            COUNCILMEMBERS:

ABSENT:          COUNCILMEMBERS:

\_\_\_\_\_  
CITY CLERK

Attachment: FY 19-20 GVROSMD Resolution (ANNUAL LEVY OF ASSESSMENTS FOR SPECIAL DISTRICTS)



## RESOLUTION 19 - \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA  
CLARITA, CALIFORNIA, CONTINUING THE VISTA CANYON  
WASTEWATER STANDBY CHARGE FOR FISCAL YEAR 2019-20

WHEREAS, the City Council of the City of Santa Clarita (City Council), pursuant to the provisions of the Uniform Standby Charges Procedures Act, Title 15, Division 2, Part 1, Chapter 12.4 of the State of California, and in compliance with the substantive and procedural requirements of Article XIID, Section 4 of the California State Constitution and the Proposition 218 Omnibus Implementation Act, being Government Code section 53750 et seq., at its meeting on June 26, 2018, approved the Engineer's Report dated September 26, 2017, (Report), establishing the levy and collection of Standby Charge for the Vista Canyon Wastewater Standby District (District); and

WHEREAS, the City Council desires to continue to levy and collect Standby Charge against parcels of land within the District for the Fiscal Year (FY) 2019-20, to pay the costs and expenses of operating, maintaining, and servicing the improvements within the District; and

WHEREAS, the FY 2019-20 proposed Standby Charge per lot or parcel are not proposed to increase by more than the Standby Charge rates approved by the property owners of record in a protest ballot proceeding at the time of formation pursuant to Article XIID, Section 4, of the California State Constitution and adopted by the City Council after the public hearing held on November 28, 2017; and

WHEREAS, the particular charge applicable to land within the District, the method of its calculation, and the specific data used in its determination are as specified in the Report, which is attached hereto and on file with the City Clerk of the City of Santa Clarita (City Clerk).

NOW THEREFORE, the City Council of the City of Santa Clarita, California, does hereby resolve as follows.

SECTION 1. The above recitals are true and correct.

SECTION 2. The City Council finds that lands within the District as identified in the Report are benefited as described in such report and on that basis, hereby continues its Standby Charge for FY 2019-20 on land to which connection to the wastewater system is available.

SECTION 3. The FY 2019-20 Standby Rate of \$472.98 per equivalent benefit unit reflects a 5 percent increase from FY 2018-19, as approved by the property owners of record by the protest ballot proceeding at the time of formation and described in the Engineer's Report.

SECTION 4. The City Council hereby directs staff to file said assessments with the County Auditor for collection with the regular property taxes for FY 2019-20.

SECTION 5. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED, AND ADOPTED this 25th day of June 2019.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

DATE: \_\_\_\_\_

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES       ) ss.  
CITY OF SANTA CLARITA         )

I, Mary Cusick, City Clerk of the City of Santa Clarita, do hereby certify that the foregoing Resolution No. 19-\_\_\_\_ was duly adopted by the City Council of the City of Santa Clarita at a regular meeting thereof, held on the 25th day of June, 2019, by the following vote:

AYES:            COUNCILMEMBERS:

NOES:            COUNCILMEMBERS:

ABSENT:          COUNCILMEMBERS:

\_\_\_\_\_  
CITY CLERK

Attachment: FY 19-20 Vista Canyon Standby Resolution (ANNUAL LEVY OF ASSESSMENTS FOR SPECIAL DISTRICTS)

## RESOLUTION NO. 19-\_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
SANTA CLARITA, CALIFORNIA, TO CONTINUE THE SANTA CLARITA  
TOURISM MARKETING DISTRICT (BUSINESS IMPROVEMENT AREA)  
AND THE HOTEL TOURISM MARKETING BENEFIT ZONE IN THE CITY

WHEREAS, the City of Santa Clarita (City) is a general law City organized and existing under the laws of the State of California; and

WHEREAS, the Parking and Business Improvement Area Law of 1989, Section 36500 et seq. of the Streets and Highways Code of the State of California, authorizes the City to levy assessments on businesses within a parking and business improvement area which is in addition to any assessments, fees, charges, or taxes imposed in the City and to use such proceeds for the benefit of businesses within such parking and business improvement area pursuant to said Parking and Business Improvement Area Law of 1989 (1989 BID Law); and

WHEREAS, the City Council of the City on May 25, 2010, pursuant to Ordinance No. 10-4 established the Tourism Marketing District (TMD) and a Hotel Tourism Marketing Benefit Zone (Benefit Zone); and

WHEREAS, pursuant to Section 36533 of the 1989 BID Law, the Advisory Board for the TMD has caused a report (Annual Report) to be prepared and filed with the City Clerk, which describes the improvements and activities for which assessments are to be levied and collected for the Fiscal Year (FY) 2019-20; and this Annual Report has been presented to the City Council for review and approval; and

WHEREAS, the City Council intends to levy and collect assessments within the Benefit Zone of the TMD for FY 2019-20 and has previously set a public hearing to be held by the City Council on the levy of the annual assessment for FY 2019-20 pursuant to Section 36535 of the 1989 BID Law; and

WHEREAS, the City Council conducted the aforementioned public hearing on June 25, 2019, and has considered the staff report for the item and the public testimony provided during the public hearing.

NOW, THEREFORE, the City Council of the City of Santa Clarita, California, does hereby resolve as follows:

SECTION 1. The above recitals are true and correct.

SECTION 2. Pursuant to the 1989 BID Law, the City Council hereby declares its intention to levy and collect assessments on businesses within the Benefit Zone of the TMD for FY 2019-20, commencing July 1, 2019 and ending June 30, 2020, to pay for the improvements, services and activities authorized by Ordinance No. 10-4 and described in the Annual Report filed with the City Clerk.

SECTION 3. For FY 2019-20, the boundaries of the TMD which includes all of the real property within the City; and the Benefit Zone which is inclusive of the hotels now operating in the City and identified and attached hereto as Exhibit A, shall be unchanged from the boundaries established by Ordinance No. 10-4.

SECTION 4. The City Council proposes to annually levy assessments against all businesses in the Benefit Zone in accordance with the proposed system of assessments as set forth on Exhibit B, and as such has determined that the assessments on newly established hotels shall commence immediately upon the first day of operation and after the public hearing for inclusion of such property.

SECTION 5. That the proposed uses of the revenues derived from charges levied against businesses in the Benefit Zone for FY 2019-20 generally include, but are not limited to, the following:

- a) Promoting the identity of Santa Clarita through financial support of key regional and national events that support tourism and result in an economic impact; and
- b) Developing and implementing a destination marketing strategy and promotions targeting potential hotel guests; and
- c) Developing and undertaking an advertising and public relations program focusing on the business and leisure travel trade; and
- d) Subsidization of high quality, high-economic impact events; and
- e) Annual operation expenses including, but not limited to, annual district administration functions and expenses, printing, postage, and meetings; and
- f) Support and funding of the Summer Trolley program; and
- g) Attendance at key meetings and consumer trade shows.

SECTION 6. In addition to any assessments, fees, charges, or taxes imposed otherwise in the City, the City Council proposes to levy assessments against businesses in the Benefit Zone in FY 2019-20 for the purpose of funding the programs, activities, and services that will promote the City and hotels as a tourist destination. A description of the proposed system of assessments is set forth on Exhibit B, attached hereto and incorporated herein by this reference.

SECTION 7. The City Council hereby approves the Annual Report for FY 2019-20 as submitted to the City Clerk or as amended herein by City Council direction. Said Annual Report as submitted or amended provides a full and sufficient description of the improvements, services, and activities to be funded by the assessments for FY 2019-20; the boundaries of the TMD and the Benefit Zone within the TMD, and the proposed assessments to be levied upon the businesses

within the TMD for that fiscal year. Said report as submitted or amended is by reference made part of this resolution.

PASSED, APPROVED AND ADOPTED this 25th of June 2019.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

DATE: \_\_\_\_\_

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES       ) ss.  
CITY OF SANTA CLARITA         )

I, Mary Cusick, City Clerk of the City of Santa Clarita, do hereby certify that the foregoing Resolution 19-\_\_\_\_\_ was duly adopted by the City Council of the City of Santa Clarita at a regular meeting thereof, held on the 25th day of June, 2019, by the following vote:

AYES:            COUNCILMEMBERS:  
NOES:            COUNCILMEMBERS:  
RECUSED:        COUNCILMEMBERS:  
ABSENT:          COUNCILMEMBERS:

\_\_\_\_\_  
CITY CLERK

Attachment: FY 19-20 TMD Resolution (ANNUAL LEVY OF ASSESSMENTS FOR SPECIAL DISTRICTS)

**EXHIBIT A**  
**SANTA CLARITA**  
**TOURISM MARKETING DISTRICT**  
**HOTEL TOURISM MARKETING BENEFIT ZONE**  
Hotels in Fiscal Year 2019-20

The following is a list of hotels now operating, or proposed to operate, in the Tourism Marketing District and specifically the Hotel Tourism Marketing Benefit Zone for FY 2019-20.

**Best Western Valencia Inn**

27413 Wayne Mills Place (Assessor #--2861071009)  
Santa Clarita, CA

**Holiday Inn Express**

27513 Wayne Mills Place (Assessor #--2861071008)  
Santa Clarita, CA

**Courtyard by Marriott**

28523 Westinghouse Place (Assessor #--2866034080)  
Santa Clarita, CA

**Embassy Suites**

28508 Westinghouse Place (Assessor #--2866034097)  
Santa Clarita, CA

**Hyatt Regency Valencia**

24500 Town Center Drive (Assessor #--2861062020)  
Santa Clarita, CA

**EXHIBIT B**

**SANTA CLARITA**  
**TOURISM MARKETING DISTRICT**  
**HOTEL TOURISM MARKETING BENEFIT ZONE**  
**Proposed System of Assessment (Methodology)**

The proposed system of assessments is designed to generate revenue from hotels in the City to provide a method of funding public programs and activities that will promote the City and hotels as a tourist destination. The City's hotels comprise the Benefit Zone and are the only business proposed to be assessed. An annual assessment is to be levied against hotels based on the benefits they derive from the program of activities. Businesses located outside the Benefit Zone (i.e., all non-hotel businesses) would not be assessed as they derive only, at most, an indirect benefit from the program of activities.

Any modification to the Benefit Zone or program of activities for which the assessments are proposed to be levied would be subject to notification of all businesses within the Area and a public hearing before the City Council. At such public hearing, the City Council shall hear all protests and receive evidence, including written protests, for and against such modification.

Each business in the Benefit Zone shall pay a charge of 2 percent of total room rents charged and received from transient hotel guests who do not make the hotel their principal place of residence.

Once the system of charges is established, it cannot be changed without written notice to all businesses in the Area and a public hearing held by the City Council. At such public hearing, the City Council shall hear all protests and receive evidence, including written protests, for and against such changes.

Charges will be collected by the City of Santa Clarita, with the funds being remitted to a special fund of the City for expenditure in accordance with its adopted annual budget as presented by the Advisory Committee appointed by the City Council.



# LMD Rate History

# of Zones	LMD Zone	Zone Name	FY 14/15 Applied Rate	FY 15/16 Applied Rate	FY 16/17 Applied Rate	FY 17/18 Applied Rate	FY 18/19 Applied Rate	Proposed FY 19/20 Applied Rate	FY 19/20 Max Rate	Net Applied Rate Change from FY 18/19	FY 19/20 Applied Rate Variance from Maximum Rate	Levied Less than Maximum	Decrease From FY 18/19	Zero Applied Levy Assessment	Reserve Goal Unmet	Increase from FY 18/19 Applied Rate	Zone Formed w/o CPI	Not Currently Active
1	1	Golden Valley Centex	\$ 66.43	\$ 66.49	\$32.50	\$32.50	\$50.00	\$50.00	\$73.99	\$0.00	(\$23.99)	X						
2	2	Edwards Cinema - Parkways	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,204.01	\$0.00	(\$3,204.01)	X		X				X
3	3	Sierra Heights	\$ 630.00	\$ 630.00	\$630.00	\$0.00	\$150.00	\$375.00	\$736.14	\$225.00	(\$361.14)	X				X		
	3A	Sierra Heights	\$ 25.00	\$ 200.00	\$25.00	\$0.00	\$50.00	\$175.00	\$287.02	\$125.00	(\$112.02)	X				X		
4	4	Via Princessa/Sierra Hwy	\$ 205.64	\$ 111.25	\$111.25	\$0.00	\$223.09	\$230.32	\$230.32	\$7.23	\$0.00					X		
5	5	Sunset Hills	\$ 865.00	\$0.00	\$432.50	\$441.02	\$540.00	\$540.00	\$1,306.27	\$0.00	(\$766.27)	X						
	5A	Sunset Hills	\$ 583.00	\$0.00	\$291.50	\$297.24	\$350.00	\$350.00	\$880.44	\$0.00	(\$530.44)	X						
6	6	Canyon Crest	\$ 425.00	\$ 425.00	\$200.00	\$175.00	\$225.00	\$250.00	\$608.60	\$25.00	(\$358.60)	X				X		
7	7	Creekside	\$ 255.86	\$ 220.35	\$210.00	\$200.00	\$160.00	\$180.00	\$286.57	\$20.00	(\$106.57)	X						
8	7A	Woodlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$253.00	\$0.00	(\$253.00)	X		X				X
9	8	Ackerman Avenue	\$ 214.90	\$ 214.90	\$220.67	\$225.01	\$233.13	\$240.69	\$240.69	\$7.56	\$0.00				X	X		
10	15	River Village	\$ 646.86	\$ 880.00	\$750.00	\$700.00	\$700.00	\$600.00	\$1,079.79	(\$100.00)	(\$479.79)	X	X					
11	16	Valencia Industrial Center	\$ 30.00	\$ 24.49	\$15.00	\$15.00	\$25.00	\$36.09	\$36.09	\$11.09	\$0.00							
12	17	Bouquet/Railroad Ave	\$ 81.28	\$ 81.35	\$83.01	\$83.01	\$87.70	\$87.70	\$90.54	\$0.00	(\$2.84)	X						
13	18	Town Center / Creekside	\$ 193.25	\$ 129.30	\$125.00	\$160.00	\$160.00	\$160.00	\$215.28	\$0.00	(\$55.28)	X						
14	19	Bridgeport / Bouquet	\$ 76.76	\$ 76.84	\$78.40	\$79.94	\$82.83	\$85.51	\$85.51	\$2.68	\$0.00				X	X		
15	20	Golden Valley Ranch - Com	\$ 320.47	\$ 320.47	\$600.00	\$600.00	\$600.00	\$300.00	\$3,354.18	(\$300.00)	(\$3,054.18)	X						
16	21	Golden Valley Ranch - Res	\$ 220.00	\$ 220.00	\$600.00	\$600.00	\$621.66	\$641.80	\$641.80	\$20.14	\$0.00				X	X		
17	22	HNMNH	\$ 175.00	\$ 100.58	\$85.00	\$85.00	\$85.00	\$100.00	\$298.60	\$15.00	(\$198.60)	X						
18	23	Montecito	\$ 49.41	\$ 49.45	\$50.46	\$51.45	\$0.00	\$0.00	\$53.31	\$0.00	(\$53.31)	X		X				X
19	24	Canyon Gate	\$ 250.00	\$0.00	\$0.00	\$0.00	\$450.00	\$450.00	\$735.41	\$0.00	(\$285.41)	X						
20	25	Valle Di Oro	\$ 82.64	\$ 82.64	\$102.64	\$100.00	\$100.00	\$125.00	\$178.21	\$25.00	(\$53.21)	X						
21	26	Centre Pointe	\$ 85.88	\$ 42.94	\$22.94	\$20.00	\$75.00	\$75.00	\$98.32	\$0.00	(\$23.32)	X						
22	27	Circle J. Ranch	\$ 700.00	\$ 260.49	\$300.00	\$300.00	\$400.00	\$500.00	\$809.89	\$100.00	(\$309.89)	X				X		
23	28	Newhall	\$ 74.63	\$ 75.12	\$76.63	\$78.14	\$80.97	\$83.59	\$83.59	\$2.62	\$0.00				X	X		
24	29	Villa Metro	\$ 228.59	\$ 228.59	\$234.72	\$239.34	\$247.98	\$247.98	\$256.02	\$0.00	(\$8.04)	X			X			
25	30	Penlon	N/A	\$ 212.99	\$217.53	\$221.81	\$229.82	\$237.27	\$237.27	\$7.45	\$0.00				X	X		
26	31	Five Knolls	N/A	\$ 648.50	\$663.20	\$676.25	\$700.67	\$700.67	\$723.37	\$0.00	(\$22.70)	X			X			
27	32	Vista Canyon	N/A	N/A	N/A	\$65.20	\$68.88	\$71.12	\$71.12	\$2.24	\$0.00				X	X		
28	AWB	Area-Wide Beautification	\$ 62.46	\$ 62.86	\$64.14	\$65.39	\$67.76	\$69.95	\$69.95	\$2.19	\$0.00				X	X		
29	T1	Faircliff	\$ 4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$9,070.98	\$5,000.00	(\$4,070.98)	X		X		X		
30	T2	Old Orchard	\$ 181.04	\$ 181.04	\$184.72	\$184.72	\$200.77	\$207.27	\$207.27	\$6.50	\$0.00					X		
31	T2A	Skyline Ranch	N/A	N/A	N/A	N/A	N/A	\$83.62	\$83.62	N/A	\$0.00				X			
32	T3	Valencia Hills	\$ 331.65	\$ 331.65	\$331.65	\$200.00	\$231.32	\$265.00	\$430.40	\$33.68	(\$165.40)	X				X		
	T3B	Valencia Hills Trees	\$ 31.32	\$ 31.32	\$31.32	\$31.32	\$31.32	\$32.33	\$40.64	\$1.01	(\$8.31)	X				X		
33	T4	Valencia Meadows	\$ 144.00	\$ 144.00	\$144.00	\$144.00	\$144.00	\$175.00	\$236.61	\$31.00	(\$61.61)	X				X		
34	T5	Valencia Glen	\$ 203.97	\$ 203.97	\$203.97	\$203.97	\$210.00	\$225.00	\$238.24	\$15.00	(\$13.24)	X				X		
35	T6	Valencia South Valley	\$ 232.18	\$ 232.18	\$232.18	\$232.18	\$232.18	\$247.18	\$265.82	\$15.00	(\$18.64)	X						
36	T7	Valencia Central & North Valley	\$ 244.34	\$ 244.34	\$244.34	\$244.34	\$220.00	\$230.00	\$279.74	\$10.00	(\$49.74)	X						
37	T8	Valencia Summit	\$ 516.24	\$ 516.76	\$527.25	\$537.63	\$557.04	\$575.09	\$575.09	\$18.05	\$0.00				X	X		
38	T17	Rainbow Glen	\$ 509.02	\$ 509.02	\$509.02	\$509.02	\$552.21	\$570.10	\$570.10	\$17.89	\$0.00				X	X		
39	T20	El Dorado Village	\$ 300.00	\$ 300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$0.00	\$0.00				X		X	

Attachment: FY 19-20 LMD Recommended Rate Table (ANNUAL LEVY OF ASSESSMENTS FOR SPECIAL DISTRICTS)

# LMD Rate History

# of Zones	LMD Zone	Zone Name	FY 14/15 Applied Rate	FY 15/16 Applied Rate	FY 16/17 Applied Rate	FY 17/18 Applied Rate	FY 18/19 Applied Rate	Proposed FY 19/20 Applied Rate	FY 19/20 Max Rate	Net Applied Rate Change from FY 18/19	FY 19/20 Applied Rate Variance from Maximum Rate	Levied Less than Maximum	Decrease From FY 18/19	Zero Applied Levy Assessment	Reserve Goal Unmet	Increase from FY 18/19 Applied Rate	Zone Formed w/o CPI	Not Currently Active
40	T23	Mountain View Slopes	\$ 620.00	\$ 620.00	\$620.00	\$620.00	\$741.62	\$765.65	\$765.65	\$24.03	\$0.00				X	X		
	T23-1	Mountain View Slopes	\$ 310.00	\$ 310.00	\$310.00	\$310.00	\$429.70	\$443.63	\$443.63	\$13.93	\$0.00				X	X		
	T23-2	Mountain View Slopes	\$ 310.00	\$ 310.00	\$310.00	\$310.00	\$429.70	\$443.63	\$443.63	\$13.93	\$0.00				X	X		
41	T23A	Mountain View Condos	\$ 799.49	\$ 799.49	\$799.49	\$837.12	\$867.33	\$895.43	\$895.43	\$28.10	\$0.00				X	X		
42	T23B	Seco Villas	\$ 678.44	\$ 679.12	\$692.91	\$706.55	\$732.06	\$755.79	\$755.79	\$23.73	\$0.00				X	X		
43	T29	American Beauty	\$ 280.00	\$ 280.00	\$250.00	\$225.00	\$225.00	\$300.00	\$407.46	\$75.00	(\$107.46)	X				X		
44	T31-1	Shangri-La	\$ 1,125.99	\$ 1,125.99	\$1,125.99	\$1,100.99	\$1,248.66	\$1,289.12	\$1,289.21	\$40.46	(\$0.09)					X		
	T31-1A	Shangri-La	\$ 415.23	\$ 465.23	\$538.37	\$513.36	\$568.79	\$587.21	\$587.21	\$18.42	\$0.00					X		
	T31-2	Shangri-La	\$ 7,026.59	\$ 7,026.59	\$7,026.59	\$7,165.01	\$7,792.12	\$8,044.58	\$8,044.58	\$252.46	\$0.00					X		
45	T33	Canyon Park	\$ 250.00	\$ 250.00	\$200.00	\$200.00	\$200.00	\$200.00	\$300.00	\$0.00	(\$100.00)	X					X	
46	T44	Bouquet Canyon	\$ 300.00	\$ 300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$0.00	\$0.00				X		X	
47	T46	Northbridge	\$ 675.00	\$ 614.35	\$614.35	\$675.00	\$735.00	\$735.00	\$909.71	\$0.00	(\$174.71)	X						
48	T47	Northpark	\$ 401.30	\$ 401.69	\$409.85	\$417.92	\$433.01	\$447.04	\$447.04	\$14.03	\$0.00				X	X		
49	T48	Shadow Hills	\$ 455.00	\$ 455.00	\$455.00	\$455.00	\$455.00	\$455.00	\$455.00	\$0.00	\$0.00				X		X	
50	T51	Valencia High School	\$ 500.00	\$ 500.00	\$550.00	\$550.00	\$612.78	\$632.63	\$632.63	\$19.85	\$0.00				X	X		
51	T52	Stonecrest (Lower)	\$ 823.58	\$ 824.41	\$841.14	\$857.71	\$888.68	\$917.47	\$917.47	\$28.79	\$0.00				X	X		
52	T62	Canyon Heights	\$ 600.00	\$ 600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$0.00	\$0.00				X		X	
53	T65	Fair Oaks	\$ 515.00	\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,063.98	\$0.00	(\$1,063.98)	X		X				
54	T65A	Fair Oaks Ranch	\$ 390.00	\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$635.51	\$0.00	(\$635.51)	X		X				
55	T65B	Fair Oaks Park	\$ 206.60	\$ 206.00	\$0.00	\$0.00	\$0.00	\$0.00	\$231.39	\$0.00	(\$231.39)	X		X				X
56	T67	Miramontes	\$ 550.00	\$ 550.00	\$500.00	\$500.00	\$600.00	\$650.00	\$944.64	\$50.00	(\$294.64)	X				X		
57	T68-Res	West Creek Residential	\$ 97.36	\$ 109.84	\$ 112.60	\$114.82	\$118.96	\$122.82	\$122.82	\$3.86	\$0.00				X	X		
	T68-Com	West Creek Commercial	\$ 109.47	\$ 125.17	\$ 128.31	\$130.83	\$135.56	\$139.95	\$139.95	\$4.39	\$0.00				X	X		
58	T69-Res	West Hills Residential	\$ 488.72	\$ 395.13	\$ 395.13	\$0.00	\$0.00	\$0.00	\$677.87	\$0.00	(\$677.87)	X		X				
	T69-Com	West Hills Commercial	\$ 501.22	\$ 425.87	\$ 425.87	\$0.00	\$0.00	\$0.00	\$660.62	\$0.00	(\$660.62)	X		X				
	T69-Res	West Hills Residential (MWD)	\$ 12.01	\$ 57.45	\$ 57.45	\$0.00	\$60.69	\$60.69	\$473.33	\$0.00	(\$412.64)	X			X	X		
	T69-Com	West Hills Commercial (MWD)	\$ 14.21	\$ 71.73	\$ 71.73	\$0.00	\$75.78	\$75.78	\$530.98	\$0.00	(\$455.20)	X			X	X		
59	T71	Haskell Canyon Ranch	\$ 585.97	\$ 586.55	\$598.45	\$598.45	\$632.28	\$632.28	\$652.76	\$0.00	(\$20.48)	X				X		
60	T77	West Creek Park	\$ 63.53	\$ 71.39	\$ 73.18	\$0.00	\$0.00	\$0.00	\$77.32	\$0.00	(\$77.32)	X		X				X
	T77-MWD	MWD - West Creek Park	\$ 16.58	\$ 79.31	\$ 79.31	\$0.00	\$83.79	\$83.79	\$166.81	\$0.00	(\$83.02)	X			X	X		

This table illustrates measurable criteria used to recommend the FY19/20 LMD rates.

The most important criteria is the financial health of each zone's reserve. Our goal is to have 50% of a zones' operating cost in "reserve" and identify funds to be used in support of future capital reserve needs. The following formula identifies the City's standard we strive for: total reserve is equal to or greater than one year's assessment. Where the reserve meets this criteria, the reserve goal is considered "met". And where the reserve fails to meet this criteria, the reserve goal is considered "unmet".

- 37 of 60 Zones (62%) - Levied less than the maximum
- 8 of 60 Zones (13%) - Zero levy assessment

Attachment: FY 19-20 LMD Recommended Rate Table (ANNUAL LEVY OF ASSESSMENTS FOR SPECIAL DISTRICTS)

## DBAA Rate Table

Drainage Benefit Assessment Area (DBAA)	DBAA Name	FY 18/19 Rate	Proposed FY 19/20 Rate	FY 19/20 Max Rate	Net Applied Rate Change from FY 18/19	FY 19/20 Applied Rate Variance from Maximum Rate
3	Whites Canyon/Nadal	\$122.47	\$122.47	\$122.47	\$0.00	\$0.00
6	Shangri-La/Nathan Hill	\$159.00	\$159.00	\$159.00	\$0.00	\$0.00
18	Bakerton Street	\$159.00	\$159.00	\$159.00	\$0.00	\$0.00
19	Four Oaks	\$19.00	\$19.00	\$19.00	\$0.00	\$0.00
20	Canyon Crest	\$130.84	\$135.08	\$135.08	\$4.24	\$0.00
22	Shadow Pines/Narcissus Crest	\$320.33	\$330.71	\$330.71	\$10.38	\$0.00
24	Plum Canyon	\$101.87	\$105.17	\$105.17	\$3.30	\$0.00
33	Skyline Ranch	\$92.30	\$95.29	\$95.29	\$2.99	\$0.00
2008-1	River Village	\$255.63	\$113.99	\$263.92	(\$141.64)	\$149.93
2008-2	Golden Valley Commercial	\$1,611.03	\$846.70	\$1,663.23	(\$764.33)	\$816.53
2008-2	Golden Valley Commercial (South Plaza)	\$472.95	\$488.28	\$488.28	\$15.33	\$0.00
2013-1	Villa Metro	\$50.00	\$51.62	\$51.62	\$1.62	\$0.00
2014-1	River Village-Area C (Townhouse)	\$197.60	\$204.00	\$204.00	\$6.40	\$0.00
2014-1	River Village-Area C (SFR)	\$328.43	\$339.06	\$339.06	\$10.63	\$0.00
2015-1	Five Knolls (Zone A)	\$211.83	\$218.69	\$218.69	\$6.86	\$0.00
2015-1	Five Knolls (Zone B)	\$154.36	\$159.35	\$159.35	\$4.99	\$0.00
2017-1	Vista Canyon (Zone A)	\$36.39	\$37.57	\$37.57	\$1.18	\$0.00
2017-1	Vista Canyon (Zone B)	\$27.98	\$28.89	\$28.89	\$0.91	\$0.00
2017-2	Golden Valley Ranch	\$58.69	\$60.59	\$60.59	\$1.90	\$0.00

Attachment: FY 19-20 DBAA Recommended Rate Table (ANNUAL LEVY OF ASSESSMENTS FOR



**CITY OF SANTA CLARITA  
AGENDA REPORT**

**PUBLIC HEARINGS**

**CITY MANAGER APPROVAL:**

*Ken Stripling*

**DATE:** June 25, 2019

**SUBJECT:** ANNUAL LEVY OF ASSESSMENTS FOR OPEN SPACE  
PRESERVATION DISTRICT

**DEPARTMENT:** Neighborhood Services

**PRESENTER:** Kevin Tonoian

**RECOMMENDED ACTION**

City Council conduct a public hearing and adopt a resolution approving the Engineer's Report for the Fiscal Year 2019-20 Annual Levy of Assessments for the Open Space Preservation District.

**BACKGROUND**

The property owners of the City of Santa Clarita (City) overwhelmingly approved the creation of the Open Space Preservation District (OSPD) in July 2007. The objective of the OSPD is to facilitate the purchase and preservation of undeveloped land in and around the City.

The initial maximum assessment rate, as approved by the property owners of Santa Clarita, was \$25 per equivalent dwelling unit (EDU) starting Fiscal Year (FY) 2007-08. For background purposes, one EDU is equal to one single-family home.

Property owners further authorized a \$1 increase in the maximum assessment rate each subsequent fiscal year. The \$1 annual increase was included as part of the proposal approved by the vote of property owners in order to maximize the ability to purchase and preserve undeveloped land in and within proximity to the City to create a surrounding green belt.

In addition to these assessments, the City partners with a number of public entities including the Santa Monica Mountains Conservancy, the Riverside Land Conservancy, The Trust for Public Land, the County of Los Angeles, and the Mountains Recreation and Conservation Authority, with purchases leveraged by utilizing grant funds, land bank mitigation funds, or other special funds.

As a result, the OSPD has acquired 8,306 acres of open space since its formation and now

maintains an inventory of 9,496 acres throughout the Santa Clarita Valley. In the coming operational year, staff anticipates the OSPD will acquire an additional 400 acres in the northeast area.

In approving the OSPD, voters authorized a re-occurring increase of \$1 to the maximum annual assessment to support ascending debt service payments. By issuing ascending debt, the City was able to borrow against future assessment rate increases in order to maximize the size of the borrowing. In FY 2018-19, the OSPD debt service totaled \$723,606, while the proposed debt service for FY 2019-20 totals \$745,706. The annual debt servicing of the bond was structured to allow these ascending costs to track against, or be offset by, the voter-approved annual adjustment to the OSPD assessed levy.

Annual debt service costs continue to increase every year through the 30-year repayment period and will total \$1,127,850 in the final year of FY 2036-37. To meet these rising annual debt service costs, the assessment rate will need to increase periodically.

In respect to how the debt service was structured, it is appropriate for the City Council to consider an adjustment to the applied assessment. This proposed adjustment will allow the OSPD fund to keep pace with forecasted future property acquisitions, as well as increased personnel and operational costs necessary to manage the OSPD.

The actual assessment rate in any fiscal year must be approved by the City Council prior to the levy and may not exceed the maximum assessment rate without receiving property owner approval for the increase. In FY 2018-19, the City Council authorized the maximum OSPD assessment rate of \$36.

For FY 2019-20, staff is recommending the City Council approve a \$1 adjustment to the OSPD assessment rate from its current rate of \$36 to \$37, effective July 1, 2019. If approved, this adjustment would equal the maximum allowable assessment rate for FY 2019-20.

The process of ordering, approving, and setting the public hearing on the annual levy of the OSPD is required by the Landscaping and Lighting Act of 1972 and allows the City to continue levying assessments in FY 2019-20 for the purpose of acquiring open space properties. The attached Engineer's Report, prepared on May 1, 2019, describes the OSPD, including the improvements, budgets, parcels, and assessments proposed for levying in FY 2019-20, as they existed at the time of the passage of the Resolution of Intention.

#### ALTERNATIVE ACTION

Other direction as determined by the City Council.

#### FISCAL IMPACT

There is no impact to the General Fund associated with this action.

ATTACHMENTS

Public Hearing Notice

FY 2019-20 OSPD Resolution

FY 2019-20 OSPD Engineer's Report (available in the City Clerk's Reading File)

FY 2019-20 OSPD Preliminary Assessment Roll (available in the City Clerk's Reading File)

**CITY OF SANTA CLARITA****NOTICE OF PUBLIC HEARINGS****NOTICE IS HEREBY GIVEN:**

A public hearing will be held before the City Council of the City of Santa Clarita in the City Hall Council Chambers, 23920 Valencia Boulevard, first floor, Santa Clarita, California, on the 25th day of June 2019, at or after 6:00 p.m., to consider the Fiscal Year 19-20 Annual Levy of Assessments for the City's Open Space Preservation District.

The City Council, pursuant to the Landscaping and Lighting Act of 1972, being a Division of the Streets and Highways Code of the State of California, desires to levy annual assessments for the district pursuant to Article XIII D of the California Constitution.

Proponents, opponents, and any interested persons may appear and be heard on this matter at that time. Further information may be obtained by contacting the Neighborhood Services Department, 23920 Valencia Boulevard, Santa Clarita, CA 91355; (661) 290-2207, Keith Miller, Landscape Maintenance Administrator.

If you wish to challenge this action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Council, at, or prior to, the public hearing.

Dated: June 12, 2019

Mary Cusick,  
City Clerk

Publish Dates: June 14, 2019; June 17, 2019



## RESOLUTION NO. 19-\_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA CLARITA, CALIFORNIA, APPROVING THE FINAL ENGINEER’S ANNUAL LEVY REPORT, ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS, ORDERING CONTINUED ACQUISITIONS AND MAINTENANCE FOR THE CITY OF SANTA CLARITA OPEN SPACE PRESERVATION DISTRICT FOR FISCAL YEAR 2019-20

WHEREAS, the City Council of the City of Santa Clarita (City Council), pursuant to the provisions of the Landscape and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code, commencing with Section 22500 (Act), did by previous resolution, order Willdan Financial Services (Engineer), to prepare and file a report in accordance with Chapter 1, Article 4, of the Act, commencing with Section 22565, in connection with the proposed levy and collection of assessments for the City of Santa Clarita Open Space Preservation District (District), for the fiscal year commencing July 1, 2019, and ending June 30, 2020; and

WHEREAS, said resolution was duly and legally published in the time, form, and manner as required by law and which resolution is on file in the office of the City Clerk; and

WHEREAS, the Engineer has prepared and filed with the City Clerk of the City of Santa Clarita (City Clerk), and the City Clerk has presented to the City Council such report entitled “Final Engineer’s Report, City of Santa Clarita Open Space Preservation District, Fiscal Year 2019-20” (Report); and

WHEREAS, the City Council has carefully examined and reviewed the Report as presented and is satisfied with each and all of the items and documents as set forth therein, and finds that the levy has been spread in accordance with the special benefits received from the property acquisitions, improvements, operation, maintenance, and services to be performed, as set forth in said Report; and

WHEREAS, the City Council desires to levy and collect assessments against parcels of land within the District for the fiscal year commencing July 1, 2019, and ending June 30, 2020, to pay the costs and expenses of property acquisitions, operating, maintaining, and servicing the improvements within the District; and

WHEREAS, the assessment rates within the District are exempt from the assessment balloting procedures set forth in Section 4 of Proposition 218, because the District was formed by consent of the landowners, and the proposed assessments per lot or parcel are not proposed to increase by more than the assessment rates approved by the landowners at the time of annexation into the District.

NOW, THEREFORE, the City Council of the City of Santa Clarita, California, does hereby resolve as follows:

SECTION 1. That the above recitals are all true and correct.

SECTION 2. The Report as presented consists of the following:

- a. Plans and specifications describing the general nature, location, and extent of the improvements to be maintained and of the maintenance work.
- b. Estimate of the cost of maintenance of the improvements for the District for the Fiscal Year (FY) 2019-20.
- c. An annual assessment for FY 2019-20 of the estimated costs of property acquisitions, the maintenance of open space properties and improvements to be maintained during such fiscal year, assessing the net amount upon all assessable lots and parcels within the District in proportion to the special benefits received; together with a formula pursuant to which such annual assessment may be adjusted annually for inflation pursuant to the Assessment Law without the necessity for additional assessment ballot procedures.

The Report, as presented, is hereby approved, and is ordered to be filed in the office of the Clerk of the City Council as a permanent record and to remain open to public inspection.

SECTION 3. The Clerk of the City Council shall certify to the passage and adoption of this resolution, and the minutes of this meeting shall so reflect the presentation of the Report.

SECTION 4. That the City hereby proposes an annual levy of assessments for the District thereon to provide for the following work:

The acquisition of open space properties, and the installation, construction, or maintenance of any authorized improvements under the Act, including, but not limited to, landscape and irrigation improvements and any facilities which are appurtenant to any of the aforementioned, or which are necessary or convenient for the maintenance or servicing thereof.

SECTION 5. Following notice duly given, the City Council has held a full and fair public hearing regarding its resolution approving and or amending the Report prepared in connection therewith; the levy and collection of assessments, and considered all oral and written statements, protests, and communications made or filed by interested persons.

SECTION 6. The City Council hereby finds that each and every part of the Engineer's Report is sufficient, and the City Council hereby approves, passes on, and adopts the Engineer's Report as submitted to the City Council and filed with the City Clerk.

SECTION 7. The City Council does hereby reference the Report, which indicates the amount of the assessments, the District boundaries, description of improvements, and the methods of assessment. The Report is on file in the office of the City Clerk, and reference to the Report is hereby made for all particulars.

SECTION 8. The City Council hereby directs staff levy and file said assessments of \$37.00 per benefit unit with the County Auditor for collection with the regular property taxes for FY 2019-20.

SECTION 9. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED, AND ADOPTED this 25th day of June 2019.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

DATE: \_\_\_\_\_

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) ss.  
CITY OF SANTA CLARITA        )

I, Mary Cusick, City Clerk of the City of Santa Clarita, do hereby certify that the foregoing Resolution 19-\_\_\_\_\_ was duly adopted by the City Council of the City of Santa Clarita at a regular meeting thereof, held on the 25th day of June, 2019, by the following vote:

AYES:            COUNCILMEMBERS:

NOES:            COUNCILMEMBERS:

ABSENT:         COUNCILMEMBERS:

\_\_\_\_\_  
CITY CLERK



**CITY OF SANTA CLARITA  
AGENDA REPORT**

UNFINISHED BUSINESS

CITY MANAGER APPROVAL:

*Ken Striplin*

DATE: June 25, 2019

SUBJECT: FISCAL YEAR 2019-2020 ANNUAL OPERATING BUDGET AND  
CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT: City Manager's Office

PRESENTER: Kenneth W. Striplin

RECOMMENDED ACTION

City Council and City Council acting as Successor Agency to the former Redevelopment Agency of the City of Santa Clarita:

1. Adopt Resolution Adopting the Annual Budget for Fiscal Year 2019-2020, Making Appropriations for the Amounts Budgeted and Establishing Fiscal Policies.
2. Adopt Resolution Adopting the 2019-2020 Capital Improvement Program.
3. Adopt Resolution Approving and Adopting the Annual Appropriations Limit for the Fiscal Year 2019-2020.
4. Adopt Resolution Electing to Receive All or a Portion of the Tax Revenues Pursuant to Health and Safety Code (Community Development Law).
5. Adopt Resolution Adopting an Amendment to the Conflict of Interest Code.
6. Adopt Resolution Providing for Compensation of Employees and Amending the Position Classification Plan and Sick Leave Incentive Program.
7. Adopt Resolution between the Board of Administration California Public Employees Retirement System and the City of Santa Clarita for Employer Paid Member Contributions.

BACKGROUND

The Fiscal Year 2019-2020 budget process is a six month effort that began in January. The City Council Budget Committee, which is comprised of Mayor McLean and Mayor Pro Tem Smyth,

has been involved in the budget process and played a significant role in the development of the recommended budget.

The proposed budget was presented to the City Council and all the Commissions during the Joint Budget Study Session on May 7, 2019, and a Public Hearing was held on June 11, 2019. In addition, on June 4, 2019, the Planning Commission made a finding by minute action, that the Draft Fiscal Year 2019-2020 Capital Improvement Program is consistent with the City of Santa Clarita's (City) General Plan.

### **Total Appropriations**

The Fiscal Year 2019-2020 Budget totals \$225.9 million. This includes funding for the Capital Improvement Program, the Redevelopment Successor Agency, operations and maintenance, personnel, and debt services. When compared to the current year's adopted budget, the proposed Fiscal Year 2019-2020 Budget represents an 11 percent increase, equivalent to \$23 million.

### **Projected Revenues**

A significant part of the budget process is estimating revenues for the upcoming fiscal year. This process is critical, as appropriations are based on these projections. Several factors are considered to ensure accuracy in our projections, including the state of the economy, historical trends, population projections/growth, and inflationary factors. With this information, the City can best determine the revenues available for allocation. Additionally, the City utilizes long-range financial planning to ensure long-term solvency.

For Fiscal Year 2019-2020, total resources meet total expenditure appropriations, with the General Fund yielding a revenue surplus of \$385,906. For certain one-time capital projects, the fund balance is appropriated.

### **General Fund Revenues**

The City's largest fund is the General Fund, representing \$114 million of total revenues.

Sales Tax is the City's leading General Fund revenue source and is projected to be flat, or no growth from the current adopted budget, at \$37 million.

### **General Fund Appropriations**

Fiscal Year 2019-2020 General Fund appropriations total \$113.6 million. General Fund expenditures for Fiscal Year 2019-2020 include funding for operating departments, debt services, contingency, and transfers to other funds.

### **General Fund Operating Reserve**

Reserves are a critical component of the budget because this is a funding source that can be counted on in case of an emergency or unforeseen opportunity. The City has been very fortunate to be able to maintain a healthy General Fund Operating Reserve during slow economic times.

The operating reserve will remain at 20 percent of operating expenditures. For Fiscal Year 2019-2020, the City's operating reserve will total \$17.6 million.

### **Capital Improvement Program**

The Capital Improvement Program (CIP) is a key component of this document and is of vital importance to the community as a whole. The CIP represents a balanced approach for meeting the community's current and future capital improvement needs. The CIP accomplishes the City's major goals for projects, while maintaining critical ongoing maintenance. Comprised of a variety of multi-year and multi-funded capital projects, the CIP for 2019-2020 totals \$36.7 million.

### **Resolutions**

The City Council is being asked to adopt seven separate resolutions. Each of the resolutions authorizes the City's budget plan for general operations, CIP, and all personnel matters. Summaries of the resolutions are listed below:

The first resolution adopts the Annual Budget for Fiscal Year 2019-2020, makes appropriations for the amount budgeted and establishes policies for the administration of the budget. The first resolution includes the annual contracts list for Fiscal Year 2019-2020 along with year-end adjustments to the budget for Fiscal Year 2018-2019.

The second resolution adopts the Capital Improvement Program.

The third resolution adopts the Annual Appropriations Limit for Fiscal Year 2019-2020.

The fourth resolution allows the City to elect to receive all, or a portion of, the tax revenues pursuant to Health and Safety Code Sections 33676 and 33607.5 (Community Redevelopment Law) and is required in order for the Redevelopment Successor Agency to receive property taxes in amounts equal to that which would have been received under the former Redevelopment Agency.

The fifth resolution adopts an amendment to the Conflict of Interest Code to reflect changes in the list of Designated Santa Clarita Employees and Disclosure Categories as outlined in the Fair Political Practices Commission Regulations and California Code of Regulations.

The sixth resolution provides for the compensation of City employees and amends the Position Classification Plan and Sick Leave Incentive Program. Included within this resolution is a 3.5 percent Cost of Living Adjustment (COLA) for Unrepresented Employees and the City Manager, and a 2.5 percent Cost of Living Adjustment for Part-time, Temporary, and Seasonal Employees.

The seventh resolution changes the Public Employees Retirement System (PERS) Employer Paid Member Contributions. The additional 1 percent employee contribution for all Unrepresented Employees, the City Manager, City Councilmembers, and Part-time, Temporary, and Seasonal Employees enrolled in the 2.7% at 55 retirement plan with California Public Employees' Retirement System (PERS) will increase the total employee pension contribution to a total of 8

percent.

### ALTERNATIVE ACTION

Other action as determined by the City Council and the Successor Agency to the former Redevelopment Agency.

### FISCAL IMPACT

The Fiscal Year 2019-2020 Budget totals \$225.9 million, including \$36.7 million for the Capital Improvement Program. The proposed budget is balanced.

### ATTACHMENTS

1. Resolution Adopting the Annual Budget for Fiscal Year 2019-2020
2. Resolution Adopting the 2019-2020 Capital Improvement Program
3. Resolution Approving and Adopting the Annual Appropriations Limit
4. Resolution Electing to Receive all or a Portion of the Tax Revenues
5. Resolution Adopting an Amendment to the Conflict of Interest Code
6. Resolution Providing for Compensation of Employees and Amending the Position Classification Plan and Sick Leave Incentive Program
7. Resolution between the Board of Administration California Public Employees Retirement System and the City of Santa Clarita for Employer Paid Member Contributions



## RESOLUTION NO. 19-

A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF SANTA CLARITA, CALIFORNIA, ADOPTING THE ANNUAL  
BUDGET FOR FISCAL YEAR 2019-2020, MAKING APPROPRIATIONS  
FOR THE AMOUNTS BUDGETED, AND ESTABLISHING POLICIES  
FOR THE ADMINISTRATION OF THE ADOPTED ANNUAL BUDGET

WHEREAS, a proposed Annual Budget for the City of Santa Clarita for the fiscal year commencing July 1, 2019, and ending June 30, 2020, was submitted by the City Manager to the City Council and is on file with the City Clerk; and

WHEREAS, the City Council has held a Public Hearing on the proposed budget on June 11, 2019.

NOW, THEREFORE, the City Council of the City of Santa Clarita, California, does hereby resolve as follows:

SECTION 1. The budget, on file with the City Clerk and incorporated herein by reference, is hereby passed and adopted as the Annual Budget for the City of Santa Clarita for Fiscal Year commencing July 1, 2019, and ending June 30, 2020.

SECTION 2. There is hereby appropriated to each account the sum shown for such account in the budget referenced herein above in Section 1. The appropriations provided for herein constitute the maximum amounts authorized for obligation and expenditure to finance the operations of the City of Santa Clarita, and the City Manager is authorized and empowered to expend such appropriations for said purpose. Additional appropriations shall be made only by official action of the City Council.

SECTION 3. The positions as they appear in the budget referenced herein above in Section 1 are authorized and approved for the fiscal year commencing July 1, 2019, and ending June 30, 2020.

SECTION 4. All obligations and expenditures shall be incurred and made in the manner provided by and pursuant to State law and City ordinances, resolutions, and policies relative to purchasing and contract.

SECTION 5. Each and every fund listed in the budget referenced herein above in Section 1 is hereby created, continued, established and/or re-established, as the case may be, and each fund shall constitute a distinct accounting entity.

SECTION 6. This annual budget resolution shall apply to all funds except bond funds, grant funds, trust and agency funds, and capital funds. Legislative action by the City Council to issue bond funds, accept grants, and/or authorize capital projects shall be considered as authority to expend funds for those purposes, subject to the requirements, restrictions, and

provisions of the State Law and the Santa Clarita Municipal Code relative to purchasing and contracting, and no further appropriation authority will be necessary.

SECTION 7. Transfers of amounts herein appropriated within departments, between departments, and within the various funds created shall require the approval of the City Manager or his designee, provided the total appropriations for each fund is not exceeded.

SECTION 8. The transfer of any amount of one fund to another fund and/or the appropriation of funds from Reserves and Fund Balance shall only be made pursuant to this budget resolution or subsequent official action of the City Council. When made by the City Council, such transfers and/or appropriations shall be considered amendments to the budget referenced herein above in Section 1.

SECTION 9. The City Manager may approve any unused appropriations at the end of Fiscal Year 2018-2019 for capital projects, special projects, and grant programs which shall be carried forward and become part of the budget referenced herein above in Section 1.

SECTION 10. All purchase order commitments outstanding on June 30, 2019, are hereby continued and will become a part of the budget referenced herein above in Section 1.

SECTION 11. The annual contracts detailed in Exhibit A are hereby approved and authorized for the Fiscal Year commencing July 1, 2019, and ending June 30, 2020.

SECTION 12. The adopted budget for the Fiscal Year, commencing July 1, 2018, and ending June 30, 2019, shall be amended to incorporate the budget adjustments detailed in Exhibit B.

SECTION 13. Adopt a comprehensive set of fiscal policies as incorporated in the budget referenced herein above in Section 1.

SECTION 14. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED, AND ADOPTED this 25th day of June 2019.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

DATE:\_\_\_\_\_

STATE OF CALIFORNIA )  
COUNTY OF LOS ANGELES ) ss.  
CITY OF SANTA CLARITA )

I, Mary Cusick, City Clerk of the City of Santa Clarita, do hereby certify that the foregoing Resolution 19-\_\_\_ was duly adopted by the City Council of the City of Santa Clarita at a regular meeting thereof, held on the 25th day of June, 2019, by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

\_\_\_\_\_  
CITY CLERK

EXHIBIT A  
City of Santa Clarita

**Contractual Agreements - Authorization Requests for FY 2019-2020**

Request Number	Vendor	Current Contract Amount	Requested Contract amount (if different)	Description of Request
1	AT&T Phone Services	\$160,000		Request to authorize staff to expend an amount not to exceed \$160,000 in FY 19/20 for telephone utility (land line/long-distance phone services, data circuits, and Internet services with AT&T) and cellular services.
2	SoftwareONE	\$90,000		Request to authorize staff to expend an amount not to exceed \$90,000 in FY 19/20 for Microsoft Server licensing, MS Office, VMware, Anti-Virus, and other software licensing needs.
3	Dell	\$150,000		Request to authorize staff to expend an amount not to exceed \$150,000 in FY 19/20 for computer and network hardware purchases with Dell Computers.
4	Verizon	\$180,000		Request to authorize staff to expend an amount not to exceed \$180,000 in FY 19/20 for mobile equipment and telecommunications (Citywide cellular and mobile device service).
5	Ramundsen Public Sector, LLC	\$70,000		Request to authorize staff to expend an amount not to exceed \$70,000 in FY 19/20 for support, maintenance, and training related to the City's Financial System.
6	Accela	\$200,000	\$220,000	Request to authorize staff to expend an amount not to exceed \$220,000 in FY 19/20 for support, maintenance, and training related to the City's Land and Asset Management System as well as for additional licensed users.
7	Time Warner Cable / Spectrum	\$60,000		Request to authorize staff to expend an amount not to exceed \$60,000 in FY 19/20 for Internet and Cable TV services.
8	HdL Coren & Cone	\$22,250		Request to authorize staff to expend an amount not to exceed \$22,250 in FY 19/20 for Property Tax Management Services. Request to authorize staff to pay 25% of revenue recovered as a result of property tax audits.
9	Hinderliter De Llamas & Assoc.	\$10,200		Request to authorize staff to expend \$10,200 in FY 19/20 for Sales and Use Tax Services. Request to authorize staff to pay 15% of revenue recovered as a result of sales and use tax audits.
10	United Merchant Services (UMS)	\$120,000		Request to authorize staff to expend an amount not to exceed \$120,000 in FY 19/20 for credit card processing fees. Actual cost varies based on number and type of credit card transaction.
11	L.A. County Probation Officer	\$191,400		The Probation Officer monitors the activities of formal and informal probationers, and in an effort to reduce offender recidivism, works with the Los Angeles County Sheriff's Department to reduce crime. This agreement is between Los Angeles County and the City of Santa Clarita; however, the Deputy Probation Officer (DPO) will be assigned to provide probation services on behalf of the City as an independent contractor.
12	Tony D. Riggs / Sparta Builders, Inc.	\$117,000	\$140,000	This request is to authorize staff to spend an amount not to exceed \$140,000 for encampment clean up services, which take place once every six weeks.
13	Santa Clarita Valley Committee on Aging	\$475,000		For recreation, wellness, meals program, and transit related services provided for Santa Clarita Valley seniors.
		<b>1,845,850</b>	<b>360,000</b>	

**EXHIBIT B**  
**City of Santa Clarita**  
**Budget Adjustments**  
**Fiscal Year 2018-2019**

**Revenue Adjustments**

<b>Fund</b>	<b>Title</b>	<b>Account</b>	<b>Account Title</b>	<b>Amount</b>	<b>Description</b>
100	General Fund	4201.001	Parking Citations	\$ 165,000	Adjust revenue budget.
100	General Fund	4471.003	SB-90 Reimbursements	66,597	Adjust revenue budget.
201	HOME Program	4552.001	Program Revenue	174,244	Adjust revenue budget.
203	CDBG	4552.001	Program Revenue	303,361	Adjust revenue budget.
203	CDBG	4552.002	CDBG - HUD	(323,362)	Adjust revenue budget.
229	Misc Federal Grants	4424.009	Misc Federal Grants	(1,085,180)	Adjust grant revenue budget/CIP rebudgets: Citywide Guradrail Project and Bridge Maintenance Program.
233	TDA Article 8 (Streets)	4421.002	TDA Article 8 (Streets)	(7,633,561)	Adjust revenue budget.
265	Prop C 25% Grant	4422.008	Prop C Grants	(170,900)	Adjust revenue for CIP rebudget: ITS Phase VI and VII; Vista Canyon Regional Transit Center.
267	SB1 Road Repair & Acct.	4411.008	Road Maintenance Rehabilitation	(185,515)	Adjust revenue budget.
306	Developer Fees	4572.001	Developer Fees	246,404	Adjust revenue budget to reflect actual receipts.
306	Developer Fees	4572.005	Dev Fees-Law Enforcement Impact	433,781	Adjust revenue budget to reflect actual receipts.
306	Developer Fees	4572.006	Dev Fees-Fire District Fees	2,094,794	Adjust revenue budget to reflect actual receipts.
308	Library Fees	4572.001	Developer Fees	450,976	Adjust revenue budget to reflect actual receipts.
309	Public Library	4621.021	Library Grant	5,750	Adjust library grant for Lunch at the Library and Talk Story programs.
351	DBAA	4021.014	DBAA 24 Plum Canyon	353,024	Adjust revenue budget to account for fund balance transfer from LA County due to annexation.
392	Redevelopment Obligation Ret. Fund	4001.007	Property Tax Increment	736,812	Adjust revenue budget.
700	Transit Fund	4421.006	ASI Reimbursement	991,707	Adjust revenue budget.
700	Transit Fund	4422.007	Prop C MOSIP	1,456,352	Adjust revenue budget.
700	Transit Fund	4424.010	Transit Mitigation Fee	698,360	Adjust revenue budget.
700	Transit Fund	4424.013	SB1 State Transp Assistance	416,117	Adjust revenue budget.
700	Transit Fund	4424.014	SB1 State of Good Repair	(259,628)	Adjust revenue budget.
106-723	Various	4711.000	Transfers In	4,060,132	Adjust Interfund Transfers.
<b>TOTAL REVENUE ADJUSTMENTS</b>				<b>\$ 2,995,265</b>	

**Expenditure Adjustments**

<b>Fund</b>	<b>Division</b>	<b>Title</b>	<b>Account</b>	<b>Account Title</b>	<b>Amount</b>	<b>Description</b>
100	16300	Parking Violations	5161.001	Contractual Services	\$ 102,000	Adjust expenditure budget.
306	16201	Fire Station Reimbursement	5161.001	Contractual Services	1,402,113	Fire Station 150 reimbursement of costs.
309	12050	Public Library	5111.001	Special Supplies	5,750	Adjust expenditure budget.
721	12001	Risk Management	5161.001	Contractual Services	189,800	Adjust expenditure budget.
306	P2007	Pioneer Oil Refinery	5161.001	Contractual Services	40,000	Adjust expenditure budget.
106	19006	Pension Liability	5011.016	UAL Payment	5,000,000	Adjust expenditure budget.
100-721	Various	Personnel accounts	5000.000	Various	5,127	Personnel adjustments.
100-700	19500	Non-Departmental	5501.000	Transfers Out	4,060,132	Adjust Interfund Transfers.
<b>TOTAL EXPENDITURE ADJUSTMENTS</b>				<b>\$ 10,804,922</b>		

RESOLUTION NO. 19-

A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF SANTA CLARITA, CALIFORNIA,  
ADOPTING THE 2019-2020 CAPITAL IMPROVEMENT PROGRAM

WHEREAS, a proposed Capital Improvement Program for the City of Santa Clarita was submitted to the City Council and is on file in the City Clerk's Office; and

WHEREAS, the City of Santa Clarita's Planning Commission on June 4, 2019, determined that the proposed Capital Improvement Program is consistent with the City's General Plan; and

WHEREAS, procedures for adoption of the Capital Improvement Program have been duly taken.

NOW, THEREFORE, the City Council of the City of Santa Clarita, California, does resolve as follows:

SECTION 1. The Capital Improvement Program presented to the City Council on June 11, 2019, is adopted subject to the incorporation of the City Council's comments, as the Capital Improvement Program for the City of Santa Clarita.

SECTION 2. The City Clerk shall certify to the adoption of this resolution and certify this record to be a full true, correct copy of the action taken.

PASSED, APPROVED, AND ADOPTED this 25th day of June 2019.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

DATE: \_\_\_\_\_

Attachment: 2. Resolution Adopting the 2019-2020 Capital Improvement Program [Revision 1] (FISCAL YEAR 2019-2020 ANNUAL OPERATING

STATE OF CALIFORNIA )  
COUNTY OF LOS ANGELES ) ss.  
CITY OF SANTA CLARITA )

I, Mary Cusick, City Clerk of the City of Santa Clarita, do hereby certify that the foregoing Resolution 19- was duly adopted by the City Council of the City of Santa Clarita at a regular meeting thereof, held on the 25th day of June 2019, by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

\_\_\_\_\_  
CITY CLERK



## RESOLUTION NO. 19-

A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF SANTA CLARITA, CALIFORNIA,  
APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT  
FOR THE FISCAL YEAR 2019-2020

The City Council of the City of Santa Clarita, California, hereby resolves as follows:

SECTION 1. The City Council of the City of Santa Clarita hereby finds and determines:

A. That the State of California Department of Finance has notified the City of the change in the California per capita personal income and such change is 3.85 percent from the prior calendar year.

B. That the City also has the option to use the change in the local assessment roll due to local nonresidential construction in lieu of the California per capita personal income change; however, neither the State nor the County of Los Angeles has this information at this time.

C. That the State of California Department of Finance has notified the City of the change in population of the City and the entire Los Angeles County in which the City has the option to use the greater percentage change, which change is an increase of 2.7% for the City of Santa Clarita from the prior calendar year.

D. That, pursuant to California Constitution Article XIII B, Section 1 and Government Code sections 7900 *et seq.*, and pursuant to the guidelines set forth by Proposition 111, the City appropriations limit must be adjusted for changes from the base year of 1986-87 to the fiscal year ending June 30, 2020, by the changes in the California per capita personal income and in population.

E. That the appropriations limit documentation applicable to this resolution has been available for public inspection for 15 days prior to approval by the City Council, pursuant to Government Code section 7910.

SECTION 2. That the appropriations limit for the City of Santa Clarita for fiscal year ending June 30, 2020, is \$428,431,747.

SECTION 3. That the City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED, AND ADOPTED this 25th day of June 2019.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

DATE:\_\_\_\_\_

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES       ) ss.  
CITY OF SANTA CLARITA         )

I, Mary Cusick, City Clerk of the City of Santa Clarita, do hereby certify that the foregoing Resolution 19- was duly adopted by the City Council of the City of Santa Clarita at a regular meeting thereof, held on the 25th day of June, 2019, by the following vote:

AYES:            COUNCILMEMBERS:

NOES:            COUNCILMEMBERS:

ABSENT:          COUNCILMEMBERS:

\_\_\_\_\_  
CITY CLERK

Attachment: 3. Resolution Approving and Adopting the Annual Appropriations Limit [Revision 1] (FISCAL YEAR 2019-2020 ANNUAL

## RESOLUTION NO. 19-

A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF SANTA CLARITA, CALIFORNIA,  
ELECTING TO RECEIVE ALL OR A PORTION OF  
THE TAX REVENUES PURSUANT TO  
HEALTH AND SAFETY CODE SECTIONS 33676 AND 33607.5

WHEREAS, the City Council of the City of Santa Clarita (“City Council”) adopted Ordinance No. 97-12 on July 8, 1997, adopting the Redevelopment Plan (“Redevelopment Plan”) for the Newhall Redevelopment Project (“Project”), in order to address conditions of blight existing within the Newhall Redevelopment Project Area (“Project Area”); and

WHEREAS, Section 33676 of the Health and Safety Code provides that prior to the adoption of a redevelopment plan, an affected taxing agency may elect to receive, in addition to the portion of taxes allocated to the affected taxing agency pursuant to Health and Safety Code Section 33670(a), all or any portion of the tax revenues allocated to the Redevelopment Agency of the City of Santa Clarita (“Agency”), pursuant to Health and Safety Code Section 33670(b), which are attributable to the tax-increases imposed for the benefit of the taxing agency after the year in which the ordinance adopting the Redevelopment Plan becomes effective (“Increases”); and

WHEREAS, for redevelopment plans adopted on or after January 1, 1994, Section 33607.5 of the Health and Safety Code provides that in any fiscal year in which a redevelopment agency receives tax increments, the community that has adopted the redevelopment project area may elect to receive, and the Agency shall pay into it, an amount equal to twenty-five percent (25%) of its proportional share of the tax increments received by the Agency, after the amount required to deposit in the Low and Moderate Income Housing Fund has been deducted (“City Election”); and

WHEREAS, ABX1 26, adopted by the State Legislature on June 29, 2011, purports to eliminate redevelopment agencies, but also provides that the County of Los Angeles shall distribute property taxes subsequent to such elimination to each taxing entity in amounts equal to that which would have been received under, among other laws, Health and Safety Code Section 33607.5.

NOW, THEREFORE, the City Council of the City of Santa Clarita, California, does hereby resolve as follows:

SECTION 1. The foregoing recitals are true and correct, and the City Council hereby so finds and determines.

SECTION 2. The City Council hereby elects to receive all increases as herein defined.

SECTION 3. The City Council hereby elects to receive the City Election as herein defined.

SECTION 4. The City Clerk is hereby directed and authorized to transmit a copy of this resolution to the tax collector of the County of Los Angeles.

PASSED, APPROVED, AND ADOPTED this 25th day of June 2019.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

DATE: \_\_\_\_\_

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES       ) ss.  
CITY OF SANTA CLARITA         )

I, Mary Cusick, City Clerk of the City of Santa Clarita, do hereby certify that the foregoing Resolution 19- was duly adopted by the City Council of the City of Santa Clarita at a regular meeting thereof, held on the 25th day of June 2019, by the following vote:

AYES:            COUNCILMEMBERS:

NOES:            COUNCILMEMBERS:

ABSENT:          COUNCILMEMBERS:

\_\_\_\_\_  
CITY CLERK

Attachment: 4. Resolution Electing to Receive all or a Portion of the Tax Revenues (FISCAL YEAR 2019-2020 ANNUAL OPERATING BUDGET

## RESOLUTION NO. 19-\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
SANTA CLARITA, CALIFORNIA, ADOPTING AN AMENDMENT  
TO THE CONFLICT OF INTEREST CODE

WHEREAS, the City Council of the City of Santa Clarita originally adopted a Conflict of Interest Code on December 15, 1987, by Resolution 87-13; and

WHEREAS, the City Council of the City of Santa Clarita adopted amendments to the Conflict of Interest Code by Resolutions 88-57, 89-19, 90-176, 90-187, 94-85, 96-117, 97-116, 98-96, 99-14, 00-24, 01-19, 01-80, 02-124, 04-27; 05-14; 05-115; 07-11; 07-90; 08-66; 09-56; 12-42 13-48, 14-40, 15-45, 16-43, 17-62, and 18-56; and

WHEREAS, the City Council of the City of Santa Clarita adopted and incorporated by reference the Fair Political Practices Commission Regulation 2, California Code of Regulations, Section 18730, which contains the terms of a Standard Conflict of Interest Code, by Resolution 03-29; and

WHEREAS, the City Council of the City of Santa Clarita desires to amend the Conflict of Interest Code to reflect changes in the list of Designated Santa Clarita Employees and Disclosure Categories.

NOW, THEREFORE, the City Council of the City of Santa Clarita, California, does hereby resolve as follows:

SECTION 1. The foregoing recitals are true and correct, and the City Council hereby so finds and determines.

SECTION 2. That the list of Designated Santa Clarita Employees and Disclosure Categories be amended to add and remove the following position titles:

Add

Director of Recreation and Community Services  
Finance Administrator

Remove

Director of Recreation, Community Services, Arts, and Open Space

SECTION 3. That the attached list of Designated Santa Clarita Employees and Disclosure Categories supersedes any previously adopted list of Designated Santa Clarita Employees and Disclosure Categories.

SECTION 4. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED, AND ADOPTED this 25th day of June 2019.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

DATE: \_\_\_\_\_

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES       ) ss.  
CITY OF SANTA CLARITA         )

I, Mary Cusick, City Clerk of the City of Santa Clarita, do hereby certify that the foregoing Resolution 19-\_\_ was duly adopted by the City Council of the City of Santa Clarita at a regular meeting thereof, held on the 25<sup>th</sup> day of June 2019, by the following vote:

AYES:            COUNCILMEMBERS:

NOES:            COUNCILMEMBERS:

ABSENT:         COUNCILMEMBERS:

\_\_\_\_\_  
CITY CLERK

Attachment: 5. Resolution Adopting an Amendment to the Conflict of Interest Code (FISCAL YEAR 2019-2020 ANNUAL OPERATING BUDGET

Designated Santa Clarita Employees and Disclosure Categories

The Mayor, City Council, Members of the Planning Commission, City Manager, City Attorney, and City Treasurer are all required to file disclosure statements pursuant to state law and thus are not included herein.

The following positions entail the making or participation in the making of decisions which may foreseeably have a material effect on financial interests:

<u>Designated Position Disclosure Categories</u>	<u>Category #</u>
Acquisition Specialist	1
Administrative Analyst – Business Development	1
Administrative Analyst – Property Acquisition	1
Administrative Analyst – Tourism	1
Administrator	2
Arts and Special Events Manager	1
Arts and Special Events Administrator	2
Arts Commissioner	1
Assistant Building Official	1
Assistant City Attorney	1
Assistant City Engineer	1
Assistant City Manager	1
Assistant Engineer	1
Assistant to the City Manager	1
Associate Engineer	1
Associate Planner	1
Building Inspector	1
Buyer	2
City Building Official	1
City Clerk Administrator	2
City Engineer	1
City Librarian	1
Clerk and Contract Services Manager	1
Code Enforcement Officer	1
Communications Manager	2
Community Preservation Manager	1
Consultant <sup>1</sup>	1
Deputy City Attorney	1
Deputy City Manager	1
Director of Community Development	1
Director of Recreation and Community Services	1
Director of Public Works	1



<u>Designated Position Disclosure Categories</u>	<u>Category #</u>
Economic Development Associate	1
Environmental Administrator	1
Environmental Field Specialist	1
Environmental Services Manager	1
Environmental Services Program Coordinator	1
Finance Administrator	1
Finance Manager	1
Financial Analyst – Treasury	1
General Services Manager	2
Housing Program Administrator	1
Human Resources Manager	1
Information Technology Analyst	2
Information Technology Manager	1
Intergovernmental Relations Manager	1
Labor Compliance Specialist	1
Landscape Maintenance Administrator	1
Library Administrator	2
Landscape Maintenance Specialist	1
Management Analyst	1
Open Space Preservation District Financial Accountability and Audit Panel Member	1
Parks Administrator	2
Parks Manager	1
Parks Planning and Open Space Manager	1
Parks, Recreation, and Community Services Commissioner	1
Planning and Economic Development Manager	1
Planning Manager	1
Project Development Coordinator	1
Traffic Signal Specialist	1
Public Works Inspector	1
Purchasing/Risk Administrator	2
Recreation and Community Services Administrator	2
Recreation and Community Services Manager	1
Senior Building Inspector	1
Senior Code Enforcement Officer	1
Senior Engineer	1
Senior Financial Analyst	1
Senior Information Technology Analyst	2
Senior Human Resources Analyst	1

<u>Designated Position Disclosure Categories</u>	<u>Category #</u>
Senior Librarian	2
Senior Management Analyst	1
Senior Planner	1
Senior Traffic Engineer	1
Special Districts Manager	1
Supervising Building Inspector	1
Supervising Public Works Inspector	1
Technology Services Manager	1
Traffic Signal Specialist	2
Traffic Signal System Administrator	2
Trails and Bikeway Planning Administrator	1
Transit Coordinator	1
Transit Manager	1
Transportation Planning Analyst	2
Urban Forestry Administrator	2

<sup>1</sup> Consultants shall be included in the list of designated employees and shall disclose all information required to be disclosed by designated employees subject to the following limitation: *The City Manager or designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirement described in this Section. Such written disclosure shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Manager's determination is a public record and shall be retained for public inspection in the same manner and location as the Consultant Agreement.*

## Categories of Reportable Economic Interest

### Designated Persons in Category “1” Must Report:

All investments, interests in real property, income and any business entity in which the person is a director, officer, partner, trustee, employee, or holds any position of management. These financial interests are reportable only if located within and subject to the jurisdiction of the City, or if the business entity is doing business or planning to do business in an area subject to the jurisdiction of the City, or has done business within an area subject to the jurisdiction of the City at any time during the two year prior to the filing of the statement.

### Designated Persons in Category “2” Must Report:

- (a) Investments in any business entity which within the last two years has contracted or in the future foreseeably may contract with the City.
- (b) Income from any source which within the last two years has contracted or in the future foreseeably may contract with the City.
- (c) His or her status as a director, officer, partner, trustee, employee, or holder of a position of management in any business entity which within the last two years has contracted or in the future foreseeably may contract with the City.

## RESOLUTION 19- \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA CLARITA, CALIFORNIA, PROVIDING FOR COMPENSATION OF THE EMPLOYEES OF THE CITY, AMENDING THE CITY'S CLASSIFICATION PLAN AND SALARY SCHEDULE, AND AMENDING THE CITY'S BENEFIT PROGRAM

WHEREAS, Section 37206 of the Government Code requires the City Council to prescribe the time and method of paying salaries, wages and benefits for employees of the City; and

WHEREAS, the City Council has authorized and directed, under provisions of the Municipal Code of the City of Santa Clarita, Section 2.080.060, the City Manager to prepare a proposed salary plan for all employees of the City.

NOW, THEREFORE, the City Council of the City of Santa Clarita, California, does hereby resolve as follows:

SECTION 1. The City's Classification Plan and Salary Schedule is hereby amended effective June 29, 2019, as follows:

- (A) The classification title of Director of Recreation, Community Services, Arts, and Open Space will be replaced by the classification title of Director of Recreation and Community Services (salary grade 74)
- (B) The classification title of Finance Administrator shall be established at a pay grade 53

SECTION 2. Salaries adopted for all unrepresented employees for the 2019-20 fiscal year are hereby adjusted by 3.5 percent effective June 29, 2019, as reflected on the attached Classification Plan and Salary Schedule.

SECTION 3. Salaries adopted for all part-time, temporary, and seasonal (PTS) employees for the 2019-20 fiscal year are hereby adjusted by 2.5 percent effective June 29, 2019, as reflected on the attached Classification Plan and Salary Schedule.

SECTION 4. The benefit program is hereby amended so all unrepresented employees, City Councilmembers, and part-time, temporary, and seasonal (PTS) employees enrolled in the 2.7% at 55 retirement plan with California Public Employees' Retirement System (PERS) contribute an additional 1 percent toward the employee's own pension contribution effective July 1, 2019 for City Councilmembers and June 29, 2019 for all other employees in this group. This additional contribution amount will increase the total pension contribution for this group to 8 percent.

SECTION 5. The benefit program is hereby amended so the Sick Leave Incentive Program cap is increased for unrepresented employees eligible for Option 2. Employees who have minimal sick leave usage between January 1 and the last pay period in November of each calendar year or have large balances of sick leave may be eligible to participate. This program allows employees to convert sick time to cash or vacation each December as follows:

**Option 1:**

- No sick leave usage = 5 days (40 hours maximum) of conversion eligibility
- Up to 1 day sick leave usage = 3 days conversion eligibility
- Up to 2 days sick leave usage = 2 day conversion eligibility
- Up to 3 days sick leave usage = 1 day conversion eligibility

**Option 2:**

Employees who have a sick leave balance of at least 201 hours as of November 30 are eligible to convert to cash or vacation in December of the same calendar year, up to 10 percent of their sick leave balance. The maximum sick leave conversion is increased from 50 hours to 96 hours.

Employees who attain eligibility for both types of conversion options as described shall utilize the option which provides the most benefit to the employee.

SECTION 6. All prior resolutions and parts of resolutions in conflict with this resolution are hereby rescinded.

SECTION 7. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 25th day of June 2019.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

DATE: \_\_\_\_\_

STATE OF CALIFORNIA )  
COUNTY OF LOS ANGELES ) ss.  
CITY OF SANTA CLARITA )

I, Mary Cusick, City Clerk, of the City of Santa Clarita, do hereby certify that the foregoing Resolution 19- was duly adopted by the City Council of the City of Santa Clarita at a regular meeting thereof, held on the 25th day of June 2019, by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

\_\_\_\_\_  
CITY CLERK

**City of Santa Clarita**  
**Classification Plan and Salary Schedule**  
 Effective June 29, 2019

**Classifications and Salaries - Regular, Unrepresented Positions**

Pay Grade	Classification Title	Hourly Salaries				
		Step 1	Step 2	Step 3	Step 4	Step 5
18	Clerk	\$20.90	\$21.94	\$23.04	\$24.19	\$25.40
18	Mail Clerk	\$20.90	\$21.94	\$23.04	\$24.19	\$25.40
18	Preschool Teacher	\$20.90	\$21.94	\$23.04	\$24.19	\$25.40
20	Mail Services Specialist	\$21.95	\$23.05	\$24.20	\$25.41	\$26.68
22	Administrative Clerk	\$23.07	\$24.22	\$25.43	\$26.70	\$28.04
23	Account Clerk	\$23.64	\$24.82	\$26.06	\$27.37	\$28.74
23	Program Specialist	\$23.64	\$24.82	\$26.06	\$27.37	\$28.74
24	Graffiti Worker	\$24.23	\$25.44	\$26.72	\$28.05	\$29.46
24	Materials Clerk	\$24.23	\$25.44	\$26.72	\$28.05	\$29.46
26	Secretary	\$25.46	\$26.73	\$28.07	\$29.47	\$30.95
27	Graffiti Specialist	\$26.10	\$27.40	\$28.77	\$30.21	\$31.72
28	Permit Specialist	\$26.75	\$28.09	\$29.49	\$30.96	\$32.51
28	Planning Technician	\$26.75	\$28.09	\$29.49	\$30.96	\$32.51
29	General Accounting Specialist	\$27.42	\$28.79	\$30.23	\$31.74	\$33.33
32	Buyer	\$29.53	\$31.00	\$32.55	\$34.18	\$35.89
32	Engineering Aide	\$29.53	\$31.00	\$32.55	\$34.18	\$35.89
32	Executive Secretary	\$29.53	\$31.00	\$32.55	\$34.18	\$35.89
32	Human Resources Technician	\$29.53	\$31.00	\$32.55	\$34.18	\$35.89
32	Payroll Technician	\$29.53	\$31.00	\$32.55	\$34.18	\$35.89
32	Project Technician	\$29.53	\$31.00	\$32.55	\$34.18	\$35.89
34	Arts and Special Events Coordinator	\$31.02	\$32.57	\$34.20	\$35.91	\$37.70



## Classifications and Salaries - Regular, Unrepresented Positions

Pay Grade	Classification Title	Hourly Salaries				
		Step 1	Step 2	Step 3	Step 4	Step 5
34	Graffiti Coordinator	\$31.02	\$32.57	\$34.20	\$35.91	\$37.70
34	Recreation and Community Services Coordinator	\$31.02	\$32.57	\$34.20	\$35.91	\$37.70
36	Assistant Planner I	\$32.59	\$34.22	\$35.93	\$37.73	\$39.61
36	Deputy City Clerk	\$32.59	\$34.22	\$35.93	\$37.73	\$39.61
36	Engineering Technician	\$32.59	\$34.22	\$35.93	\$37.73	\$39.61
36	Executive Assistant	\$32.59	\$34.22	\$35.93	\$37.73	\$39.61
36	Graphic Artist	\$32.59	\$34.22	\$35.93	\$37.73	\$39.61
36	Traffic Signal Technician	\$32.59	\$34.22	\$35.93	\$37.73	\$39.61
38	Environmental Field Specialist	\$34.24	\$35.95	\$37.75	\$39.64	\$41.62
38	Information Technology Specialist	\$34.24	\$35.95	\$37.75	\$39.64	\$41.62
38	Landscape Maintenance Specialist	\$34.24	\$35.95	\$37.75	\$39.64	\$41.62
38	Supervisor	\$34.24	\$35.95	\$37.75	\$39.64	\$41.62
39	Administrative Analyst	\$35.10	\$36.85	\$38.69	\$40.63	\$42.66
39	Communications Specialist	\$35.10	\$36.85	\$38.69	\$40.63	\$42.66
39	Tree Specialist	\$35.10	\$36.85	\$38.69	\$40.63	\$42.66
40	GIS Technician	\$35.97	\$37.77	\$39.66	\$41.64	\$43.73
42	Arts and Special Events Supervisor	\$37.79	\$39.68	\$41.67	\$43.75	\$45.94
42	Assistant Planner II	\$37.79	\$39.68	\$41.67	\$43.75	\$45.94
42	Financial Analyst	\$37.79	\$39.68	\$41.67	\$43.75	\$45.94
42	Project Development Coordinator	\$37.79	\$39.68	\$41.67	\$43.75	\$45.94
42	Recreation and Community Services Supervisor	\$37.79	\$39.68	\$41.67	\$43.75	\$45.94
42	Senior Building Inspector	\$37.79	\$39.68	\$41.67	\$43.75	\$45.94
42	Senior Code Enforcement Officer	\$37.79	\$39.68	\$41.67	\$43.75	\$45.94
42	Supervising Public Works Inspector	\$37.79	\$39.68	\$41.67	\$43.75	\$45.94

## Classifications and Salaries - Regular, Unrepresented Positions

Pay Grade	Classification Title	Hourly Salaries				
		Step 1	Step 2	Step 3	Step 4	Step 5
42	Supervising Vehicle Maintenance Mechanic	\$37.79	\$39.68	\$41.67	\$43.75	\$45.94
42	Traffic Signal Specialist	\$37.79	\$39.68	\$41.67	\$43.75	\$45.94
45	Administrator	\$40.70	\$42.74	\$44.87	\$47.12	\$49.47
45	Arts and Special Events Administrator	\$40.70	\$42.74	\$44.87	\$47.12	\$49.47
45	Assistant Engineer	\$40.70	\$42.74	\$44.87	\$47.12	\$49.47
45	City Clerk Administrator	\$40.70	\$42.74	\$44.87	\$47.12	\$49.47
45	Human Resources Analyst	\$40.70	\$42.74	\$44.87	\$47.12	\$49.47
45	Information Technology Analyst	\$40.70	\$42.74	\$44.87	\$47.12	\$49.47
45	Landscape Maintenance Administrator	\$40.70	\$42.74	\$44.87	\$47.12	\$49.47
45	Management Analyst	\$40.70	\$42.74	\$44.87	\$47.12	\$49.47
45	Parks Administrator	\$40.70	\$42.74	\$44.87	\$47.12	\$49.47
45	Project Manager	\$40.70	\$42.74	\$44.87	\$47.12	\$49.47
45	Purchasing and Risk Administrator	\$40.70	\$42.74	\$44.87	\$47.12	\$49.47
45	Recreation and Community Services Administrator	\$40.70	\$42.74	\$44.87	\$47.12	\$49.47
45	Supervising Building Inspector	\$40.70	\$42.74	\$44.87	\$47.12	\$49.47
45	Transportation Planning Analyst	\$40.70	\$42.74	\$44.87	\$47.12	\$49.47
45	Urban Forestry Administrator	\$40.70	\$42.74	\$44.87	\$47.12	\$49.47
47	Acquisition Specialist	\$42.76	\$44.90	\$47.14	\$49.50	\$51.98
47	Associate Planner	\$42.76	\$44.90	\$47.14	\$49.50	\$51.98
47	Economic Development Associate	\$42.76	\$44.90	\$47.14	\$49.50	\$51.98
47	Environmental Services Program Coordinator	\$42.76	\$44.90	\$47.14	\$49.50	\$51.98
47	Housing Program Administrator	\$42.76	\$44.90	\$47.14	\$49.50	\$51.98
47	Senior Financial Analyst	\$42.76	\$44.90	\$47.14	\$49.50	\$51.98
49	Senior Management Analyst	\$44.93	\$47.17	\$49.53	\$52.01	\$54.61
49	Transit Coordinator	\$44.93	\$47.17	\$49.53	\$52.01	\$54.61

**Classifications and Salaries - Regular, Unrepresented Positions**

Pay Grade	Classification Title	Hourly Salaries				
		Step 1	Step 2	Step 3	Step 4	Step 5
50	Associate Engineer	\$46.05	\$48.35	\$50.77	\$53.31	\$55.97
50	Senior Project Manager	\$46.05	\$48.35	\$50.77	\$53.31	\$55.97
50	Senior Information Technology Analyst	\$46.05	\$48.35	\$50.77	\$53.31	\$55.97
50	Trails and Bikeway Planning Administrator	\$46.05	\$48.35	\$50.77	\$53.31	\$55.97
51	Senior Human Resources Analyst	\$47.20	\$49.56	\$52.04	\$54.64	\$57.37
51	Senior Planner	\$47.20	\$49.56	\$52.04	\$54.64	\$57.37
52	Engineer	\$48.38	\$50.80	\$53.34	\$56.01	\$58.81
53	Environmental Administrator	\$49.59	\$52.07	\$54.67	\$57.41	\$60.28
53	Finance Administrator	\$49.59	\$52.07	\$54.67	\$57.41	\$60.28
56	Assistant Building Official	\$53.40	\$56.07	\$58.88	\$61.82	\$64.91
56	Senior Engineer	\$53.40	\$56.07	\$58.88	\$61.82	\$64.91
56	Senior Traffic Engineer	\$53.40	\$56.07	\$58.88	\$61.82	\$64.91
56	Traffic Signal System Administrator	\$53.40	\$56.07	\$58.88	\$61.82	\$64.91
57	Arts and Special Events Manager	\$54.74	\$57.48	\$60.35	\$63.37	\$66.53
57	Community Preservation Manager	\$54.74	\$57.48	\$60.35	\$63.37	\$66.53
57	Environmental Services Manager	\$54.74	\$57.48	\$60.35	\$63.37	\$66.53
57	Parks Manager	\$54.74	\$57.48	\$60.35	\$63.37	\$66.53
57	Parks Planning and Open Space Manager	\$54.74	\$57.48	\$60.35	\$63.37	\$66.53
57	Recreation and Community Services Manager	\$54.74	\$57.48	\$60.35	\$63.37	\$66.53
60	General Services Manager	\$58.95	\$61.89	\$64.99	\$68.24	\$71.65
61	Clerk and Contract Services Manager	\$60.42	\$63.44	\$66.61	\$69.94	\$73.44
61	Communications Manager	\$60.42	\$63.44	\$66.61	\$69.94	\$73.44
61	Finance Manager	\$60.42	\$63.44	\$66.61	\$69.94	\$73.44
61	Intergovernmental Relations Manager	\$60.42	\$63.44	\$66.61	\$69.94	\$73.44
61	Planning Manager	\$60.42	\$63.44	\$66.61	\$69.94	\$73.44
61	Technology Services Manager	\$60.42	\$63.44	\$66.61	\$69.94	\$73.44

**Classifications and Salaries - Regular, Unrepresented Positions**

Pay Grade	Classification Title	Hourly Salaries				
		Step 1	Step 2	Step 3	Step 4	Step 5
61	Transit Manager	\$60.42	\$63.44	\$66.61	\$69.94	\$73.44
62	Assistant City Engineer	\$61.93	\$65.03	\$68.28	\$71.69	\$75.28
62	City Building Official	\$61.93	\$65.03	\$68.28	\$71.69	\$75.28
63	Assistant to the City Manager	\$63.48	\$66.65	\$69.99	\$73.49	\$77.16
63	Human Resources Manager	\$63.48	\$66.65	\$69.99	\$73.49	\$77.16
63	Special Districts Manager	\$63.48	\$66.65	\$69.99	\$73.49	\$77.16
65	Planning & Economic Development Manager	\$66.69	\$70.03	\$73.53	\$77.21	\$81.07
70	City Engineer	\$75.46	\$79.23	\$83.19	\$87.35	\$91.72
74	Director of Administrative Services	\$83.29	\$87.46	\$91.83	\$96.42	\$101.24
74	Director of Community Development	\$83.29	\$87.46	\$91.83	\$96.42	\$101.24
74	Director of Recreation and Community Services	\$83.29	\$87.46	\$91.83	\$96.42	\$101.24
78	Deputy City Manager	\$91.94	\$96.53	\$101.36	\$106.43	\$111.75
78	Director of Public Works	\$91.94	\$96.53	\$101.36	\$106.43	\$111.75
79	Assistant City Manager	\$94.24	\$98.95	\$103.89	\$109.09	\$114.54

**Classifications and Salaries - Regular, Unrepresented Library Positions**

Pay Grade	Classification Title	Hourly Salaries									
		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
223	Library Assistant	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
		\$23.02	\$23.59	\$24.18	\$24.78	\$25.40					
		\$26.04	\$26.69	\$27.36	\$28.04	\$28.74					
236	Librarian	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
		\$31.73	\$32.52	\$33.33	\$34.17	\$35.02					
		\$35.90	\$36.79	\$37.71	\$38.66	\$39.62					

## Classifications and Salaries - Regular, Unrepresented Library Positions

Pay Grade	Classification Title	Hourly Salaries									
		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
242	Senior Librarian	\$36.79	\$37.71	\$38.66	\$39.62	\$40.61	\$41.63	\$42.67	\$43.74	\$44.83	\$45.95
		\$41.63	\$42.67	\$43.74	\$44.83	\$45.95	\$47.10	\$48.28	\$49.48	\$50.67	\$51.87
		\$46.87	\$47.96	\$49.05	\$50.14	\$51.23	\$52.32	\$53.41	\$54.50	\$55.59	\$56.68
245	Library Administrator	\$39.62	\$40.61	\$41.63	\$42.67	\$43.74	\$44.83	\$45.95	\$47.10	\$48.28	\$49.48
		\$44.83	\$45.95	\$47.10	\$48.28	\$49.48	\$50.67	\$51.87	\$53.06	\$54.26	\$55.45
		\$49.48	\$50.67	\$51.87	\$53.06	\$54.26	\$55.45	\$56.64	\$57.83	\$59.02	\$60.21
263	City Librarian	\$61.80	\$63.34	\$64.93	\$66.55	\$68.21	\$69.92	\$71.67	\$73.46	\$75.29	\$77.18
		\$69.92	\$71.67	\$73.46	\$75.29	\$77.18	\$79.07	\$80.96	\$82.85	\$84.74	\$86.63
		\$77.18	\$79.07	\$80.96	\$82.85	\$84.74	\$86.63	\$88.52	\$90.41	\$92.30	\$94.19

## Classifications and Salaries - City Manager and City Councilmember

Classification Title	Salaries
City Manager	\$139.27/hour per contract
City Councilmember	\$2,015.83/ month per resolution

## Classifications and Salaries - SEIU Represented Positions

Pay Grade	Classification Title	Hourly Salaries				
		Step 1	Step 2	Step 3	Step 4	Step 5
124	General Maintenance Worker	\$23.41	\$24.58	\$25.81	\$27.10	\$28.46
124	Groundskeeper I	\$23.41	\$24.58	\$25.81	\$27.10	\$28.46
124	Vehicle Maintenance Technician	\$23.41	\$24.58	\$25.81	\$27.10	\$28.46
127	Aquatics Specialist	\$25.21	\$26.47	\$27.80	\$29.19	\$30.65
127	General Maintenance Specialist	\$25.21	\$26.47	\$27.80	\$29.19	\$30.65
127	Groundskeeper II	\$25.21	\$26.47	\$27.80	\$29.19	\$30.65

## Classifications and Salaries - SEIU Represented Positions

Pay Grade	Classification Title	Hourly Salaries				
		Step 1	Step 2	Step 3	Step 4	Step 5
127	Street Maintenance Worker	\$25.21	\$26.47	\$27.80	\$29.19	\$30.65
127	Tree Trimmer	\$25.21	\$26.47	\$27.80	\$29.19	\$30.65
133	Building Inspector I	\$29.24	\$30.70	\$32.24	\$33.85	\$35.54
133	Code Enforcement Officer I	\$29.24	\$30.70	\$32.24	\$33.85	\$35.54
137	Vehicle Maintenance Mechanic	\$32.28	\$33.89	\$35.58	\$37.36	\$39.23
138	Building Inspector II	\$33.08	\$34.74	\$36.47	\$38.30	\$40.21
138	Code Enforcement Officer II	\$33.08	\$34.74	\$36.47	\$38.30	\$40.21
138	Public Works Inspector	\$33.08	\$34.74	\$36.47	\$38.30	\$40.21

## Classifications and Salaries - Part Time, Temporary, Seasonal (PTS) Positions

Class Code	Classification Title	Hourly Salaries		
		Step 1	Step 2	Step 3
AP01	PTS Assistant Pool Manager	\$19.91	\$20.51	n/a
CA07	PTS Camp Assistant Director	\$14.58	\$15.02	\$15.47
CC08	PTS Camp Counselor	\$12.58	n/a	n/a
CD09	PTS Camp Director	\$17.28	\$17.79	\$18.33
CG18	PTS Crossing Guard	\$12.58	\$12.95	\$13.34
CG19	PTS Crossing Guard Supervisor	\$13.99	\$14.41	\$14.85
IA10	PTS Inclusion Aide I	\$12.95	\$13.34	\$13.74
IA11	PTS Inclusion Aide II	\$14.58	\$15.02	\$15.47
IA12	PTS Inclusion Aide III	\$17.28	\$17.79	\$18.33
IN20	PTS Intern - Graduate Level	Range from \$21.38 to \$25.66		
IN21	PTS Intern - Undergrad Level	Range from \$16.03 to \$20.31		
LA01	PTS Library Aide	\$12.95	\$13.34	\$13.74
LG02	PTS Lifeguard I	\$15.72	\$16.19	n/a
LG03	PTS Lifeguard II	\$16.77	\$17.27	n/a

Classifications and Salaries - Part Time, Temporary, Seasonal Positions				
Class Code	Classification Title	Hourly Salaries		
		Step 1	Step 2	Step 3
LG04	PTS Lifeguard III	\$18.87	\$19.43	n/a
MW22	PTS Maintenance Worker I	\$15.20	n/a	n/a
MW23	PTS Maintenance Worker II	\$17.80	n/a	n/a
OA24	PTS Office / Administrative Support	Range from \$16.89 to \$44.90		
OC28	PTS Office Clerk	Range from \$12.30 to \$16.77		
PM05	PTS Pool Manager	\$23.06	\$23.75	n/a
PT13	PTS Preschool Teacher	\$19.86	\$20.46	\$21.07
PT14	PTS Preschool Teacher's Aide	\$12.95	\$13.34	\$13.74
RL15	PTS Recreation Leader I	\$12.95	\$13.34	\$13.74
RL16	PTS Recreation Leader II	\$14.58	\$15.02	\$15.47
RL17	PTS Recreation Leader III	\$17.28	\$17.79	\$18.33
RO06	PTS Rookie Lifeguard	\$12.58	n/a	n/a
SA27	PTS Sports Attendant	\$12.00	n/a	n/a
SU26	PTS Youth Employment Services	\$12.00	n/a	n/a



## RESOLUTION 19- \_\_\_\_\_

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA CLARITA,  
CALIFORNIA, BETWEEN THE BOARD OF ADMINISTRATION CALIFORNIA PUBLIC  
EMPLOYEES' RETIREMENT SYSTEM AND THE CITY OF SANTA CLARITA FOR  
EMPLOYER PAID MEMBER CONTRIBUTIONS

WHEREAS, the governing body of the City of Santa Clarita has the authority to implement Government Code 20691;

WHEREAS, one of the steps in the procedures to implement or change Section 20691 is the adoption by the governing body of the City of Santa Clarita of a Resolution regarding said Employer Paid Member Contributions (EPMC); and

WHEREAS, the governing body of the City of Santa Clarita has identified the following conditions and purpose related to EPMC:

- All unrepresented, miscellaneous employees in group 001 in 2.7% at 55 hired prior to April 9, 2011, shall receive 0 percent EPMC. The effective date of this change shall be July 1, 2019, for City Councilmembers in this group and June 29, 2019, for all other employees in this group.
- All represented employees in group 002, Service Employees International Union Local 721 (SEIU), in 2.7% at 55 hired prior to April 9, 2011, shall continue to receive 1 percent EPMC.
- All unrepresented, miscellaneous employees and all represented employees in 2.0% at 60 hired on or after April 9, 2011, shall continue to receive 0 percent EPMC.
- All unrepresented, miscellaneous employees and all represented employees in 2.0% at 62 hired on or after January 1, 2013, shall continue to receive 0 percent EPMC.

NOW, THEREFORE, the City Council of the City of Santa Clarita, California, does hereby resolve as follows:

SECTION 1. The City of Santa Clarita elects to provide EPMC as set forth above.

SECTION 2. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED, AND ADOPTED this 25th day of June, 2019.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

DATE: \_\_\_\_\_

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES       ) ss.  
CITY OF SANTA CLARITA         )

I, Mary Cusick, City Clerk of the City of Santa Clarita, do hereby certify that the foregoing Resolution 19- was duly adopted by the City Council of the City of Santa Clarita at a regular meeting thereof, held on the 25<sup>th</sup> day of June 2019, by the following vote:

AYES:            COUNCILMEMBERS:

NOES:            COUNCILMEMBERS:

ABSENT:          COUNCILMEMBERS:

\_\_\_\_\_  
CITY CLERK

Attachment: 7. Resolution between the Board of Administration California Public Employees Retirement System and the City of Santa Clarita