

OPERATING POLICY STATEMENT FOR THE MUSEUM OF NATURAL HISTORY
OF LOS ANGELES COUNTY

HART PARK MUSEUM AND HART PARK

JANUARY 10, 1988 [1989]

The Museum of Natural History of Los Angeles County has been assigned, through the authority of the County Board of Supervisors and with the cooperation and support of the Friends of Hart Park Foundation, responsibility for the care of historical collections housed within the Hart Park Museum and Hart Park. The detailed operational policies of the Museum in fulfilling its responsibilities are as follows:

Curatorial and Educational Services

The Museum is responsible for cataloging, describing, conserving, maintaining accession and legal title documentation, and managing loan and borrow transactions which affect the Hart Park Collections including furnishings, paintings, literature, artifacts, weapons, sculptures, photographs, and other memorabilia willed to the custody of Los Angeles County by the late William S. Hart, actor and philanthropist.

These activities are to be undertaken within professional curatorial boundaries and are to be fully governed within the Museum's Code of Ethics. Administrative responsibility for these functions is assigned to the Museum's History and Educational Services Divisions, and will employ the services and expertise of the Museum Registrar's Office.

These activities will preserve the Hart Collections for future generations, and enhance the value of the collections by opening access to support orderly scholarly researches and to provide educational resource for citizens of and visitors to Los Angeles County.

Support Services

The Museum of Natural History is also charged with the provision of support services which will coordinate its docent, volunteer, and staff projects in support of Museum functions including: school tours; community education

projects; special events; development and coordination of research projects; and collection conservation, documentation, and management services. Support services may also include, as appropriate, assignments to the Museum's Publications and Development Offices.

Interagency Functions

The Museum of Natural History is charged with supporting and providing resources as necessary and appropriate to the Friends of Hart Park Foundation and the Los Angeles County Department of Parks and Recreation. In all of its activities, the Museum will strive to encourage the work of these agencies and complement their objectives.

Membership Services

The Museum of Natural History will work with the Friends of Hart Park to extend Museum Foundation membership options to the Friends of Hart Park to encourage close cooperation and mutual support in achieving the objectives of the Friends and Museum Foundation.

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